

RINGGOLD SCHOOL DISTRICT  
400 Main Street  
New Eagle, PA 15067

**Regular Ringgold Board Of School Directors' Meeting**

Wednesday, May 17, 2017

**I. CALL TO ORDER**

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:10 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President William C. Stein, Jr. and the following Board Members were present to the call of the roll:

**II. ROLL CALL**

|                       |                       |
|-----------------------|-----------------------|
| First Vice President  | Mrs. Carol F. Flament |
| Second Vice President | Mrs. Sherrie L. Garry |
|                       | Mr. James R. Dodd     |
|                       | Mrs. Gail A. Glaneman |
|                       | Mr. Gene R. Kennedy   |
|                       | Mr. Lawrence L. Mauro |
|                       | Mrs. Maureen A. Ott   |

**Absent**

|              |                     |
|--------------|---------------------|
| Board Member | Mr. Jason H. Gerard |
|--------------|---------------------|

**Also Present**

|  |                            |
|--|----------------------------|
| Superintendent                                   | Dr. Karen L. Polkabila     |
| Director of Operations and<br>Financial Services | Mr. Randall S. Skrinjorich |
| Solicitor  | Mr. Timothy R. Berggren    |
| Secretary  | Mrs. Betty J. Dornan       |

**III. SUPERINTENDENT'S REPORT**

**A. Trip Report**

Dr. Polkabila introduced Ms. Amanda Frye, Family and Consumer Sciences Teacher at the Ringgold High School who gave a report on the Disney "Cooking Around the World" trip and requested permission to take the students again on the trip in 2018.

**B. Ringgold Education Association**

Mrs. Maria Degnan, President of the Ringgold Education Association, thanked the Board and Administration for their cooperation in the on-going teacher negotiations

**C. Chapter 339 Plan - Guidance**

Ringgold School District Guidance Counselors gave an update on the Guidance Chapter 339 Plan

**IV. SECRETARY'S REPORT**

No Report

**V. APPROVAL OF MINUTES**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Mauro, seconded by Mrs. Garry, to accept the Minutes of the Regular Meeting of Wednesday, April 19, 2017.

**VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY**

**A. Approval Of The Mon Valley Career And Technology Center Proposed Budget**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament to adopt the Mon Valley Career and Technology Center Proposed Budget that totals \$3,286,312.00 with Ringgold's share being \$689,107.10. A copy of the Budget can be found in the Appendix of these Minutes on pages

**VII. INTERMEDIATE UNIT 1 REPORT - MRS. OTT**

No Report

**VIII. SOLICITOR'S REPORT - MR. BERGGREN**

Mr. Berggren stated that he had nothing to report publicly.

**IX. PRESIDENT'S REPORT**

Mr. Stein announced that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. **Legal Issues Regarding Property Tax Assessment Appeals**
- B. **Student Discipline**
- C. **Receive Information Regarding Possible Claims and Litigation**

**X. VISITORS' REQUESTS TO ADDRESS THE BOARD**

**Bishop Roderick Wilson** - 481 Seventh Street, Donora, PA 15033 - **Topic:** High School Athletic Department; Superintendent, Dr. Polkabila

**XI. COMMITTEE REPORTS**

- A. **Business And Financial Services - Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Flament And Mrs. Garry**

**1. Approval Of The 2017-2018 Preliminary Budget**

The Board, by a vote of 7-1 to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to approve the Preliminary Budget for the 2017-2018 school year as required by School Code. The Preliminary Budget will be made available for public viewing in the office of the Superintendent and on the District's Website. The Budget must be officially adopted by June 30, 2017 and represents \$44,324,996.00 in Expenditures with a 3.2% index increase. A copy of the 2017-2018 Preliminary Budget can be found in the Appendix of these Minutes on pages

**Voting Yes - Messrs.:** Dodd, Kennedy, Stein, Mesdames: Ott, Flament, Garry, and Glaneman

**Voting No - Mr. Mauro**

**2. Treasurer's Report**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages

3. **Payment Of Bills**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages

4. **Payment In Lieu Of Taxes Agreements**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to enter into the Payment in Lieu of Taxes agreements with Mon-Vale Non Acute Care Services, Inc. for a period of thirteen years and Monongahela Valley Hospital, Inc for a period of twelve years.

