

**RINGGOLD SCHOOL DISTRICT**  
 400 Main Street  
 New Eagle, PA 15067

**Regular Ringgold Board Of School Directors' Meeting**

**Wednesday, December 17, 2014**

**I. CALL TO ORDER**

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 on Wednesday, December 17, 2014 at 7:05 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President Mariann L. Bulko and the following Board Members were present to the call of the roll.

**II. ROLL CALL**

First Vice President  
 Second Vice President

Mr. Christopher D. Carroll  
 Mr. William C. Stein, Jr.  
 Mrs. Carol F. Flament  
 Mrs. Sherrie L. Garry  
 Mr. Jason H. Gerard  
 Mr. Gene R. Kennedy  
 Mr. Lawrence L. Mauro  
 Mrs. Maureen A. Ott

**Also Present**

Superintendent  
 Assistant to the Superintendent  
 Director of Operations and  
                     Financial Operations  
 Solicitor  
 Secretary

Dr. Karen L. Polkabila  
 Mr. Jeffrey A. Matty  
 Mr. Randall S. Skrinjorich  
 Mr. Timothy R. Berggren  
 Mrs. Betty J. Dornan

**III. SUPERINTENDENT'S REPORT**

**A. Razz-Ma-Tazz**

The Razz-Ma-Tazz Group from the Ringgold High School entertained the Board and Guests.

**B. Cypher & Cypher**

Mr. Steven Cypher gave a review of the Annual Financial Report Year Ended June 30, 2014.

**IV. SECRETARY'S REPORT**

No Report

**V. APPROVAL OF MINUTES**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Carroll, to accept the Minutes of the Regular Meeting of Wednesday, November 19, 2014 and the Reorganization Meeting of Thursday, December 4, 2014 as presented.

**VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. CHRISTOPHER D. CARROLL**

It was reported that interviews would begin in January 2015 to fill the position of Administrative Director.

**VII. SOLICITOR'S REPORT**

Mr. Berggren reported that he had nothing to report publicly.

**VIII. PRESIDENT'S REPORT**

Mrs. Bulko stated that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. Labor Grievances
- B. Student Discipline
- C. Personnel Regarding Hiring Issues

Mrs. Bulko wished everyone a Merry Christmas and a Happy New Year.

**IX. VISITORS' REQUESTS TO ADDRESS THE BOARD**

None

**X. COMMITTEE REPORTS**

- A. Business And Financial Services - Chairperson: Mrs. Flament - Co-chairpersons: Mr. Kennedy And Mrs. Ott

**1. Treasurer's Report**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Carroll, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages 34774 to 34777.

Wednesday, December 17, 2014

**2. Payment Of Bills**

The Board by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages 34778 to 34800.

**3. Approval Of Cypher & Cypher Annual Audit**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Gerard, to accept the Annual Audit and Interfund Transfers, and Budget Transfers for the school year ending June 30, 2014.

**4. Resolution Regarding A Tax Increase**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Carroll, to adopt a resolution that the District will not raise the rate of any tax for support of its public schools for the 2015-2016 fiscal year by more than the index established by the Department of Education that is 2.6% for the Ringgold School District.

**5. Payment To A-1 Electric, Inc.**

The Board, by a vote of 8-0-1 to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Stein, for payment to A-1 Electric, Inc., as approved by the Architects HHSDR, in the amount of \$13,683.60 for miscellaneous capital improvements at the Ringgold High School. Payment of Invoice Number 2 will be made from the Capital Reserve Fund.

**Voting Yes** - Messrs.: Kennedy, Mauro, Stein, Gerard, Mesdames: Ott, Flament, Garry, and Bulko

**Abstaining:** Mr. Carroll stated that he was erring on the side of caution by abstaining due to the fact that his employer was involved with A-1 Electric, Inc. at the Ringgold High School project.

6. **Final Payment To A-1 Electric, Inc.**

The Board, by a vote of 8-0-1 to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Stein, for final payment to A-1 Electric, Inc., as approved by the Architects HHSDR, in the amount of \$16,984.50 for miscellaneous capital improvements at the Ringgold High School. Payment of Invoice Number 3 will be made from the Capital Reserve Fund.

**Voting Yes** - Messrs.: Kennedy, Mauro, Stein, Gerard, Mesdames: Ott, Flament, Garry, and Bulko

**Abstaining:** Mr. Carroll stated that he was erring on the side of caution by abstaining due to the fact that his employer was involved with A-1 Electric, Inc. at the Ringgold High School project.

