

**RINGGOLD SCHOOL DISTRICT**  
400 Main Street  
New Eagle, PA 15067

**Regular Ringgold Board Of School Directors' Meeting**

Wednesday, April 20, 2016

**I. CALL TO ORDER**

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at the Ringgold High School, 1 Ram Drive, Monongahela, PA 15063 at 7:05 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The Meeting was called to order by President William C. Stein, Jr. and the following Board Members were present to the call of the roll.

**II. ROLL CALL**

First Vice President  
Second Vice President

Mrs. Carol F. Flament  
Mrs. Sherrie L. Garry  
Mr. James R. Dodd  
Mr. Jason H. Gerard  
Mrs. Gail A. Glaneman  
Mr. Gene R. Kennedy  
Mr. Lawrence L. Mauro  
Mrs. Maureen A. Ott

**Also Present**

Superintendent  
Assistant to the Superintendent  
Director of Operations and  
Financial Services  
Solicitor  
Secretary

Dr. Karen L. Polkabila  
Dr. Jeffrey A. Matty  
  
Mr. Randall S. Skrinjorich  
Mr. Timothy R. Berggren  
Mrs. Betty J. Dornan

**III. SUPERINTENDENT'S REPORT**

Dr. Polkabila thanked everyone who made the ground breaking ceremony for the new Ringgold Middle School a success.

**IV. SECRETARY'S REPORT**

No Report

V. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Dodd, to accept the Minutes of the Regular Meeting of Wednesday, March 16, 2016 as presented.

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY

Mr. Kennedy stated that contract negotiations are ongoing.

VII. SOLICITOR'S REPORT

Mr. Berggren stated that he had nothing to report publicly.

VIII. PRESIDENT'S REPORT

Mr. Stein reported that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. Legal Issues Regarding Property
- B. Personnel
- C. Student Discipline

Mr. Stein also thanked everyone who had a part in the ground breaking ceremony for the new Ringgold Middle School.

IX. VISITORS' REQUESTS TO ADDRESS THE BOARD

Tiffany Fleet - 813 West Main Street, Monongahela, PA 15063 - Topic: Library Funding

X. COMMITTEE REPORTS

- A. Business And Financial Services - Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Flament And Mrs. Garry

1. Treasurer's Report

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages

2. Payment Of Bills

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages

3. Approval To Name A Deputy Tax Collector

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, granting permission for Gregory L. Garry to name Karen Rice as Deputy Tax Collector for the City of Monongahela.

4. Approval Of A Report Received From The Pennsylvania Department Of Education

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to accept, for the record, the following report recently received from the Pennsylvania Department of Education:

**PLANCON PART F**

**Construction Documents - Ringgold Middle School**

A copy of PlanCon Part F can be found in the Appendix of thee Minutes on pages

5. Payment For Services Rendered

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, granting permission for payment of \$475.38 to Mr. James Kester for services to the Ringgold School District.

6. Payment To Architects HHSDR - Architectural Services - Ringgold Elementary School North

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, for payment to Architects HHSDR in the amount of \$14,464.00 for architectural services at the Ringgold Elementary School North project. Payment of invoice number 3928-15 will be made from the Capital Projects Fund.

7. Payment To Foreman Program And Construction Manager - Ringgold Elementary School North

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, for payment to Foreman Program and Construction Manager in the amount of \$19,600.00 for services related to the Ringgold Elementary School North project. Payment of invoice number 10 will be made from the Capital Projects Fund.

8. Payment Of Invoices

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment of the following invoices, approved by the Architects HHSDR and the Construction Manager, the Foreman Group, for services related to the Ringgold Elementary School North project. Payments will be made from the Capital Projects Fund.

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Yarborough Development Inc.	#10	\$188,601.27
East West Manufacturing & Supply Co., Inc.	#10	\$ 93,555.00
Vern's Electric, Inc.	#10	\$ 41,605.74
Enders Plumbing & Heating Co.	#10	\$ 37,478.25
Todd Devin Food Equipment, Inc.	#4	\$121,810.00

9. Payment To Architects HHSDR - Architectural Services - New Middle School

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, for payment to Architects HHSDR in the amount of \$44,304.00 for architectural services of a new Middle School. Payment of invoice number 3793-17 will be made from the Capital Projects Fund.

