

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board Of School Directors' Meeting

Wednesday, August 24, 2016

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:00 P.M. Notices of the meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President William C. Stein, Jr. and the following Board Members were present to the call of the roll.

II. ROLL CALL

Board Members

Mr. James R. Dodd
Mr. Jason H. Gerard
Mrs. Gail A. Glaneman
Mr. Gene R. Kennedy
Mr. Lawrence L. Mauro
Mrs. Maureen A. Ott

Absent

First Vice President
Second Vice President

Mrs. Carol F. Flament
Mrs. Sherri L. Garry

Also Present

Superintendent
Director of Operations and
Financial Services
Solicitor
Secretary

Dr. Karen L. Polkabila
Mr. Randall S. Skrinjorich
Mr. Timothy R. Berggren
Mrs. Betty J. Dorman

III. SUPERINTENDENT'S REPORT

Dr. Polkabila introduced Nancy Gorgan from Massaro CM Services, LLC who gave the Board an update on the construction of the Ringgold Middle School project.

IV. SECRETARY'S REPORT

No Report

V. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, to accept the following Minutes as presented:

- A. Regular Board Meeting Of Wednesday, July 20, 2016
- B. Special Board Meeting Of Wednesday, August 3, 2016
- C. Special Board Meeting Of Monday, August 15, 2016

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY

No Report

VII. INTERMEDIATE UNIT I REPORT - MRS. OTT

No Report

VIII. SOLICITOR'S REPORT

Mr. Berggren stated that he had nothing to report publicly.

IX. PRESIDENT'S REPORT - MR. STEIN

Mr. Stein announced that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. Personnel
 - Compensation
 - Conduct Issues

X. VISITORS' REQUESTS TO ADDRESS THE BOARD

Angela Tunon - 8 Grant Street, Monongahela, PA - Topic: Parking at the high school.

XI. Business And Financial Services - Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Flament And Mrs. Garry

1. Treasurer's Report

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mr. Kennedy, seconded by Mrs. Ott, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages

2. **Payment Of Bills**

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mr. Kennedy, seconded by Mr. Gerard, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages

3. **Payment To Architects HHSDR**

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mr. Kennedy, seconded by Mrs. Ott, for payment to Architects HHSDR in the amount of \$2,946.00 for architectural services at the Ringgold Elementary School North. Payment of Invoice Number 3928-19 will be made from the Capital Projects Fund.

4. **Payment To Foreman Program And Construction Managers**

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mr. Kennedy, seconded by Mrs. Ott, for payment to Foreman Program and Construction Managers in the amount of \$19,600.00 for services related to the Ringgold Elementary School North project. Payment of Invoice Number 14 will be made from the Capital Projects Fund.

5. **Payment Of Invoices - Ringgold Elementary School North Project**

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mr. Kennedy, seconded by Mrs. Glaneman, for payment of the following invoices, approved by the Architects HHSDR and the Construction Manager the Foreman Group, for services related to the Ringgold Elementary School North project. Payments will be made from the Capital projects Fund.

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Yarborough Development Inc.	#14	\$ 405,867.12
East West Manufacturing & Supply Co., Inc.	#14	\$ 81,267.75
Vern's Electric, Inc.	#14	\$ 6,827.60
Enders Plumbing & Heating Co.	#14	\$ 28,751.75

6. **Payments To Integrated Services & Consulting, Inc.**

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mr. Kennedy, seconded by Mrs. Ott, for payment to Integrated Services & Consulting, Inc. in the amount of \$8,045.25 for Invoice Number 1984 and \$5,885.00 for Invoice Number 1987 for HVAC commissioning and testing services related to the Ringgold Middle School project. Payment of the invoices will be made from the Capital Projects Fund.

7. Payment To Architects HHS DR

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mr. Gerard, seconded by Mrs. Ott, for payment to Architects HHS DR in the amount of \$25,422.00 for architectural services related to the Ringgold Middle School project. Payment of Invoice Number 3793-21 will be made from the Capital Projects Fund.

8. Payment To Massaro CM Services, LLC

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mr. Gerard, seconded by Mrs. Glaneman, for payment to Massaro CM Services, LLC in the amount of \$22,177.00 for services related to the Ringgold Middle School project. Payment of Invoice Number 4 will be made from the Capital Projects Fund.

9. Payment Of Invoices - Ringgold Middle School Project

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mr. Gerard, seconded by Mr. Kennedy, for payment of the following invoices, approved by the Architects HHS DR and the Construction Manager Massaro CM Services, LLC, for services related to the Ringgold Middle School project. Payments will be made from the Capital Projects Fund.

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Hudson Group, Inc.	#4	\$1,580,371.53
Lugaila Mechanical, Inc.	#1	\$ 104,307.07
A-1 Electric, Inc.	#3	\$ 24,849.00
Vrabel Plumbing Company, LLC	#2	\$ 148,030.50

10. Payment To GeoMechanics, Inc.

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mr. Gerard, seconded by Mrs. Ott, for payment to GeoMechanics, Inc. in the amount of \$15,625.00 for Invoice Number 4, \$17,627.00 for Invoice Number 5, and \$16,161.00 for Invoice Number 6 for geotechnical services during the construction phase of the Ringgold Middle School project. Payment of the invoices will be made from the Capital Projects Fund.