7. **Payment To HHSDR - Capital Improvements At The Ringgold High School**

The Board, by a vote of 8-0-1 to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Stein, for payment to Architects HHSDR in the amount of \$1,402.50 for miscellaneous capital improvements at the Ringgold High School. Payment of Invoice Number 3797-8 will be made from the Capital Reserve Fund.

**Voting Yes** - Messrs.: Kennedy, Mauro, Stein, Gerard, Mesdames: Ott, Flament, Gary, and Bulko

**Abstaining:** Mr. Carroll stated that he was erring on the side of caution by abstaining due to the fact that his employer was involved with Architects HHSDR at the Ringgold High School project.

8. **Payment To HHSDR - Schematic Design Phase Of A New Middle School**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mr. Stein, for payment to Architects HHSDR in the amount of \$36,614.00 for the schematic design phase of a new middle school. Payment of Invoice Number 3793-3 will be made from the Capital Projects Fund.

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**9. Payments To The Gateway Engineers, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mr. Carroll, for payments to Gateway Engineers, Inc. in the amounts of \$1,190.00 and \$9,520.00 for services related to the Transportation Impact Study for the new middle School. Payment of Invoices Numbered 213473 and 214354 will be made from the Capital Projects Fund.

**10. Payment To Wheels Mechanical Contracting & Supplier Co., Inc.**

The Board, by a vote of 8-0-1 to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, for final payment to Wheels Mechanical Contracting & Supplier Co., Inc., as approved by the Architects HHS DR, in the amount of \$8,496.75 for miscellaneous capital improvements at the Ringgold High School. Payment of Invoice Number 6 will be made from the Capital Reserve Fund

**Voting Yes** - Messrs.: Kennedy, Mauro, Stein, Gerard, Mesdames: Ott, Flament, Garry, and Bulko

**Abstaining:** Mr. Carroll stated that he was erring on the side of caution by abstaining due to the fact that his employer was involved with Wheels Mechanical Contracting & Supplier Co., Inc. at the Ringgold High School project.

**11. Contract With Trebron Company, Inc.**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to enter into a new four year agreement with Trebron Company, Inc. for the purchase of anti-virus software at a total cost of \$26,075.00.

**Voting Yes** - Messrs.: Kennedy, Mauro, Stein, Gerard, Mesdames: Ott, Garry, and Bulko

Mrs. Flament was out of the room at roll call

**12. Contract With AVI Food Systems, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to accept payment from AVI Food Systems, Inc. in the amount of \$11,056.00 as payment in full under AVI's guarantee for the 2013-2014 school year.

**13. Participation In My Lunch Money Program**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Carroll, ratifying the Agreement and Addendum between Heartland Payment Systems and the Ringgold School District for a period of one year for payment of student lunches by parents through credit card payments.

**14. Appointment Of Special Counsel**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Carroll, appointing David Posner as Special Counsel to negotiate and conduct any real estate transactions related to the new middle school project. Mr. Posner's hourly rate is \$225.00.

**B. Personnel And Administration - Chairperson: Mr. Mauro - Co-chairpersons: Mr. Kennedy And Mrs. Ott****1. Employment Of A Nurse Assistant**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Mauro, seconded by Mrs. Ott, granting permission to employ Mandy Lynn Sapienza as a Nurse Assistant at the Ringgold High School. Ms. Sapienza's salary will be \$16.00 hourly with single health care coverage, one (1) personal day, and two (2) sick days per year and also be permitted to carryover up to fifty (50) unused days total.

**2. Addition To The Substitute Roster**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mrs. Ott, granting permission to add the name of Haley Wise to the substitute Aide roster.

**3. Cafeteria Workers Requests For Days Without Pay**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mrs. Garry, granting permission for the following requests for days without pay:

Wednesday, December 17, 2014

a. Adrienne Troiani

A cafeteria worker at the Ringgold Middle School, for Friday, November 21, 2014.

b. Michelle Kitchens

A cafeteria worker at the Ringgold High School, for Monday, November 24, 2014 and Thursday, December 4, 2014.

c. Amy O'Brien

A cafeteria worker at the Ringgold Elementary School South, for days without pay as approved by the Superintendent.

4. Granting A Teacher Tenure

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mrs. Ott, granting tenure to Kelly A. Pleva as of December 21, 2014.

5. Approval Of The 2015-2016 School Calendar

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, to accept the 2015-2016 school calendar. A copy of the calendar can be found in the Appendix of these Minutes on page 34801.

