

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board Of School Directors' Meeting

Wednesday, July 18, 2018

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board Of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:15 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President Carol F. Flament and the following Board Members were present to the call of the roll.

II. ROLL CALL

President
First Vice President
Second Vice President

Mrs. Carol F. Flament
Mrs. Sherrie L. Garry
Mrs. Maureen A. Ott
Mr. James R. Dodd
Mr. Jason H. Gerard
Mr. Gail A. Glaneman
Mr. Gene R. Kennedy
Mr. Lawrence L. Mauro
Mr. William C. Stein, Jr.

Also Present

Superintendent
Board Secretary
and also
Director of Operations
and Financial Services
Solicitor
Recording Secretary

Ms. Megan Marie Van Fossan
Mr. Randall S. Skrinjorich

Mr. Timothy R. Berggren
Ms. Gina M. Durko

III. SUPERINTENDENT'S REPORT – MS. VAN FOSSAN

No Report

IV. SECRETARY'S REPORT

No Report

V. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mr. Stein, to accept the Minutes of the Regular Meeting of Wednesday, June 20, 2018 and a Special Meeting of Wednesday, June 27, 2018.

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY

No Report

VII. INTERMEDIATE UNIT I REPORT - MRS. OTT

Mrs. Ott reported the Intermediate Unit 1 received a Benedum Grant for \$65,000. The money will be used for teacher training for Aquaponics. Ringgold teachers will be eligible to receive this training.

VIII. SOLICITOR'S REPORT - MR. BERGGREN

Mr. Berggren stated that he had nothing to report publicly.

IX. PRESIDENT'S REPORT - MRS. FLAMENT

Mrs. Flament announced that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. **Litigation**
- B. **Tax Assessments**
- C. **Student Discipline**
- D. **Receive Legal Counsel**
- E. **Employee Discipline**
- F. **Personnel – Hirings**

X. VISITORS' REQUESTS TO ADDRESS THE BOARD

Liz Molinaro -112 Tuscany Estates Drive, Finleyville, PA - **Topic:** Busing for St. Louise de Marillac School

Dawn Marie Friend - 2 Mystic Lane, Finleyville, PA - **Topic:** Bus Issue to St. Louise de Marillac School

Dia Hoffrage – 243 Arrowhead Lane, Eighty-Four, PA - **Topic:** Busing transfers and times for St. Louise de Marillac School

XI. COMMITTEE REPORTS

A. Business And Financial Services - Chairperson: Mr. Stein - Co-chairpersons: Mr. Kennedy and Mrs. Garry

1. Treasurer's Report

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, to accept the Treasurer's Report as presented. A copy of the Treasure's Report can be found in the Appendix of these Minutes on pages

2. Payment Of Bills

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Kennedy, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages

3. Payment To Architects HHSDR

The Board, by a vote of 7-2 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, for payment to Architects HHSDR in the amount of \$7,359.00 for the Ringgold High School domestic hot water, heating boilers and pumps replacement project. Payment of Invoice Number 3 will be made from the Capital Reserve Fund.

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Mesdames: Flament, Garry, Glaneman, and Ott

Voting No - Messrs.: Dodd and Mauro

4. Payment To Architects HHSDR

The Board, by a vote of 7-2 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, for payment to HHSDR in the amount of \$700.00 for the Ringgold High School fire alarm system replacement. Payment of Invoice Number 3 will be made from the Capital Reserve Fund.

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Mesdames: Flament, Garry, Glaneman, and Ott

Voting No - Messrs.: Dodd and Mauro

5. **Payment To Architects HHSDR**

The Board, by a vote of 8-1 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, for payment to HHSDR in the amount of \$3,250.00 for the septic system evaluation at the Ginger Hill Bus & Maintenance Garage. Payment of Invoice Number 1 will be made from the Capital Reserve Fund.

Voting Yes - Messrs.: Gerard, Kennedy, Mauro, Stein, Mesdames: Flament, Garry, Glaneman, and Ott

Voting No - Messrs.: Dodd

6. **Payment To Hudson Group, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Kennedy, for payment to Hudson Group, Inc., approved by the architects HHSDR and the construction manager Massaro CM Services, LLC, in the amount of \$94,250.00 for services related to the Ringgold Middle School project. Payment of Invoice Number 22 will be made from the Capital Projects Fund.