10. Acceptance Of Proposal For Band Uniforms

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Dodd, to accept a proposal from DeMoulin Brothers & Company in the amount of \$77,132.55 for 120 band uniforms for the Ringgold High School. Pricing is based on COSTARS contract number 037-006.

11. Auxiliary Group Uniforms

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, to accept a proposal from Algy in the amount of \$9,788.20 for auxiliary group uniforms for the Ringgold High School.

12. Acceptance Of Proposal From UGI Energy Services, LLC

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, to accept a proposal from UGI Energy Services, LLC at a rate of NYMEX-Minus (\$.43)/Dth for supplying natural gas on the Equitable/Peoples System beginning September 1, 2016 though August 31, 2017. Pricing is based on Allegheny Intermediate Unit Western Pennsylvania Natural Gas Consortium Committee one year renewal agreement.

13. Gas Lease With EQT Production Company

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, accepting and approving the Amendment and Ratification of Oil and Gas Lease between the Ringgold School District and the EQT Production Company to now include Parcel Number 480-011-00-00-0004-00 (the Central Office property) in the existing EQT Production Company lease.

14. Approval Of Sheriff's Sale

The Board, by a vote of 7-2 to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, approving the Sheriff's Sale of the properties that can be found in the Appendix of these Minutes on pages

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Mesdames: Ott, Flament, Garry and Glaneman

Voting No - Messrs.: Mauro and Dodd

15. General Obligation Bonds, Series Of 2016

Resolution Number 1

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, to accept the following Resolution:

Wednesday, April 20, 2016

The Board of School Directors of the Ringgold School District does hereby authorize the Administration to work with Public Financial Management, Inc, as independent Financial Advisor, Dinsmore & Shohl LLP as Bond Counsel, and the local Solicitor to proceed with the issuance of the General Obligation Bonds, Series of 2016, the proceeds of which will be used towards the current refunding of all or a portion of the District's Series of 2011 Bonds, via competitive internet auction with a minimum net savings target of 2%

Historic current refunding benchmark is 2.00% = \$149,000

Timeline

April 20, 2016	Presentation to the Board Authorization to proceed
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Bond Sale Number 1

June 22, 2016	2011 Refunding Bond Sale
July 27, 2016	Settlement

Resolution Number 2

The Board, by a vote of 7-2 to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mr. Gerard, to accept the following Resolution:

The Board of School Directors of the Ringgold School District does hereby authorize the Administration to work with Public Financial Management, Inc., as independent Financial Advisor, Dinsmore & Shohl LLP as Bond Counsel, and the local Solicitor to proceed with the issuance of General Obligation Bonds, Series A of 2016, in the amount of \$9,700,000, the proceeds of which will be used towards the funding of the middle school project, via competitive interne auction.

Timeline

Bond Sale Number 2

July 20, 2016 or later	New Money Bond Sale
August 24, 2016 or later	Settlement

**Voting Yes - Messrs.:** Gerard, Kennedy, Stein, Mesdames: Ott, Flament, Garry, and Glaneman

**Voting No - Messrs.:** Mauro and Dodd

16. Resolutions - Ringgold Elementary School North

Resolution Number 1 - Resolution To Approve PlanCon Part 1

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, to approve the following Resolution Number 1:

**BE IT RESOLVED**, the Ringgold Board of School Directors authorizes the Administration and Architect HHSDR to prepare and submit for approval to the Pennsylvania Department of Education PlanCon Part 1 Interim Reporting for the work related to replacing the existing classroom casework for the Ringgold Elementary School North Project (PDE Number 3813).

**FURTHER**, the Board President and Secretary are authorized to sign the necessary documents.

A copy of PlanCon Part 1 - Interim Reporting can be found in the Appendix of these Minutes on pages

Resolution Number 2 - Authorization For Classroom Casework Replacement

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, to approve the following Resolution Number 2:

The Administration recommends that the Board approve a motion to accept a Change Order in the amount of \$85,198.00 from Yarborough Development, Inc. for casework replacement in eight (8) classrooms located on the first floor of the original building at Ringgold Elementary School North Project, contingent upon PDE's approval of PlanCon Part 1.

