

RINGGOLD SCHOOL DISTRICT  
400 Main Street  
New Eagle, PA 15067

34527

**Regular Ringgold Board Of School Directors' Meeting**

**Wednesday, August 20, 2014**

**I. CALL TO ORDER**

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 on Wednesday, August 20, 2014 at 7:05 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President Mariann L. Bulko and the following Board Members were present to the call of the roll.

**II. ROLL CALL**

First Vice President  
Second Vice President

Mr. William C. Stein, Jr.  
Mrs. Carol F. Flament  
Mr. Christopher D. Carroll  
Mrs. Sherrie L. Garry  
Mr. Jason H. Gerard  
Mr. Gene R. Kennedy  
Mr. Lawrence L. Mauro  
Mrs. Maureen A. Ott

**Also Present**

Superintendent  
Assistant to the Superintendent  
Director of Operations and  
Financial Operations  
Solicitor  
Secretary

Dr. Karen L. Polkabila  
Mr. Jeffrey A. Matty  
Mr. Randall S. Skrinjorich  
Mr. Timothy R. Berggren  
Mrs. Betty J. Dornan

**III. SUPERINTENDENT'S REPORT**

Dr. Polkabila informed the Board that a letter will be posted on the Parent Portal informing parents of security enhancement in the buildings

A security grant had been obtained to install Raptor Visitor Management software, a security system that will scan a driver's license for instant background checks. Metal detectors have been placed in the buildings.

Mr. William Hoffman, Director of Buildings and Grounds, reported that all buildings in the District are ready for school to begin and that Radon testing had also been done throughout the District and safe Radon levels were recorded.

**IV. SECRETARY'S REPORT**

No Report

**V. APPROVAL OF MINUTES**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Carroll, seconded by Mrs. Flament, to accept the Minutes of the Regular Meeting of Wednesday, July 23, 2014.

**VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. CHRISTOPHER D. CARROLL**

No report due to the fact that no Board Member was able to attend the meeting in the absence of Mr. Carroll.

**VII. SOLICITOR'S REPORT**

Mr. Berggren reported that he had nothing to report publicly.

**VIII. PRESIDENT'S REPORT**

Mrs. Bulko stated that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. Personnel
- B. Contract Negotiations
- C. Receive Legal Advice

**IX. VISITORS' REQUESTS TO ADDRESS THE BOARD**

**Jim Dodd** - 700 Lincoln Street, Monongahela, PA - **Topic:** Safety concerns at Ringgold Middle School

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**X. COMMITTEE REPORTS****A. Business And Financial Services - Chairperson: Mrs. Flament - Co-chairpersons: Mr. Kennedy And Mr. Stein****1. Treasurer's Report**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages 34537 to 34540.

**2. Payment Of Bills**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages 34541 to 34562.

**3. Payment To Martik Brothers, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment to Martik Brothers, Inc., as approved by the Architects/Engineers WBCM, LLC, in the amount of \$124,851.60 for cafeteria structural restoration at the Ringgold Middle School. Payment of Invoice Number 1 will be made from the Capital Reserve Fund.

**4. Payment To Plavchak Construction Company, Inc.**

The Board, by a vote of 7-1-1 to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, for payment to Plavchak Construction Company, Inc., as approved by the Architects HHSDR, in the amount of \$121,290.75 for miscellaneous capital improvements at the Ringgold High School. Payment of Invoice Number 3 will be made from the Capital Reserve Fund.

**Voting Yes - Messrs.:** Stein, Gerard, Kennedy, Mesdames: Ott, Flament, Garry, and Bulko

**Voting No - Mr. Mauro**

**Abstaining - Mr. Carroll** stated that he was erring on the side of caution by abstaining due to the fact that his employer does business with Plavchak Construction Company, Inc.

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**5. Payment To Wheels Mechanical Contracting & Supplier, Inc.**

The Board, by a vote of 8-1 to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, for payment to Wheels Mechanical Contracting & Supplier, Inc., as approved by the Architects HHSDR, in the amount of \$54,431.41 for miscellaneous capital improvements at the Ringgold High School. Payment of Invoice Number 3 will be made from the Capital Reserve Fund.