11. Rejection Of Trash And Garbage Removal Bids

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mr. Gerard, seconded by Mrs. Ott, rejecting all bids received by the Ringgold School District and opened on August 16, 2016 for trash and garbage removal. Further, the Administration is directed to rebid the trash and garbage removal services for the School District.

12. **West Penn Power Company Utility Easement**

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mr. Gerard, seconded by Mrs. Ott, granting the West Penn Power Company a utility easement over the property located at One Ram Drive for the purpose of supplying electricity to the new Ringgold Middle School. The Board President and Board Secretary are authorized and directed to sign the necessary Easement Document and Statement of Compliance. The solicitor is then directed to record the Easement with the Washington County Recorder of Deeds.

B. **Personnel And Administration - Chairperson: Mrs. Glaneman - Co-chairpersons: Mr. Mauro And Mrs. Ott**

1. **Bus Driver Resignations**

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, to accept the following bus driver resignations:

- **Stephanie Martin, effective August 15, 2016**
- **David W. Mason, effective August 16, 2016**
- **Danielle Tiernan, effective August 16, 2016**

2. **Letters Of Resignation**

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to accept the following letters of resignation:

- a. **Eric Rauber - a four hour custodian at the Ringgold Middle School, effective Tuesday, August 30, 2016**
- b. **Nicole Previtali Cardis - extracurricular position of Webmaster at the Ringgold Elementary School North, effective Wednesday, August 24, 2016**

3. **Teacher Letter Of Retirement**

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to accept a letter of resignation, for the purpose of retirement, from Mr. Jon Kelley, a math teacher at the Ringgold Middle School, effective Friday, September 30, 2016.

4. **Employment Of A Title I Instructional Paraprofessional**

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, granting permission to employ Tara Schmidt as a Title I Instructional Paraprofessional at a rate of \$20.00 per hour.

5. **Employment Of A Bus Driver**

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, granting permission to employ George A. Huntley as a Ringgold Bus Driver, effective Thursday, August 25, 2016.

6. **Salary Increase For A Teacher Aide**

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mrs. Glaneman, seconded by Mr. Gerard, granting permission to increase the salary of Rosemarie Andrako to \$9.50 per hour beginning on her one year anniversary date of 8-19-16.

7. **Additions To The Substitute Rosters**

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission to add the following persons to the substitute rosters:

Teacher

Kevin Alvarez	Donora, PA	Elementary K-6
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Cafeteria

Darlyn Cinciripini	Monongahela, PA
Roberta Poziviak	Monongahela, PA
Adrienne Troiani	New Eagle, PA
Emily Urso	Pittsburgh, PA

Aide

Dalryn Cinciripini	Monongahela, PA
Roberta Poziviak	Monongahela, PA
Emily Urso	Pittsburgh, PA

Secretary

Darlyn Cinciripini	Monongahela, PA
Roberta Poziviak	Monongahela, PA
Emily Urso	Pittsburgh, PA

Bus Driver

Stephanie Martin	Finleyville, PA
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Bus Driver Trainee

Fred R. Pfeil	Dunlevy, PA
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Maintenance

Chris Marinos	Donora, PA
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8. Substitute Hourly Rates

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, for the substitute hourly rates detailed below when a substitute is expected to or exceeds 80 days or is retired from the Ringgold School District.

➤ Substitute Administrative Assistant	\$10.00
➤ Substitute Cafeteria	\$ 9.25
➤ Substitute Custodian	\$12.00
➤ Substitute Maintenance I	\$16.00
➤ Substitute Maintenance II	\$13.00

9. Request For A Family And Medical Leave

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting a Family and Medical Leave to George J. Hartman, a Ringgold Maintenance Worker, for up to twelve weeks beginning on June 30, 2016.

10. Requests To Attend Conferences

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mrs. Ott, seconded by Mr. Mauro, granting permission for the following requests to attend conferences:

Gail A. Glaneman	PSBA School Leadership Conference
Funds to be taken from Board Travel	Hershey, PA October 13-15, 2016
COST:	\$ 1,264.44
Randy Skrinjorich	2016 Annual ASBO National Expo
Funds to be taken from Financial/Operations Director Travel	Phoenix, Arizona September 21-27, 2016
COST:	\$ 3,341.16

11. **Granting Teacher Tenure**

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting tenure to Kelly A. Baluh as of August 21, 2016.

12. **Phase 4 Learning Center, Inc., Agreement**

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mrs. Glaneman, seconded by Mr. Mauro, granting permission to sign the 2026-1027 PDE Alternative Education for Disruptive Youth Agreement.

13. **Contract Of Service With PA-Educator**

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting permission to sign a Contract of Service with PA-Educator at a cost of \$2,700 for the period of July 1, 2016 through June 30, 2017.