B. Personnel And Administration - Chairperson: Mrs. Glaneman - Co-chairpersons: Mr. Mauro And Mrs. Ott

1. Teacher Resignations

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, to accept the resignations of the following teachers:

Beverly A. Anselmino  
John P. Bellamy  
Frederick T. Berestecky  
James B. Johnson

June 6, 2016  
End Of The 2015-2016 School Year  
End Of The 2015-2016 School Year  
June 5, 2016

Phyllis Wichmann-McNellis	End Of The 2015-2016 School Year
Patricia A. Nelis	End Of The 2015-2016 School Year
Susan A. Osleger	End Of The 2015-2016 School Year
Sherry L. Ross	End Of The 2015-2016 School Year
Diane R. Suski	End Of The 2015-2016 School Year
Frank A. Toth	June 6, 2016

2. Employment Of Personnel

a. School Nurse For The Extended School Year (ESY) Program

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting permission to employ Mrs. Jean Sames as a school nurse for the Extended School Year (ESY) Program at a salary of \$18.05 per hour. The program will run from Friday, June 17, 2016 until Wednesday, July 13, 2016 for four (4) hours per day.

b. Ringgold Bus Driver

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, granting permission to employ Thomas E. Zgorliski as a Ringgold Bus Driver, effective Thursday, April 21, 2016.

3. Requests For Family And Medical Leaves

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting the following persons Family and Medical Leaves.

a. Jennifer M. Czaniecki - Math Teacher - Ringgold High School - beginning Monday, April 11, 2016

b. Mary E. Hancock - Cook/Manager - Ringgold Middle School - beginning Friday, April 8, 2016

4. Requests For Unpaid Leaves

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, granting the following persons Unpaid Leaves:



**Jack Egan** - Ringgold Bus Driver - Friday, April 15, 2016 (P.M. only) and Friday, April 22, 2016 (full day).

**Leanne Rotta** - Grade Four Teacher at the Ringgold Elementary School South - October 24-28, 2016.

**John Mimidis** - Utility Worker, Ringgold Elementary School South - Thursday, April 7, 2016.

5. **Additions To The Substitute Rosters**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting permission to add the following names to the substitute rosters:

**Teacher**

Erica Genchur	Monongahela, PA	Special Education - PK-8 Early Childhood - PK-4
Debra Myers	Jefferson Hills, PA	Social Studies 7-12

**Aide**

Christina David	Monongahela, PA
Chase Taylor	Donora, PA
Kristina Walton	Monongahela, PA

**Cafeteria**

Christina David	Monongahela, PA
Melissa Mottillo	Donora, PA
Kristina Walton	Monongahela, PA

**Secretary**

Melissa Mottillo	Donora, PA
Kristina Walton	Monongahela, PA

6. Request To Attend A Conference

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission for the following request to attend a conference:

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Jeffrey Matty	Town Hall Meeting with Bernie Hoffman -
Lenni Nedley	Legal Clarification and Understanding of
Jason Minniti	school/educational laws and requirements
Lindsay Scrip	
	Wednesday, May 4, 2016
Funds to be taken	8:30 A.M. to 11:30 A.M.
From Asst. Supt.	
Travel Account	Slippery Rock University

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<b>TOTAL COST</b>	<b>\$675.00 Per Team</b>
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7. Letter Of Agreement With Centerville Clinics

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission to sign a Letter of Agreement between Centerville Clinics and the Ringgold School District to be included in the Partial Hospital Program Policy and Procedures Manual.

8. Colonial Alternative School Consortium Agreement

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting permission to sign the Colonial Alternative School Consortium Agreement with Intermediate Unit 1. This Agreement provides an optimum secondary education program for all students, including those who do not cope adequately with the traditional school environment and who likely would profit from a nontraditional school environment. A copy of the Agreement can be found in the Superintendent's office.

