

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board Of School Directors' Meeting

Wednesday, December 21, 2016

Prior to the Regular Meeting, a hearing was held at 6:00 P.M. on the application for a charter school submitted to the Ringgold School District by Prominence Charter School.

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:58 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President William C. Stein, Jr. and the following Board Members were present to the call of the roll.

II. ROLL CALL

Second Vice President
Board Members

Mrs. Sherrie L. Garry
Mr. James R. Dodd
Mr. Jason H. Gerard
Mrs. Gail A. Glaneman
Mr. Gene R. Kennedy
Mr. Lawrence L. Mauro
Mrs. Maureen A. Ott

Absent

First Vice President

Mrs. Carol F. Flament

Also Present

Superintendent
Director of Operations and
Financial Services
Solicitor
Secretary

Dr. Karen L. Polkabila
Mr. Randall S. Skrinjorich
Mr. Timothy R. Berggren
Mrs. Betty J. Dornan

III. SUPERINTENDENT'S REPORT

A. Dr. Polkabila Introduced The Following Persons

- **Jamie Doyle, Managing Director of The PFM Group**, who gave a Financial Analysis of the School District regarding the Issuance Of General Obligation Bonds, Series Of 2017.
- **Matthew Franz, Architects HHSDR**, who gave an update of the construction of the Ringgold Middle School.
- **Steven Cypher, Cypher & Cypher**, who presented the Audit Report for the year ended June 30, 2016.

IV. SECRETARY'S REPORT

No Report

V. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Ott, seconded by Mr. Mauro, to accept the following Minutes as presented:

- A. Regular Board Meeting Of Wednesday, November 16, 2016**
- B. Reorganization Meeting Of Tuesday, December 6, 2016**
- C. Special Board Meeting Of Tuesday, December 6, 2016**

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY

No Report

VII. INTERMEDIATE UNIT 1 REPORT - MRS. OTT

No Report

VIII. SOLICITOR'S REPORT

Mr. Berggren stated that he had nothing to report publicly.

IX. PRESIDENT'S REPORT - MR. STEIN

Mr. Stein announced that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. Legal Issues Regarding Property Tax Assessment Appeals
- B. Student Discipline
- C. Receive Legal Advice

X. VISITORS' REQUESTS TO ADDRESS THE BOARD

Roderick Wilson - 481 Seventh Street, Donora, PA - Topic: Charter School

XI. COMMITTEE REPORTS

- A. Business And Financial Services - Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Flament And Mrs. Garry

1. Treasurer's Report

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Kennedy, seconded by Mr. Mauro, to accept the Treasurer's Report as presented. A copy of the Treasurer Report can be found in the Appendix of these Minutes on pages

2. Payment Of Bills

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Kennedy, seconded by Mrs. Garry, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages

3. Approval Of Cypher & Cypher Annual Audit

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Kennedy, seconded by Mrs. Glaneman, to accept the Cypher & Cypher Annual Audit and Interfund Transfers and Budget Transfers for the school year ending June 30, 2016.

4. Acceptance Of Proposal From Cypher & Cypher

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Kennedy, seconded by Mrs. Glaneman, to accept the proposal from Cypher & Cypher for auditing services for the following years:

2017

General Purpose Financial Statements	\$13,580.00
Price per Major Federal Project	<u>\$ 2,225.00</u>
	\$15,805.00

2018

General Purpose Financial Statements	\$13,980.00
Price per Major Federal Project	<u>\$ 2,225.00</u>
	\$16,205.00

2019

General Purpose Financial Statements	\$14,380.00
Price per Major Federal Project	<u>\$ 2,225.00</u>
	\$16,605.00

5. Resolution Regarding A Tax Increase

The Board, by a unanimous vote to the call of the roll of the seven members present, approved a motion by Mr. Kennedy, seconded by Mr. Gerard, to adopt a resolution that the District will not raise the rate of any tax for support of its public schools for the 2017-2018 fiscal year by more than the index established by the Department of Education that is 3.4% for the Ringgold School District. A copy of the Resolution can be found in the Appendix of these Minutes on page

Mr. Mauro was out of the room at roll call.