7. **Payment To Todd Devin Food Equipment, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Garry, for payment to Todd Devin Food Equipment, Inc., approved by the architects HHSDR and the construction manager Massaro CM Services, LLC, in the amount of \$27,890.00 for services related to the Ringgold Middle School project. Payment of final Invoice Number 6 will be made from the Capital Projects Fund.

8. **Acceptance of Proposal From Blackboard Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, to accept a proposal from Blackboard Inc. in the amount of \$47,889.90 for a three (3) year renewal for web hosting, new website design and a mobile communication application.

9. Approval Of Change Order

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Garry, to accept a Change Order Number 001 from AstroTurf Corporation extending the time of Substantial Completion of the athletic field at Joe Montana Stadium by five (5) business days to July 18, 2018. There is no change in the original agreed to dollar amount.

10. Authority To Sign Pennsylvania Department Of Education Documents

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Glaneman to adopt and approve the following resolution to permit and authorize the District Superintendent, Megan Marie Van Fossan, to sign any and all documents with the Pennsylvania Department of Education.

RESOLUTION

BE IT RESOLVED, by authority of the Board of School Directors of the Ringgold School District, and it is hereby resolved by authority of the same, that Megan Marie Van Fossan, who is the Superintendent of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the Ringgold School District to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be

admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

11. **Approval Of Resolution For Free And Reduced Lunches**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Kennedy, to approve the following resolution for free and reduced lunches as requested for participation in the National School Lunch Program.

BE IT RESOLVED that the Ringgold School District agrees to participate in the National School Lunch Program and provide free and reduced-price lunches to all eligible children under their jurisdiction. We assure the Pennsylvania Department of Education that we will fulfill all the provisions of all 2018-2019 policy statement during the coming school year and keep these amendments on file with our policy statement. We agree to serve meals free or at a reduced price to those children whose families' gross income falls within levels outlined in the appropriate family size bracket on the income scale.

12. **Acceptance of Proposal From CCL Technologies Points Service**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Kennedy, to accept the proposal from CCL Technologies Points Service to assess the District's computer systems at a cost of \$2,000.

13. **Memorandum Of Agreements With Southwestern Pennsylvania Human Services, Inc.**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Kennedy, to accept the following Memorandum of Agreements with Southwestern Pennsylvania Human Services, Inc.:

- Behavioral Health Services Memorandum of Agreement
- Substance Abuse Services Memorandum of Agreement

14. **Photography Request For Proposals**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Glaneman, to receive proposals for Photography Services for both elementary and secondary schools within the school district.

15. **Payment to AstroTurf**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Gerard, for payment to AstroTurf Corporation in the amount of \$236,888.10 for replacement of the synthetic turf surface at the Ringgold High School Stadium. Payment of Invoice Number 1 will be made from the Capital Reserve Fund, pending receipt of certified payroll and executed warranty from AstroTurf.

16. **Acceptance of Proposal From Valbridge Property Advisors**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, to accept the proposal from Valbridge Property Advisors in the amount of \$3,000.00 to appraise the old Ringgold Middle School.

B. **Personnel And Administration – Chairperson: Mrs. Glaneman Co-chairpersons: Mr. Stein And Mrs. Ott**

1. **Resignations**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Mr. Kennedy, to accept the following resignations:

**Erika McCarthy – Social Studies Teacher at the Ringgold High School
– Tuesday, July 2, 2018**

Kelly Roll – Mathematics Teacher at Ringgold High School – Effective Immediately

2. Additions To The Substitute Rosters

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Dodd, granting permission to add the following persons to the substitute rosters:

Clerical

Amber Mathews Eighty-Four, PA

Police Officer

Ronald Robich Finleyville, PA

Bus Driver Trainees

Ron Hatfield Monongahela, PA

3. Appointment Of School Dentists

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to appoint the following individuals as school dentists for the 2018-2019 school term at a rate of \$1.00 per examination.

Dr. Randall Rodriguez **Ringgold Middle School - Grade 7**
Madonna - Grades 1-3-7
Ringgold Elementary School North
Grades 1 and 3

Dr. Pieter Heemstra **Ringgold Elementary School South**
Grades 1 and 3

4. Appointment Of School Doctors

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to appoint the following individuals as school doctors for the 2018-2019 school term.