**Voting Yes** - Messrs.: Mauro, Stein, Gerard, Kennedy, Mesdames: Ott, Flament, Garry, and Bulko

**Abstaining** - Mr. Carroll stated that he was erring on the side of caution by abstaining due to the fact that his employer does business with Wheels Mechanical Contracting & Supplier, Inc.

**6. Payment To East West Manufacturing & Supply Company**

The Board, by a vote of 7-1-1 to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment to East West Manufacturing & Supply Company, as approved by the Architects HHSDR, in the amount of \$94,700.70 for miscellaneous capital improvements at the Ringgold High School. Payment of Invoice Number 3 will be made from the Capital Reserve Fund.

**Voting Yes** - Messrs.: Stein, Gerard, Kennedy, Mesdames: Ott, Flament, Garry, and Bulko

**Voting No** - Mr. Mauro

**Abstaining** - Mr. Carroll stated that he was erring on the side of caution by abstaining due to the fact that his employer does business with East West Manufacturing & Supply Company

**7. Payment To Architects HHSDR**

The Board, by a vote of 8-1 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, for payment to Architects HHSDR in the amount of \$31,978.00 for services related to additions and alterations at Ringgold Elementary School North. Payment of Invoice Number 3852-6 will be made from the Capital Reserve Fund.

**Voting Yes** - Messrs.: Stein, Carroll, Gerard, Kennedy, Mesdames: Ott, Flament, Garry, and Bulko

**Voting No** - Mr. Mauro

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**8. Payment To Whitney, Bailey, Cox & Magnani, LLC**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Carroll, for payment to Whitney, Bailey, Cox & Magnani, LLC in the amount of \$2,170.00 for services related to the cafeteria floor system restoration at the Ringgold Middle School. Payment of Invoice Number 0076559 will be made from the Capital Reserve Fund.

**9. Awarding Of Diesel Fuel Bid**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Flament, awarding the District's diesel fuel bid for three (3) years to Petroleum Traders Corporation at a price which is based on the OPIS (Oil Price Information Service) average minus(-) \$.0154. The Administration is also authorized to make payment to Petroleum Traders Corporation within ten (10) days of the receipt of invoices.

**B. Personnel And Administration - Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Flament And Mr. Gerard****1. Employment Of A Bus Driver**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Gerard, seconded by Mr. Carroll, granting permission to employ Danielle Cintella as a Ringgold Bus Driver.

**2. Additions To The Substitute Rosters**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Gerard, seconded by Mrs. Flament, granting permission to add the following persons to the substitute rosters:

**Teacher**

|                   |                |           |
|-------------------|----------------|-----------|
| Jillian M. Gaygan | Pittsburgh, PA | Counselor |
|-------------------|----------------|-----------|

**Nurse**

|                 |                 |              |
|-----------------|-----------------|--------------|
| Cindy M. Magone | Monongahela, PA | School Nurse |
|-----------------|-----------------|--------------|

3. **Granting Tenure**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Gerard, seconded by Mr. Carroll, granting tenure to Christopher J. Cieply as of August 31, 2014 and Briana L. Rosener as of September 7, 2014.

4. **Agreement With PA Educator**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, granting permission to sign the Contract of Service with PA Educator for the 2014-2015 year at a cost of \$2,700 per year. A copy of the Contract of Service can be found in the office of the Superintendent.

5. **Referral Agreement With Southwestern Pennsylvania Human Services, Inc. Behavioral Health**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Gerard, granting permission to sign the Referral Agreement with Southwestern Pennsylvania Human Services, Inc. A copy of the Referral Agreement can be found in the office of the Superintendent.

6. **Agreement With California University Of Pennsylvania**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to sign the Agreement with California University of Pennsylvania, Department of Health Services and Sport Studies Athletic Training Education Program to provide athletic training faculty who will conduct periodic on-site visitations to evaluate the athletic training student(s) program. A copy of the Agreement can be found in the office of the Superintendent.