6. Approval Of A Report Received From The Pennsylvania Department Of Education

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Kennedy, seconded by Mrs. Glaneman, to accept, for the record, PLANCON Part I - Interim Reporting - Ringgold Elementary School North Additions / Alterations as approved by the Pennsylvania Department of Education. A copy of PLANCON Part I can be found in the Appendix of these Minutes on pages

7. Payment Of Invoices

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, for payment of the following invoices, as approved by the Architects HHSDR and the construction Manager the Foreman Group, for services related to the Ringgold Elementary School North project. Payments will be made from the Capital Projects Fund:

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
East West Mfg. & Supply Co	#16	\$ 54,313.60
Enders Plumbing & Heating Co.	#17	\$ 28,349.65
Vern's Electric, Inc. (Final Payment)	#16	\$ 45,813.55

8. **Payment To Architects HHSDR**

The Board, by a vote of 7-1 to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, for payment to Architects HHSDR in the amount of \$23,360.00 for architectural services related to the Ringgold Middle School project. Payment of invoice number 3793-25 will be made from the Capital Projects Fund.

Voting Yes - Messrs.: Dodd, Gerard, Kennedy, Stein, Mesdames: Garry, Glaneman, and Ott

Voting No - Mr. Mauro

9. **Payment To Massaro CM Services, LLC**

The Board, by a vote of 6-2 to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, for payment to Massaro CM Services, LLC in the amount of \$30,203.00 for services related to the Ringgold Middle School project. Payment of invoice number 8 will be made from the Capital Projects Fund.

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Mesdames: Garry, Glaneman, and Ott

Voting No - Messrs.: Dodd and Mauro

10. **Payment Of Invoices**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, for payment of the following invoices, as approved by the Architects HHSDR and the construction manager Massaro CM Services, LLC, for services related to the Ringgold Middle School project. Payments will be made from the Capital Projects Fund.

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Hudson Group Inc.	#8	\$1,386,319.85
A-1 Electric, Inc.	#7	\$ 138,775.50
Vrabel Plumbing Company, LLC	#6	\$ 76,700.00
S.A. Comunale Co., Inc.	#3	\$ 3,096.00

11. **Acceptance Of A Change Order**

The Board, by a vote of 6-2 to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mr. Kennedy, to accept a change order from Hudson Group, Inc. in the amount of \$14,741.00 to furnish all labor and materials necessary to install an anti-seep collar and 6" perforated diversion pipe related to the Ringgold Middle School project. The Ringgold School District hereby reserves all rights and claims in this matter.

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Mesdames: Garry, Glaneman, and Ott

Voting No - Messrs.: Dodd and Mauro

12. **Payment To GeoMechanics, Inc.**

The Board, by a vote of 6-2 to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, for payment to GeoMechanics, Inc. in the amount of \$7,217.00 for invoice number 13 and \$4,295.00 for invoice number 14 for geotechnical services during the construction phase of the Ringgold Middle School project. Payment of the invoices will be made from the Capital Projects Fund.

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Mesdames: Garry, Glaneman, and Ott

Voting No - Messrs.: Dodd and Mauro

13. **Public Financial Management, Inc.**

The Board, by a vote of 6-2 to the call of the roll of the eight present, approved a motion by Mr. Kennedy, seconded by Mrs. Glaneman, authorizing the Administration to work with PFM Financial Advisors LLC., as independent Financial Advisor, Dinsmore & Shohl LLP as Bond Counsel, and the local Solicitor to proceed with the issuance of General Obligation Bonds, Series of 2017, in the amount of \$14,200,000, the proceeds of which will be used towards the funding of the middle school project, via competitive internet auction.

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Mesdames: Garry, Glaneman, and Ott

Voting No - Messrs.: Dodd and Mauro

B. Personnel And Administration - Chairperson: Mrs. Glaneman - Co-chairpersons: Mr. Mauro And Mrs. Ott

1. Employment Of Personnel

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting permission to employ the following persons:

- a. **Ringgold Bus Driver - Mr. Fred R. Pfeil - official starting date will be Thursday, December 22, 2016**
- b. **Custodian - Mr. David K. McMasters - four hour - Ringgold High School - official starting date will be Thursday, December 22, 2016**

2. Additions To The Substitute Rosters

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Gerard, granting permission to add the following persons to the substitute rosters.

Teacher

Shannon L. Cusick	Pittsburgh, PA	All Grades 4-8 Language Arts 7-8 Math/Science 7-8 Math 7-12
Katherine Gillen	Baldwin, PA	Social Studies 7-12
Cheryl Rush	Avella, PA	Elementary PK-4 Special Education PK-8

Custodian

Kevin Scherer	Monongahela, PA
Mary Shettler	Finleyville, PA
Stoni Walters	Monongahela, PA
Ken Wigfield	Finleyville, PA

Cafeteria

Nicole Scherer	Monongahela, PA
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3. **Granting Teacher Tenure**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting tenure to Alexandra T. Bryan.