DR. DIMITRI PETRO

Ringgold High School

Mandated Physicals – Grade 11 and Varsity Team Physician services at varsity football games

Ringgold Elementary School South

Mandated student physicals – Grade 1

Ringgold School District Bus Drivers And Custodians

Regular and Pre-employment Physicals

Miscellaneous

- All transfer students into the District
- Students with disabilities who participate in Special Olympics K-12
- All students who were absent for mandated exams in Grades 1, 6, and 11
- Any mass immunization programs required by the state or school district

DR. JOSEPH MICHAEL

Ringgold Elementary School North

Mandated Physicals – Grade 1

Ringgold Middle School

Mandated Physicals – Grade 6

Madonna

Mandated Physicals – Grades 1 and 6

Ringgold School District Cafeteria Employees

Regular and Pre-employment Physicals

Miscellaneous

- All students who were absent for mandated exams in Grades 1, 6, and 11
- Students with disabilities who participate in Special Olympics K-12
- Any mass immunization programs required by the state or school district
- All transfer students into the District

The Administration recommends that Dr. Dimitri Petro and Dr. Joseph Michael be appointed as school doctors at a salary of \$4,500 for Dr. Dimitri Petro, which includes his attendance at all home and away football games, and a salary of \$3,500 for Dr. Joseph Michael for the 2018-2019 school term.

5. Requests For Unpaid Leaves

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting permission for the following unpaid leave requests:

Kym Cancilla – Learning Support Teacher - Ringgold High School - Tuesday, June 26, 2018

Dave Gilpin – Technology Education Teacher - Ringgold High School - Tuesday, June 26, 2018

Erika McCarthy – Social Studies Teacher - Ringgold High School - Wednesday, June 20, 2018

6. Request For A Long-term Unpaid Leave

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission for a retro-active, one-year unpaid leave, as per the contract, to Diane Anders, a Cafeteria Utility Worker, beginning April 10, 2018.

7. Request For A Family And Medical Leave

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, to grant a Family and Medical Leave to Tami White, a Third Grade Teacher at Ringgold Elementary School South, beginning on Thursday, May 24, 2018 for up to twelve weeks.

8. Granting Teachers Tenure

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Dodd, granting tenure to the following persons:

**Kristie L. Gray
Amber L. Snyder
Jamie L. Andrews
Alicia R. Moon
Christina Yates**

9. Payment To Betty Dornan

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to compensate Mrs. Betty Dornan, at her per diem rate for the 2017-2018 school year, to provide support services to the Superintendent's office as determined necessary by the Superintendent.

10. Request From A Student To Return To School

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Stein, granting permission for Student "A", who has been attending the RAMS Alternative Education Program, to return to the Ringgold High School for the 2018-2019 school year.

11. Request For Early Dismissal

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission for Early Dismissal in the District for a half day on Thursday, May 23, 2019.

12. Permission To Petition The Court of Common Pleas

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to appoint Ronald Robich as a school police officer at the rate of \$16.00 per hour and authorizing and directing the Superintendent and Solicitor to take the action necessary to petition the Court of Common Pleas to have Mr. Robich appointed as a school police officer for the Ringgold School District.

13. Employment of Teachers

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to employ the following individuals:

Narissa E. Gregorio as a Ringgold High School Counselor at a salary of \$67,000 – Step 17 – Master's Degree +30

Sarah A. Mallon as a Ringgold High School Counselor/RAMS Coordinator at a salary of \$38,500 – Step 1 – Master's Degree

C. Curriculum and Education – Chairperson: Mr. Mauro Co-chairpersons: Mrs. Ott And Mr. Dodd

1. Class Rank Policy

The Board, by a vote of 7-2 to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Mauro, to accept a system of computing grade point averages and class rank for secondary school students and adopting the revised Policy Number 214, effective immediately.

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Mesdames: Flament, Garry, Glaneman, and Ott

Voting No - Messrs.: Dodd and Mauro

2. Approval of Revised Board Policies

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mrs. Ott, to adopt the following policy revisions.

- a. Policy 802.1 – Chain of Command (Policy Attachment)
- b. Policy 906 – Public Complaint Procedures
- c. Policy 918 – Title I Parent and Family Engagement

3. Approval of Settlement

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Mauro, seconded by Mr. Dodd, to approve a settlement of a due process issue discussed in Executive Session.