7. **Employee Resignations**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, to accept the following resignations:

- a. **Jason Marvin** - Assistant Principal at the Ringgold High School, effective resignation date to be determined

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- b. **Jennifer Garber** - Biology and Environmental Science Teacher at the Ringgold High School, effective immediately

8. **Employment Of Personnel**

a. **Life Skills**

**Rebecca J. Lewis** - Life Skills Teacher at the Ringgold Elementary School South at a salary of \$34,500, Step 2, Bachelor's Degree

- b. **Daniel J. Shipman** - Social Studies Teacher at the Ringgold High School at a salary of \$41,600, Step 8, Master's Degree

9. **Unpaid Leave Of Absence**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mr. Carroll, granting Mrs. Louise Kruczek, a Cafeteria Utility Worker at the Ringgold Elementary School South, an unpaid leave of absence.

10. **Memorandum Of Understanding**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, to accept the Memorandum of Understanding with the Ringgold Education Association regarding the position of Dean of Students. A copy of the Memorandum of Understanding can be found in the office of the Superintendent.

C. **Curriculum - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Carroll And Mr. Gerard**

No Report

D. **Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Stein And Mr. Mauro**

No Report

**E. Athletics - Chairperson: Mrs. Garry - Co-chairpersons: Mrs. Ott And Mr. Kennedy**

**1. Appointment Of Coaches**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, to appoint the following coaches. All coach's contract appointments are subject to contract documents prepared by the Administration and Solicitor, and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all of the necessary clearances.

**VOLLEYBALL**

**Elizabeth Acklin** - Seventh Grade Volleyball Coach at a salary of \$1,500.00

**Elizabeth Acklin** - Eighth Grade Volleyball Coach at a salary of \$1,500.00

**SOFTBALL**

**Donald Crile** - Head Varsity Softball Coach at a salary of \$3,750.00 - Pending proper documentation.

**F. Health And Nutrition - Chairperson: Mr. Mauro - Co-chairpersons: Mrs. Ott And Mrs. Garry**

No Report

**G. Safety And Security - Chairperson: Mr. Stein - Co-chairpersons: Mrs. Garry And Mr. Carroll**

**1. Policy 218.3 - Metal/Weapon Detection System/Devices**

The Board, by a vote of 8-1 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Flament, to adopt Policy 218.3 Metal/Weapon Detection System/Devices. A copy of the policy can be found in the Appendix of these Minutes on pages 34563 to 34566.

**Voting Yes** - Messrs.: Stein, Carroll, Gerard, Kennedy, Mesdames: Ott, Flament, Garry, and Bulko

**Voting No** - Mr. Mauro



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**2. Policy 226 - Searches**

The Board, by a vote of 8-1 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, to adopt Policy 226 Searches. A copy of the policy can be found in the Appendix of these Minutes on pages 34567 to 34572.

**Voting Yes - Messrs.:** Stein, Carroll, Gerard, Kennedy, Mesdames: Orr, Flament, Garry, and Bulko

**Voting No - Mr. Mauro**

**H. Facilities, Planning, And Transportation - Chairperson: Mr. Carroll - Co-chairpersons: Mr. Stein And Mrs. Flament****1. Policy 810.2 - Transportation - Video/Audio Recording**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Carroll, seconded by Mrs. Ott, to adopt Policy 810.2 Transportation - Video/Audio Recording. A copy of the policy can be found in the Appendix of these Minutes on pages 34573 to 34574.

**2. Requests For Use Of Facilities**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Carroll, seconded by Mrs. Flament granting permission for the following requests for use of facilities:

**a. Girl Scouts (Daisy) - Jennifer Konek**

**What:** Girl Scout Meetings - Daisy Group

**When:** First and Third Thursdays of the month beginning Thursday, September 19, 2014 - meeting is immediately after school

**Where:** Ringgold Elementary School South

**Cost:** No Charge

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b. Mon Valley YMCA Swim Team - Jeffrey T. Vitale

**What:** Swim Meet

**When:** November 1, 2014 - 7:00 A.M. to 5:00 P.M.

**Where:** Ringgold High School Pool


**Cost:** Security - \$20 Per Hour x 10 Hours = \$200  
Custodial - \$30 Per Hour x 10 Hours = \$300  
Pool - \$40 Per Hour x 10 Hours = \$400

**Total = \$900.00**

XI. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Carroll, to adjourn.

The Board adjourned at 8:05 P.M.

  
Betty J. Dornan  
Secretary of the Board  
Ringgold Board of School Directors