5. **Payment To Architects HHSDR**

The Board, by a vote of 6-2 to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, for payment to Architects HHSDR in the amount of \$23,661.50 for architectural services related to the Ringgold Middle School project. Payment of Invoice Number 3793-30 will be made from the Capital Projects Fund.

**Voting Yes** - Messrs.: Kennedy, Stein, Mesdames: Ott, Flament, Garry, and Glaneman

**Voting No** - Messrs.: Mauro and Dodd

6. **Payment To Massaro CM Services, LLC**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, for payment to Massaro CM Services, LLC in the amount of \$30,203.00 for services related to the Ringgold Middle School project. Payment of Invoice Number 13 will be made from the Capital Projects Fund.

7. **Payment Of Invoices**

The Board, by a vote of 6-2 to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, for payment of the following invoices, as approved by the Architects HHSDR and the construction manager Massaro CM Services, LLC, for services related to the Ringgold Middle School Project. Payments will be made from the Capital Projects Fund.

| <u>Vendor</u>                | <u>Invoice</u> | <u>Amount</u>  |
|------------------------------|----------------|----------------|
| Hudson Group Inc.            | #13            | \$1,577,043.48 |
| Lugaila Mechanical Inc.      | #8             | \$ 930,956.61  |
| A-1 Electric, Inc.           | #12            | \$ 274,864.50  |
| Vrabel Plumbing Company, LLC | #11            | \$ 184,265.00  |
| SA Comunale Co., Inc.        | #7             | \$ 93,550.95   |

**Voting Yes - Messrs.:** Kennedy, Stein, Mesdames: Ott, Flament, Garry, and Glaneman

**Voting No - Messrs.:** Mauro and Dodd

**8. Payment To GeoMechanics, Inc.**

The Board, by a vote of 6-2 to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, for payment to GeoMechanics, Inc. in the amount of \$6,830.00 for geotechnical services during the construction phase of the Ringgold Middle School project. Payment of Invoice Number 17 will be made from the Capital Projects Fund.

**Voting Yes - Messrs.:** Kennedy, Stein, Mesdames: Ott, Flament, Garry, and Glaneman

**Voting No - Messrs.:** Mauro and Dodd

**9. Acceptance Of A Proposal From Ford Business Machines, Inc.**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to accept a proposal from Ford Business Machines, Inc. in the amount of \$491.58 per month for sixty (60) months to lease three (3) copiers. The copiers will be located at the Central Office, the High School Main Office and the High School Athletic Office. Pricing is based on COSTARS contract Number 001-014.

**10. Renewal Of Food Service Contract**

A motion was made by Mrs. Flament, seconded by Mrs. Ott, to renew the Food Service Contract with AVI Food Systems. AVI Food Systems is guaranteeing to break even.

Before a roll call vote could be taken, a motion to table was made by Mr. Dodd, seconded by Mr. Mauro.

A motion to table failed by a vote of 2-6 to the call of the roll of the eight members present.

**Voting Yes** - Messrs.: Mauro and Dodd

**Voting No** - Messrs.: Kennedy, Stein, Mesdames: Ott, Flament, Garry, and Glaneman

The Board, by a unanimous vote to the call of the roll of the eight members present, approved the original motion by Mrs. Flament, seconded by Mrs. Ott, to renew the Food Service Contract with AVI Food Systems.

**11. Approval Of School Meal Prices For The 2017-2018 School Term**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to accept the following school meal prices for the 2017-2018 school term:

**STUDENTS**

Lunch - \$2.30

Breakfast - Free

**ADULTS**

Lunch - \$3.50

Breakfast - \$ 1.70

**MILK**

White - \$ .55

Chocolate - \$ .55

Orange/Apple Juice - \$ .60

**12. Acceptance Of Assessed Values**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to accept the assessed values for the following parcels and settling the outstanding assessment appeals:

- a. Parcel Number 480-016-00-02-0010-00 for \$550,000, and Parcel Number 480-016-00-02-0010-02 for \$264,500.