6. Requests To Attend A Conference

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, granting permission for the following listed requests to attend a conference:

**Randall Skrinjorich**

PASBO Annual Conference

March 10-13, 2015

Funds to be taken from

Continuing Education in School Business

Business Office Travel

Hershey, PA

**TOTAL COST \$1,169.70**

Wednesday, December 17, 2014

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|--|--|
| <b>Brad Snyder</b>                               | PASBO Annual Conference<br>March 10-13, 2015               |
| Funds to be taken from<br>Business Office Travel | Continuing Education in School Business<br><br>Hershey, PA |
| <b>TOTAL COST</b>                                | <b>\$1.169.70</b>  |

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|--|--|
| <b>William Hoffman</b>                               | PASBO Annual Conference<br>March 10-13, 2015               |
| Funds to be taken from<br>Physical Plant Maintenance | Continuing Education in School Business<br><br>Hershey, PA |
| <b>TOTAL COST</b>                                    | <b>\$356.05</b>  |

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7. **Early Retirement Incentive Program For Professional Employees**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, to accept an Early Retirement Incentive Program for professional employees with an irrevocable letter of retirement to be submitted to the Superintendent of Schools no later than 3:00 P.M. on Friday, February 27, 2015. The offer is for individual health care coverage for a period of five (5) years until becoming qualified to receive Medicare/Medicade or for a one time payment of \$5,000. Also, the employee must have completed a total of ten (10) years of service in the Ringgold School District as of June 30, 2015.

8. **Early Retirement Incentive Program For Non-Professional Employees**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, to accept an Early Retirement Incentive Program for Non-Professional Employees (District Secretaries, Administrative Assistants, Maintenance Workers, and Custodians) contingent upon the individual having at least ten (10) years of service in the Ringgold School District. This retirement incentive would entitle the recipient to a one time payment of \$5,000 or individual health insurance coverage for a period of one (1) year and is contingent upon the recipient providing an irrevocable letter of retirement to the School District no later than 2:00 P.M. on Friday, February 27, 2015 with an effective date of the individual's retirement being no later than June 30, 2015.



Wednesday, December 17, 2014

9. **Permission To Place A Student In The RAMS Alternative Education Program**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Carroll, to accept the Agreement reached between the Administration and the Parents of Student "A" whereby Student "A" shall receive an alternative placement and be admitted into the RAMS Alternative Education Program on Monday, November 24, 2014 for one calendar year.

10. **Permission To Place A Student In Clark Alternative Education Program**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to accept the Agreement reached between the Administration and the Parents of Student "B" where by Student "B" shall receive an alternative placement and be admitted into the Clark Alternative Education Program on Monday, January 5, 2015 for one calendar year.

11. **Permission To Sign A Letter Of Agreement With Pressley Ridge**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission to sign a Letter of Agreement with Pressley Ridge.

12. **Request For A Family And Medical Leave**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Gerard, granting permission for Mrs. Patricia Baker, a Fifth Grade Teacher at Ringgold Elementary School South, to take a Family and Medical Leave for up to twelve weeks.

C. **Curriculum - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Carroll And Mr. Gerard**

Mrs. Ott's report can be found in the Appendix of these Minutes on page 34802.

D. **Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Mauro And Mr. Stein**

No Report

**E. Athletics - Chairperson: Mrs. Garry - Co-chairpersons: Mr. Gerard And Mrs. Flament**

**1. Permission To Participate In Winter Sport Of Gymnastics**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Gerard, granting permission for Student Athlete Emma Lucas to participate in the Winter Sport of Gymnastics during the months of December through February. Emma needs Board approval to represent the Ringgold High School in competition. WPIAL policy allows for one individual representation in an individual based sport if the school district does not offer it. Mrs. Anna Lucas, Emma's Mother, will be listed as a Coach/District Designee.

**2. Appointment Of Coaches**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Gerard, to appoint the following coaches. All Coach's contract appointments are subject to contract documents prepared by the Administration and Solicitor, and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all of the necessary clearances.

**Kurt Olinger** - Seventh Grade Girls Basketball Coach at a salary of \$1,500.00

**Kurt Olinger** - Eighth Grade Girls Basketball Coach at a salary of \$1,500.00

**Eleni Radic** - Volunteer Girls Basketball Coach - pending proper documentation

**Ashley Davis** - Head Girls Soccer Coach at a salary of \$4,500.00 with a two year contract

**F. Health And Nutrition - Chairperson: Mr. Kennedy - Chairpersons: Mrs. Flament And Mrs. Garry**

No Report

**G. Safety And Security - Chairperson: Mr. Stein - Co-chairpersons: Mr. Carroll And Mrs. Garry**

No Report

Wednesday, December 17, 2014

**H. Facilities, Planning, And Transportation****1. Use Of Facilities Requests**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Carroll, seconded by Mrs. Flament, granting permission for the following use of facilities requests.