4. **Permission To Sign A Letter Of Agreement With Pressley Ridge**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting permission to sign a Letter of Agreement with Pressley Ridge a private, non-profit agency committed to helping troubled children and their families.

5. **Permission To Place A Student In The RAMS Alternative Education Program**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to accept the Agreement reached between the Administration and the Parent of Student "A" whereby Student "A" was admitted into the RAMS Alternative Education Program on Monday, December 19, 2016 for the remainder of the school year.

C. **Curriculum - Chairperson: Mr. Mauro - Co-chairpersons: Mrs. Ott And Mr. Dodd**

No Report

D. **Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Dodd And Mrs. Glaneman**

No Report

E. **Athletics - Chairperson: Ms. Garr - Co-chairpersons: Mr. Gerard And Mrs. Flament**

1. **Appointment Of Coaches**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mr. Gerard, to appoint the following coaches. All coach's appointments are subject to contract documents prepared by the Administration and Solicitor and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all of the necessary clearances.

Winter Coaches

Boys Basketball

Jason Briscoe - Elementary Coordinator at a salary of \$1,083.00

Girls Basketball

ShaVonne Stewart - Eighth Grade Head Coach at a salary of \$1,648.00

Swimming

Alex Vaughn - Assistant Swimming Coach at a salary of \$2,101.20

Wrestling

Mike Bundy - Assistant Varsity Coach at a salary of \$3,334.63

Brandon Heinzelman - Assistant Middle School Coach at a salary of \$1,236.00

Mitchell Pankiewicz - Volunteer Assistant Coach

2. PIAA Championship Requests

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, granting permission for the PIAA Championship requests as follows:

- a. **Competitive Spirit - January 20-21, 2017 in Hershey, PA**
- b. Wrestling
 - (1) **Team Championships - February 9-11, 2017, Hersey, PA**
 - (2) **Individual Championships - March 8-11, 2017, Hershey, PA**
- c. **Swimming and Diving - March 15-18, 2017 at Bucknell University in Lewisburg, PA**
- d. **Boys and Girls Basketball - March 23-25, 2017 in Hershey, PA**

Each trip would include lodging, travel (transportation & tolls), and meals for all coaches and athletes. Exact estimate would be calculated based on the size of each team or how many individuals qualify.

F. Health And Nutrition - Chairperson: Mr. Dodd - Co-chairpersons: Mrs. Glaneman And Mrs. Garry

No Report

G. Safety And Security - Chairperson: Mrs. Flament - Co-chairpersons: Mr. Kennedy And Mr. Mauro

No Report

H. Facilities, Planning, And Transportation - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Kennedy And Mr. Gerard

1. Requests For Use Of Facilities

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission for the following requests for use of facilities:

a. Union Finley Athletic Association - Kirk Bianchi

What: Winter Training and Practice
When: December 2016 and lasting through March 2017
Where: Any available gym with flexible days and times
Cost: No fees associated with this usage provided that the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

b. BPO Elks #455 - James Manges

What: Youth Hoop Shoot
When: January 7, 2017 - 8:30 A.M. to 1:00 P.M.
Where: Ringgold Elementary School South Gymnasium
Cost: \$30/Per Hour Custodial for any hours outside Normal operating hours

c. **Ringgold Girls Soccer Boosters - Jackie Seiler**

What: Banquet
When: January 20, 2017 - 5:00 P.M. to 11:0 P.M.
Where: Ringgold High School Cafeteria
Cost: No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

d. **FCS Club - Amanda Frye**

What: Fundraiser Dinner for Disney Trip
When: February 11, 2017 - 9:00 A.M. to 11:00 P.M.
Where: Ringgold High School Cafeteria -
Cost: Cafeteria fees incurred only if use of kitchen/equipment is necessary; otherwise the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

e. **Ringgold School District Gifted Program - Krista Klorczyk**

What: Academic Competition
When: Set-up - February 14, 2017 - 3:30 P.M. to 6:30 P.M.
Event - February 15, 2017 - 9:00 A.M. to 2:00 P.M.
Where: Ringgold Elementary School South
Cost: No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

f. **Ringgold Girls Soccer Boosters - Jackie Seiler**

What: Annual Indoor Tournament
When: February 18, 2017 - 7:00 A.M. to 7:00 P.M.
Where: Ringgold High School Gymnasium
Cost: \$20/Per Hour Security and \$30/Per Hour Custodial for any ours outside normal operating hours.

Wednesday, December 21, 2016

XII. ADJOURNMENT

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Garry, seconded by Mr. Kennedy, to adjourn.

The Board adjourned at 9:25 P.M.

Betty J. Dornan
Secretary of the Board
Ringgold Board of School Directors