- b. Parcel Number 440-004-00-01-0001-00 for \$26,800, and Parcel Number 440-004-00-01-0002-00 for \$1,763,200.
- c. Parcel Number 440-012-00-00-0003-00A for \$155,000; 440-012-00-00-0003-01 for \$10,200; 440-012-00-00-0008-01 for \$6,000; 440-012-00-00-0003-00 for \$523,800; and 440-012-00-00-0003-00B for \$155,000.
- d. Parcel Number 530-001-00-00-0032-05 for \$276,375; 530-01-02-02-0001-00 for \$1,050,500; and 530-001-02-02-0003-00 for \$48,125.
- e. Parcel Number 640-003-00-00-0025-00 for \$850,000.

13. **Amendment To EOT Lease To Include Additional Property**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, approving the Amendment and Ratification of Oil and Gas Lease with EQT Production Company to now include an additional 16.8528 acres as they now are leasing part of the bus garage property.

14. **Appointment Of A Treasurer For 2017-2018**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to appoint Betty J. Dornan as Treasurer for the 2017-2018 year according to the School Code.

B. **Personnel And Administration - Chairperson: Mrs. Glaneman - Co-chairpersons: Mr. Mauro And Mrs. Ott**

1. **Resignations**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, to accept the following resignations:

- a. **Diane Ader** - Ringgold High School Vocal Music Director and Ringgold Elementary School North Instrumental Music Director, effective June 30, 2017
- b. **Elizabeth Luck** - resigning only as an Instructional Aide for the Title 1 Summer Pre-Kindergarten Program
- c. **Brandon Thomas** - a Substitute Aide, effective Tuesday, May 2, 2017

2. Employment Of An Instructional Aide

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, granting permission to employ Cathy Yurkovich as an Instructional Aide for the Title 1 Summer Pre-Kindergarten Program.

3. Employment Of Summer School Teachers

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, granting permission to employ the following Summer School Teachers.

|                    |   |                |
|--------------------|---|----------------|
| James Muraco       | - | Science        |
| Rhonda Baertsch    | - | English        |
| William Callaway ) | - | Social Studies |
| Cody Strelick )    |   |                |
| Christopher Szalay | - | Mathematics    |

4. Employment Of Summer STEM Camp Teachers

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, granting permission to employ the following Summer STEM Camp Teachers:

|                 |                   |
|-----------------|-------------------|
| Sarah Scharding | Amber Skrinjorich |
| Teresa Boyer    | Krista Klorczyk   |
| Joshua Nicklow  | Theresa Gillie    |
| Earl Gilpin     | Jane Costa        |

5. Additions To The Substitute Rosters

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting permission to add the following persons to the substitute rosters:

Teacher

Matthew Vitalbo                      Donora, PA                      Social Studies 7-12



**Custodial**

Tara Schmidt                      Eighty Four, PA

**Bus Driver Trainee**

Tricia Lewis                      Finleyville, PA  
Michael Reddinger              Donora, PA

**6. Permission To Employ A Summer Work Crew**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Dodd, granting permission to hire a summer work crew of approximately fifty (50) students. Applications will only be considered if the student will be entering the Eleventh Grade or Twelfth Grade this year (2017) or from students who are recent high school graduates.

**7. Requests For Family And Medical Leaves**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting Family and Medical Leaves to the following persons:

- a.     **Lindsay Marie Scrip** - Central Office Payroll Department - beginning on or before July 29, 2017 for up to twelve weeks
  
- b.     **Lauren Bowser** - a French Teacher at the Ringgold High School - beginning on Friday, May 12, 2017 for up to twelve weeks and pending proper documentation

**8. Requests For Unpaid Leaves**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting the requests for unpaid leaves for the following persons:

**Denise Sadler** - a cook/baker at the Ringgold High for May 18, 19, and 22, 2017

**Christina David** - Utility Worker at the Ringgold Elementary School North for March 21, 2017 and March 22, 2017

9. Approval Of A Comprehensive K-12 School/Guidance Plan

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, approving the Comprehensive Guidance Plan as required as part of PA School Code under Charter 339 entitled Guidance.

10. Request From A Student To Return To School

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, granting permission for a student who has been attending Intermediate Unit 1 at Colonial Campus to return to the Ringgold High School for the 2017-2018 school year.