D. Technology – Chairperson: Mr. Gerard Co-chairpersons: Mr. Dodd And Mrs. Glaneman

No Report

E. Athletics – Chairperson: Mrs. Garry Co-chairpersons: Mr. Gerard And Mr. Mauro

1. Appointment Of Coaches

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Gerard, to appoint the following coaches. Coaching appointments are subject to

Wednesday, July 18, 2018

contract documents prepared by the Administration and Solicitor and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as a condition of their employment. All clearances and a drug test are mandatory and have been received. The salary is based on the 2018-2019 Budget.

Fall Coaches

Cross Country

Chris Buckley - Head Middle School Coach at a salary of \$1,714.58

Rhonda Baerstch - Assistant Middle School Coach at a salary of \$1,285.93

Football

Chris Chunko - Assistant Varsity Coordinator at a salary of \$6,000.00

Albert Surman - Assistant Varsity Coordinator at a salary of \$6,000.00

Kevin Doody - Assistant Varsity Coach at a salary of \$4,000.00

Jason Briscoe - Assistant Varsity Coach at a salary of \$4,000.00

Mike Bundy - Assistant Varsity Coach at a salary of \$4,000.00

Golf

David Kostelnik - Head Varsity Coach at a salary of \$2,000.00

Boys Soccer

Nick Cichon - Assistant Varsity Coach at a salary of \$2,000.00

Jim Brandemarte - Volunteer Assistant Coach

Chris Vaccaro - Volunteer Assistant

Girls Soccer

Olivia Wilkerson - Assistant Varsity Coach at a salary of \$2,500.00

Halee Fedrick - Assistant Middle School Coach at a salary of \$1,500.00

Volleyball

Grace DiCello - Assistant Varsity Coach at a salary of \$3,600.00

Jamie Hummer - Head Eighth Grade Coach at a salary of \$1,750.00

F. Health And Nutrition – Chairperson: Mr. Dodd Co-chairpersons: Mrs. Glaneman And Mr. Mauro

No Report

G. Safety And Security – Chairperson: Mr. Kennedy Co-chairpersons: Mr. Stein And Mrs. Garry

No Report

H. Facilities, Planning, And Transportation – Chairperson: Mrs. Ott Co-chairpersons: Mr. Kennedy And Mr. Gerard

1. Requests For Use Of Facilities

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission for the following use of facilities requests:

a. The Ringgold Youth Athletic Football Association – Daniel Nicklow

What: Football Games

When: 9/9/18, 9/23/18, 9/30/18, 10/7/18
8:00 A.M. to 7:00 P.M.

Where: Joe Montana Stadium, Concession Stand and Bathrooms

Cost: \$30/Hour Custodial

b. Modernettes - Tina Tomlins

What: Baton Rehearsal

When: Thursday, July 19, 2018
5:00 P.M. to 9:00 P.M.

Wednesday, July 18, 2018

Where: Ringgold Middle School Gymnasium

Cost: \$30/Hour Custodial

c. Ringgold Band Boosters – Dawn Mason

What: Mattress Sale Fundraiser

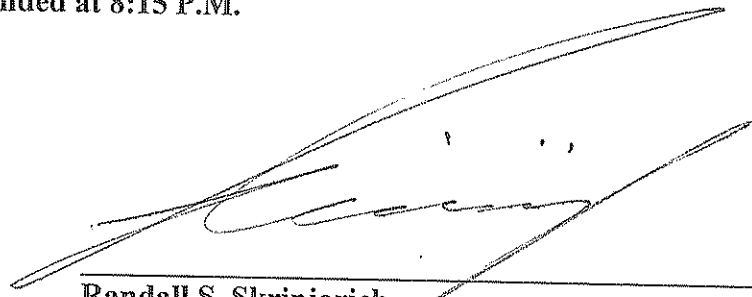
When: Sunday, September 16, 2018
8:00 A.M. to 4:00 P.M.

Where: Ringgold High School Gymnasium

Cost: No fees associated with this usage provided that the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

A motion was made by Mrs. Glaneman, seconded by Mr. Kennedy, to recess this meeting and reconvene on Wednesday, July 25, 2018 at 6:30 P.M.

This portion of the meeting ended at 8:15 P.M.



Randall S. Skrinjorich
Secretary of the Board
Ringgold Board of School Directors