

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board Of School Directors' Meeting

Wednesday, February 21, 2018

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:15 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President Carol F. Flament and the following Board Members were present to the call of the roll.

II. ROLL CALL

First Vice President
Second Vice President

Mrs. Sherrie L. Garry
Mrs. Maureen A. Ott
Mr. James R. Dodd
Mr. Jason H. Gerard
Mrs. Gail A. Glaneman
Mr. Gene R. Kennedy
Mr. Lawrence L. Mauro
Mr. William C. Stein, Jr.

Also Present

Acting Superintendent
and also
Director of Operations
and Financial Services
Solicitor
Secretary

Mr. Randall S. Skrinjorich

Mr. Timothy R. Berggren
Mrs. Betty J. Dorman

III. APPOINTMENT OF ACTING SUPERINTENDENT

Pursuant to Section 10-1079 of the Pennsylvania School Code, the Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Kennedy, to appoint Mr. Randall S. Skrinjorich as Acting Superintendent of the Ringgold School District.

IV. SECRETARY'S REPORT

No Report

V. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Ott, to accept the Minutes of the Regular Meeting of Wednesday, January 17, 2018.

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY

No Report

VII. INTERMEDIATE UNIT 1 REPORT - MRS. OTT

A. Approval Of Intermediate Unit 1 Budget

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Mauro, to accept the 2018-2019 Intermediate Unit 1 Budget in the amount of \$549,552.00 with no increase over last year's budget. Ringgold's share of the budget will be \$31,822.99 (an increase of \$925.75).

B. Intermediate Unit 1 Convention

Mrs. Ott reminded the Board of the Intermediate Unit 1 Convention on Tuesday, March 27, 2018.

VIII. SOLICITOR'S REPORT - MR. BERGGREN

Mr. Berggren stated that he had nothing publicly to report.

IX. PRESIDENT'S REPORT

Mrs. Flament announced that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

A. Personnel

Mrs. Flament paid tribute to Dr. Polkabila

X. VISITORS' REQUESTS TO ADDRESS THE BOARD

Christina DeMarco-Breeden, Esquire - Wickerham Drive, Carroll Township - Topic: Remarks regarding impact of the loss of Dr. Polkabila

Roderick Wilson - 481 Seventh Street, Donora, PA - Topic: Administration

Tiffany Novotnay - 28 Walnut Street, Monongahela, PA - Topic: Request update on school security and active shooter drills.

Ethan Gamble - 312 Meade Street, Monongahela, PA - Topic: Regarding school security and the issues he has encountered.

XI. COMMITTEE REPORTS

A. Business And Financial Services - Chairperson: Mr. Stein - Co-chairpersons: Mr. Kennedy And Mrs. Garry

1. Treasurer's Report

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages

2. Payment Of Bills

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Kennedy, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages

3. Final Payment To Architects HHSDR

The Board, by a vote of 8-1 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, for final payment to Architects HHSDR in the amount of \$652.00 for architectural services related to the Ringgold Middle School project. Payment of Invoice Number 3793-35 will be made from the Capital Projects Fund.

Voting Yes - Messrs.: Gerard, Kennedy, Mauro, Stein, Mesdames: Glaneman, Ott, Garry, and Flament

Voting No - Mr. Dodd

4. Payment Of The Following Invoices

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, for payment of the following invoices, as approved by the Architects HHSDR and the Construction Manager Massaro CM Services, LLC, for services related to the Ringgold Middle School project. Payments will be made from the Capital Projects Fund.

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<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Lugaila Mechanical, Inc.	#16 (Final)	\$ 103,000.00
Vrabel Plumbing Company, LLC	#18 (Final)	\$ 37,794.00

5. **Payment To Integrated Services & Consulting, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, for payment to Integrated Services & Consulting, Inc. in the amount of \$5,885.00 for HVAC commissioning services related to the Ringgold Middle School project. Payment of Invoice Number 2047 will be made from the Capital Projects Fund.

6. **Final Payment To Architects HHSDR**

The Board, by a vote of 8-1 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Garry, for final payment to Architects HHSDR in the amount of \$264.00 for architectural and engineering services during the construction administration phase of the Ringgold High School Emergency Generator & Main Switch Replacement. Payment of Invoice Number 6 will be made from the Capital Reserve Fund.