11. Student Discipline

- a. The Administration recommends that the Board approve the Agreement reached between the Parents of Student "A" and the Administration regarding the discipline of Student "A".
- b. The Administration recommends that the Board approve the Agreements reached between the Administration and the Parents of Student "B", Student "C", and Student "D" whereby Student "B", Student "C", and Student "D" shall be admitted into the RAMS Alternative Education Program on Wednesday, May 17, 2017 for the remainder of the school year.

12. Appointment Of A Secretary Of The Board

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, naming Betty J. Dorman as Secretary of the Board for a four year term - 2017-2021.

13. Settlement Agreement And General Release

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to approve the Settlement Agreement and General Release dated May 17, 2017 between the School District and J.S. and P.S., the parents of K.S., to resolve a dispute claim relating to K.S., and to authorize and direct its execution by the Board President and Board Secretary, and its implementation by appropriate members of the Central Office Administration. This approval is expressly contingent upon execution of this same Settlement Agreement and General Release by J.S. and P.S. and by their attorney.

C. Curriculum - Chairperson: Mr. Mauro - Co-chairpersons - Mrs. Ott And Mr. Dodd

No Report

D. Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Dodd And Mrs. Glaneman

No Report

E. Athletics - Chairperson: Mrs. Garry - Co-chairpersons: Mr. Gerard And Mrs. Flament

No Report

F. Health And Nutrition - Chairperson: Mr. Dodd - Co-chairpersons: Mrs. Glaneman And Mrs. Garry

No Report

G. Safety And Security - Chairperson: Mrs. Flament - Co-chairpersons: Mr. Kennedy And Mr. Mauro

No Report

Approval Of 2017-2018 School Calendar

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Ott, seconded by Mr. Dodd, to approve the 2017-2018 school calendar which is subject to change. A copy of the calendar can be found in the Appendix of these Minutes on page

H. Facilities, Planning, And Transportation - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Kennedy And Mr. Gerard

1. Requests For Use Of Facilities

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, approving the following use of facilities requests:

a. Ringgold Travel Basketball - Jason Briscoe

**What:** End of the Year Banquet - seating only  
**When:** Friday, May 19, 2017 - 5:30 P.M. to 8:30 P.M.  
**Where:** Ringgold High School Cafeteria  
**Cost:** Cafeteria fees incurred only if use of kitchen and equipment is necessary, otherwise the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

b. Soccer Shots - Jacob Keister

**What:** Soccer Sessions in the evenings  
**When:** Tuesdays beginning June 13, 2017 and ending August 15, 2017  
**Where:** Portion of Armstrong Soccer Field  
**Cost:** \$250 seasonal rental for the facility, but no additional fees associated with this usage as it does not require the presence of additional custodial or security personnel.

c. The Union Finley Midget Football Association - Jeana Quattrone-Resnik

**What:** Football Practice  
**When:** Evenings from 6:00 P.M. to 8:00 P.M. - Monday through Thursday beginning July 17, 2017 and ending November 10, 2017  
**Where:** Ringgold Middle School Football Field  
**Cost:** No fees associated as the request occurs at a public facility, during normal operating hours and does not require the presence of custodial or security personnel.

Wednesday, May 17, 2017

d. Washington County Chiefs Of Police Association - Clayton Shell

**What:** Active Shooter/Violence Intruder Police Training

**When:** June 6 through June 9, 2017 and  
June 13 through June 16, 2017

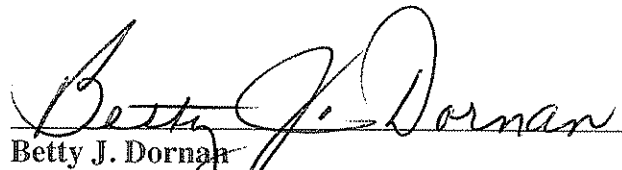
**Where:** Ringgold Middle School

**Cost:** No Charge

XII. ADJOURNMENT

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, to adjourn.

The Board adjourned at 8:45 P.M.

  
\_\_\_\_\_  
Betty J. Dornan  
Secretary of the Board  
Ringgold Board of School Directors