C. **Curriculum - Chairperson: Mr. Mauro - Co-chairpersons: Mrs. Ott And Mr. Dodd**

No Report

D. **Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Dodd And Mrs. Glaneman**

No Report

E. Athletics - Chairperson: Mrs. Garry - Co-chairpersons: Mr. Gerard And Mrs. Flament

1. Approval Of The Proposed Booster Organization Handbook For The 2016-2017 School Year

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to approve the Booster Organization Handbook for the 2016-2017 school year. The handbook will go into effect beginning August 25, 2016 and apply to all Ringgold affiliated Athletic Booster Organizations from this date forward. A copy of the handbook can be found in the Appendix of these Minutes on pages

2. Appointment Of Fall Coaches

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mr. Gerard, seconded by Mr. Dodd, to appoint the following coaches. All coach's appointments are subject to contract documents prepared by the Administration and Solicitor and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all of the necessary clearances.

Competitive Spirit

William Sewchok - Assistant Coach at a salary of \$2,626.50

Cross Country

Chris Buckley - Head Middle School Coach at a salary of \$1,648.00

Golf

Chris Fibbi - Volunteer Assistant Coach

Boys Soccer

Michael DeAngelis - Middle School Assistant Coach at a salary of \$1,236.00

Girls Soccer

Erin Simko - Volunteer Assistant

Swimming and Diving

Bethany Curzi - Head Coach at a salary of \$6,277.85

Baseball

Dean Burge - Assistant Varsity Coach at a salary of \$2,590.45

Joshua Chambers - Head Junior Varsity Coach at a salary of \$2,221.71

F. Health And Nutrition - Chairperson: Mr. Dodd - Co-chairpersons: Mrs. Glaneman And Mrs. Garry

No Report

G. Safety And Security - Chairperson: Mrs. Flament - Co-chairpersons: Mr. Kennedy And Mr. Mauro

No Report

H. Facilities, Panning, And Transportation - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Kennedy And Mr. Gerard

1. Requests For Use Of Facilities

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mrs. Ott, seconded by Mr. Gerard, granting permission for the following use of facilities requests:

a. Madonna Catholic Regional School - Randy Rodriguez

What: Volleyball Games

When: Mondays and Wednesdays beginning August 25, 2016 through October 31, 2016 - 5:30 P.M. to 9:00 P.M. Specific dates and times will be coordinated depending upon availability of facility with school teams and activities.

Where: Ringgold Middle School

Cost: No fees associated with this usage as the request occurs during normal operating hours and does not required the presence of additional custodial or security personnel.

b. Ringgold Area Youth Soccer Association (RAYSA) - Kristen Brodak

What: Soccer Practice and Games

When: Monday through Friday and various times on weekends beginning August 25, 2016 through October 30, 2016 - 5:00 P.M. to 8:0 P.M. Specific dates and times will be coordinated depending upon availability of facility with school teams and activities.

Where: Armstrong Field

Cost: No fees associated as the request occurs at a public facility, during normal operating hours, and does not require the presence of custodial or security personnel.

c. Boy Scouts Of America - Andrew Shissler

What: Sign-ups

When: September 8, 2016 from 6:30 P.M. to 8:00 P.M.

Where: Ringgold Elementary School South Cafeteria

Cost: No fees associated with this usage as the request occurs during normal operating hours and does not required the presence of additional custodial or security personnel.

d. The Ringgold Rams Booster Club, Inc - Carl Crawley

What: Annual Hall of Fame Banquet

When: Saturday, November 5, 2016
12:00 Noon to 11:00 P.M.

Where: Ringgold High School Cafeteria

Cost: Security - One Officer (Mr. Thompson will cover as in the past

Custodial required from 4:00 P.M. to 11:0 P.M.

e. The Greater Monongahela Area Community Band - Rich Pantaleo

What: Band Practice and Concert

When: Practice beginning September 15, 2016 through October 27, 2016 and January 12, 2017 through March 30, 2017, Thursday evenings from 6:30 P.M. to 9:00 P.M.

Concert on Sunday, October 30, 2016 and spring date to be determined - 1:00 P.M. to 4:00 P.M.

Where: Practice and Concert - Ringgold Middle School

Cost: Security - One Officer required only for concert dates

Custodial required only for concert dates (hours to be determined by Mr. Hoffman)

f. Ringgold Area Youth Soccer Association (RAYSA) - Nicole Carter

What: Indoor Soccer Practices

When: Wednesdays, 6:00 P.M. to 7:30 P.M. beginning August 31, 2016 through October 26, 2016. Specific dates and times will be coordinated depending upon approval of construction team and also availability of facility with school teams and activities.

Where: Ringgold Elementary School North Gymnasium

Cost: No fees associated as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

g. Ringgold Girl Scout Troop Number 52419 - Christy Lewis

What: Troop Meetings

When: Once per month on Mondays from 3:50 P.M. to 5:15 P.M. beginning September 19, 2016 through April 3, 2016. Specific dates and times will be coordinated depending upon availability of facility with school teams and activities.

Wednesday, August 24, 2016

Where: Ringgold Elementary School South Cafeteria

Cost: No fees associated as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

XII. ADJOURNMENT

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mr. Kennedy, seconded by Mrs. Ott, to adjourn.

The Board adjourned at 7:40 P.M.



Betty J. Dornan
Secretary of the Board
Ringgold Board of School Directors