Voting Yes - Messrs.: Gerard, Kennedy, Mauro, Stein, Mesdames: Glaneman, Ott, Garry, and Flament

Voting No - Mr. Dodd

7. **Payment To Vern's Electric, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, for payment to Vern's Electric, Inc., as approved by the Architects HHSDR, in the amount of \$21,248.57 for the emergency generator and switchgear replacement at Ringgold High School. Payment of Invoice Number 3 will be made from the Capital Reserve Fund.

B. **Personnel And Administration - Chairperson: Mrs. Glaneman - Co-chairpersons: Mr. Stein And Mrs. Ott**

1. **Resignations**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to accept the following resignations:

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- a. **Marcey Volkar** - a Teacher Aide at the Ringgold Middle School, effective Friday, January 26, 2018
- b. **Jose Tunon** - a Mechanic 1, effective Friday, February 9, 2018

2. **Additions To The Substitute Rosters**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Stein, granting permission to add the following persons to the substitute rosters:

Secretary

Jennifer Tatar	Monongahela, PA
Susan Vitalbo	Donora, PA

Cafeteria

Jennifer Tatar	Monongahela, PA
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Aide

Jennifer Tatar	Monongahela, PA
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Mechanic

Jose Tunon	Monongahela, PA
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Bus Driver

Jose Tunon	Monongahela, PA
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3. **Salary Increase For Teacher Aides**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission to increase the salaries of the following teacher aides to \$9.50 per hour beginning on their one-year anniversary:

Stacy Wills - January 26, 2018

Christie Zizis - February 9, 2018

Susan Menzer - February 15, 2018

4. **Superintendent's Salary**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, that upon review and consideration of the Superintendent's evaluation, the Superintendent's salary for the 2017-2018 school year should be set as discussed in Executive Session.

5. **Requests For Family And Medical Leaves**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting Family and Medical Leaves to the following persons:

- a. **Ashli L. Gilbert** - an Assistant Principal at the Ringgold Elementary School South, beginning on January 29, 2018 for up to twelve weeks
- b. **Gary Trunzo** - a Certified Maintenance Worker, beginning on Wednesday, March 14, 2018 for up to twelve weeks

6. **Unpaid Leave Request**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting permission for the following unpaid leave request:

Rachel Lint - a Physical Education Teacher at the Ringgold Elementary School North and the Ringgold Elementary School South - April 26 and 27, 2018

7. **Granting A Teacher Tenure**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting tenure to the following teacher:

Jessica L. O'Brien - an Emotional Support Teacher at the Ringgold Middle School

8. **Approval Of Behavioral Specialist Compensation Plan**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to approve the Behavioral Specialist Compensation Plan. A copy of the Plan can be found in the Appendix of these Minutes on page

9. **Amendment To Title Ila Agreement With Intermediate Unit 1**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting permission to sign the amendment to the Title Ila agreement with Intermediate Unit 1.

10. **Request For A Donation**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Stein, granting the request of the Monongahela Area Historical Society that the plaque commemorating the dedication of the Finley Middle School be donated to the Monongahela Area Historical Society.

11. **Pre-Kindergarten Summer Program**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission to post the Pre-Kindergarten Summer Program positions for 2018. The program is scheduled to operate for a minimum of fifteen (15) days beginning on Friday, July 6, 2018 (Parent Orientation) and completing on Tuesday, July 31, 2018 at the Ringgold Elementary School South. There is a need to employ seven teachers and instructional aides, as needed, to operate the program. Teachers will work four (4) hours per day at a rate of \$27.00 per hour (per the teachers' contract) and instructional aides will work four (4) hours per day at a rate of \$8.00 per hour. Funds will be taken from Title 1 2017-2018.

12. **Extended School Year (ESY) Program**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting permission to post the Extended School Year (ESY) Program positions for 2018. The program is scheduled to operate for a minimum of fifteen (15) days beginning on Friday, July 6, 2018 and completing on Tuesday, July 31, 2018 at the Ringgold Elementary School South. There is a need to employ teachers and instructional aides, as needed, to operate the program. Teachers will work four (4) hours per day at a rate of \$27.00 per hour (per the teachers' contract) and instructional aides will work four (4) hours per day at a rate of \$8.00 per hour.

13. Revised School Calendar

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to accept the revised school calendar. A copy of the calendar can be found in the Appendix of these Minutes on page

14. Employment Of Bus Drivers

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting permission to employ the following bus drivers:

Melissa Schuster - Run 44

Jaclyn Davis - Run 27

C. Curriculum - Chairperson: Mr. Mauro - Co-chairpersons: Mrs. Ott And Mr. Dodd

No Report

D. Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Dodd And Mrs. Glaneman

1. Lease Proposal

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Gerard, seconded by Mr. Stein, to lease from Bits to Pieces 3D for two FlashForge Creator Pro 3D printers with maintenance and training for the middle school STEM lab for a term of 24 months at \$312.00 per month. Price is below Sate Education Contract Pricing.