**a. Ringgold Soccer Boosters (Girls and Boys) - Nicole Suarez and Arlene Rhone**

**What:** Indoor Soccer Tournament

**When:** February 15-16, 2015 - 7:00 A.M. to 8:00 P.M. Daily

**Where:** Ringgold High School Gymnasium

**Cost:** No Charge

**b. Ringgold Youth Soccer Association - Steve Bucchianeri**

**What:** Teach Youth Referees

**When:** March 14, 2015 - 9:00 A.M. to 1:00 P.M.

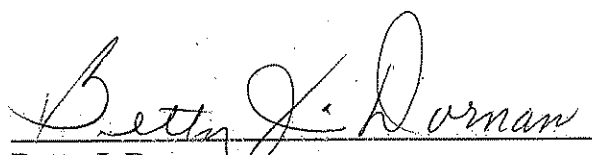
**Where:** Ringgold High School Cafeteria

**Cost:** No Charge

**XI. ADJOURNMENT**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Carroll, to adjourn.

The Board adjourned at 8:26 P.M.

  
Betty J. Dornan  
Secretary of the Board  
Ringgold Board of School Directors

# Ringgold School District 2015-2016

Aug 20 - Teacher Inservice  
 Aug 21 - Teacher Inservice  
 Aug 24 - Teacher Clerical  
 Aug 25 - First Day for Students

Sep 7 - Labor Day

Nov 3 - Act 80  
 Nov 11 - Veteran's Day  
 Nov 16 - Parent Conference Day  
 Nov 26-30 - Fall Recess

Dec 23-Jan 1 - Winter Recess

Jan 18 - Teacher Inservice

Feb 15 - Act 80

Mar 23-29 - Spring Recess

May 13 - Staff Development  
 May 27 - Act 80 (Faculty & Staff)  
 May 27 - Kennywood Day (Students)  
 May 30 - Memorial Day

Jun 3 - Graduation/Last Day  
 for Students  
 Jun 6 - Teacher Clerical

- First/Last Day for Students
- Holiday/Recess - No School
- Teacher Inservice (3)
- Teacher Clerical (2)
- Staff Development (1)
- Act 80 (3)
- Parent Conference (1)
- Kennywood Day

**Calendar Days:**  
 Teacher Days = 189  
 Teacher Inservice = 3  
 Teacher Clerical = 2  
 Parent Conference = 1  
 Staff Development = 1  
 Instructional Days = 182  
 Act 80 Exemptions = 3  
 Days in Session = 179

**Snow Makeup Days:**  
 #1 Feb 15 (Act 80 will move to Mar 29)  
 #2 Mar 23  
 #3 Mar 24  
 #4 Mar 29 (Act 80 from Feb 15 will move to Jun 6 & Clerical will move to Jun 7)

**Local District Holidays:**  
 Section 1502  
 Nov 27, Dec 28, Mar 25

August 2015

| S  | M  | Tu | W  | Th | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | 5  |    |    |    |    |

September 2015

| S  | M  | Tu | W  | Th | F  | S  |
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 |    |    |    |
|    |    |    | 21 |    |    |    |

October 2015

| S  | M  | Tu | W  | Th | F  | S  |
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| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
|    |    |    |    |    |    | 22 |

November 2015

| S  | M  | Tu | W  | Th | F  | S  |
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| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |    |    |    |    |    |
|    |    |    | 16 |    |    |    |

December 2015

| S  | M  | Tu | W  | Th | F  | S  |
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| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |
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January 2016

| S  | M  | Tu | W  | Th | F  | S  |
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    | 19 |

February 2016

| S  | M  | Tu | W  | Th | F  | S  |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 |    |    |    |    |    |
|    |    |    |    |    |    | 21 |

March 2016

| S  | M  | Tu | W  | Th | F  | S  |
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |
|    |    |    |    |    |    | 18 |

April 2016

| S  | M  | Tu | W  | Th | F  | S  |
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
|    |    |    |    |    |    | 21 |

May 2016

| S  | M  | Tu | W  | Th | F  | S  |
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| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |
|    |    |    |    |    |    | 20 |

June 2016

| S  | M  | Tu | W  | Th | F  | S  |
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 |    |    |
|    |    |    |    |    |    | 3  |

**Ending Dates for  
 Nine-Weeks/Mid-Terms/Rotations:**  
 Q1-Oct 27 (45) MT1-Sep 24 (22)  
 Q2-Jan 19 (46) MT2-Dec 4 (23)  
 Q3-Mar 30 (46) MT3-Feb 19 (23)  
 Q4-Jun 3 (45) MT4-Apr 29 (22)  
 R1-Oct 14 (36)  
 R2-Dec 11 (37)  
 R3-Feb 12 (36)  
 R4-Apr 11 (36)  
 R5-Jun 3 (37)