E. Athletics - Chairperson: Mrs. Garry - Co-chairpersons: Mr. Gerard And Mr. Mauro

1. Resignation Of A Coach

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Kennedy, to accept the resignation of the following:

Jim Brandemarte - Assistant Varsity Boys Soccer Coach - effective January 12, 2018

2. Appointment Of Coaches

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, to appoint the following coaches. All coach's appointments are subject to contract documents prepared by the Administration and Solicitor and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all of the necessary clearances.

Fall Coaches

Girls Soccer

Matt Wagner - Head Varsity Coach at a salary of \$5,000.00

Volleyball

Adam Thomas - Head Varsity Coach at a salary of \$5,000.00

Spring Coaches

Baseball

Dave McDonough - Assistant Coach at a salary of \$3,000.00

Brandon Wyvratt - Assistant Coach at a salary of \$3,000.00

Chris Szalay - Head Junior Varsity Coach at a salary of \$2,266.14

Cody Gibson - Volunteer Assistant Coach

Walter Cameron - Volunteer Assistant Coach

Softball

Mike Temoshenka - Assistant Varsity Coach at a salary of \$2,642.26

Zach Smith - Assistant Varsity Coach as a salary of \$2,000.00

Track and Field

Don Burns - Assistant Varsity Coach at a salary of \$3,833.55

Gary Shawley - Assistant Varsity Coach at a salary of \$3,400.22

Rhonda Baertsch - Head Middle School Girls Coach at a salary of \$1,750.00

3. Approval And Acceptance Of Athletic Director's Contract

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Gerard, to approve and accept the Athletic Director's Contract.

F. Health And Nutrition - Chairperson: Mr. Dodd - Co-chairpersons: Mrs. Glaneman And Mr. Mauro

No Report

G. Safety And Security - Chairperson: Mr. Kennedy - Co-chairperson: Mr. Stein And Mrs. Garry

No Report

H. Facilities, Planning, And Transportation - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Kennedy And Mr. Gerard

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Stein, granting permission for the following use of facilities requests:

a. Boy Scout Troop 1446 - Steven Anders

What: Swim Testing

When: March 8, 2018 - 6:00 P.M. to 8:00 P.M.

Where: Ringgold High School Swimming Pool

Cost: Water Safety Instructor and Lifeguards

b. Boy Scouts Of America Cub Troop 1446 - Steven Anders

What: Blue and Gold Banquet

When: March 11, 2018 - 2:00 P.M. to 6:00 P.M.

Where: Ringgold High School Cafeteria (seating only)

Cost: \$30/hour Custodial and Cafeteria fees incurred only if use of kitchen/equipment is necessary

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c. The Union Finley Midget Football Association - Jeana Quattrone-Resnik

What: Pre-registration Football sign-ups
When: Sunday, April 8, 2018 - 10:30 A.M. to 1:00 P.M.
Where: Ringgold Elementary School North Cafeteria
Cost: \$30/hour Custodial

d. Boy Scout Troop 1452 - Amanda Powell

What: Swim Testing
When: April 11, 2018 - 7:00 P.M. to 9:00 P.M.
Where: Ringgold High School Swimming Pool
Cost: Water Safety Instructor and Lifeguards

e. SPHS Behavioral Health - Dana Defonso

What: Summer Therapeutic Program
When: Monday through Thursday beginning July 16, 2018 and ending August 2, 2018
Where: Ringgold Elementary School South
Cost: No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

f. Use of Ringgold Elementary School South


As part of this motion, permission was granted to use the Ringgold Elementary School South parking lot for the evenings of Monday, February 19, 2018, Tuesday, February 20, 2018 and during the day on Wednesday, February 21, 2018 for the purpose of allowing mourners to attend the viewings and funeral service of Dr. Karen Polkabila. Permission was also granted for the use of the Ringgold Elementary School South cafeteria on Wednesday, February 21, 2018 for the purpose of a wake for Dr. Polkabila. Included in this motion was the waiver of any costs related to parking, a shuttle service to the funeral home and any other costs associated with these activities.

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XII. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Kennedy, to adjourn.

The Board adjourned at 8:03 and moved into Executive Session.


Betty J. Dornan
Secretary of the Board
Ringgold Board of School Directors