9. IDEA, Pat B: Notice Of Adoption Of Policies And Procedures

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to confirm the Ringgold School District's intent to comply with the Pennsylvania Department of Education Policies and Procedures under the regulatory provisions of the Individuals with Disabilities Education Act. A copy of the Policies and Procedures can be found in the office of the Superintendent.

10. Memorandum Of Understanding

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to accept the Memorandum of Understanding between the National Math and Science Initiative - College Readiness Program and the Ringgold School District. The overall Program goal is the increase in the number of students taking AP MSE exams and receiving qualifying scores as a measure of college readiness.

11. Permission To Place A Student In The RAMS Alternative Education Program

The Board, by unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to accept the Agreement reached between the Administration and the Parents of Student "A" whereby Student "A" will be admitted into the RAMS Alternative Education Program on Monday, April 18, 2016 for the remainder of the school year.

12. Permission To Post For A 2016 Summer Work Crew

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, granting permission to post for a 2016 summer work crew. Applications will only be considered if the student will be going into the Eleventh Grade, Twelfth Grade, or is a recent high school graduate. The summer workers will be paid \$7.25 per hour.

C. Curriculum - Chairperson: Mr. Mauro - Co-chairpersons: Mrs. Ott And Mr. Dodd

No Report

D. Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Dodd And Mrs. Glaneman

No Report

E. Athletics - Chairperson: Mrs. Garry - Co-chairpersons: Mr. Gerard And Mrs. Flament

1. Appointment Of A Coach

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to appoint the following coach. All coach's appointments are subject to contract documents prepared by the Administration and Solicitor and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all of the necessary clearances.

Jimmie Coulter - Volunteer Assistant Baseball Coach

2. Varsity News Network

The Board, by a vote of 8-1 to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Gerard, to enter into a contract with Varsity News Network, Inc. at a cost not to exceed \$1,400.00 for the first year, which includes set up. Varsity News Network maintains athletic websites for school districts and promotes school athletics.

Voting Yes - Messrs.: Dodd, Gerard, Kennedy, Stein, Mesdames: Ott, Flament, Garry, and Glaneman

Voting No - Mr. Mauro

Mr. Mauro passed on the first vote.

F. Health And Nutrition - Chairperson: Mr. Dodd- Co-chairpersons: Mrs. Glaneman And Mrs. Garry

No Report

G. Safety And Security - Chairperson: Mrs. Flament - Co-chairpersons: Mr. Kennedy And Mr. Mauro

No Report

H. Facilities, Planning, And Transportation - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Kennedy And Mr. Gerard

1. "The Buddy Bench"

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, granting permission for Girl Scout Troop 54056, who are working on earning their Silver Award, to place "The Buddy Bench" at Ringgold Elementary School North and South. "The Buddy Bench" encourages children to make friends.

2. Requests For Use Of Facilities

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission for the following use of facilities requests.

a. Relay For Life - Marissa Rega

What: Youth Cheer Clinic - Fundraiser  
When: Saturday, April 30, 2016 - 10:00 A.M. to 12:00 Noon  
Where: Ringgold High School Gymnasium  
Cost: No Charge - School affiliated group/Non-profit

b. Class Of 2018 - William Callaway

What: Basketball Tournament - Fundraiser  
When: Wednesday, May 11, 2016 - 5:00 P.M. to 8:00 P.M.  
Where: Ringgold High School Gymnasium  
Cost: No Charge - School affiliated group/Non-profit

c. Ringgold Youth Basketball Association - Owen Pucel

What: Spring Basketball Practices  
When: Beginning April until June 24, 2016  
Specific dates and times will be coordinated depending upon availability of facility  
Where: Ringgold Elementary School South Gymnasium  
Cost: No Charge - School affiliated group/Non-profit

d. Boy Scout Troop 1452 - Amanda Powell

What: Swim Testing  
When: Wednesday, May 18, 2016 - 7:00 P.M. to 9:00 P.M.  
Where: Ringgold High School Pool  
Cost: Water Safety Instructor and Lifeguards to be paid by the School District

e. 2016 Summer STREAM Camp - Dr. Jeffrey Matty

What: STREAM Camp  
When: Monday, June 13, 2016 to Friday, June 17, 2016  
Where: Ringgold Elementary School South  
Cost: No Charge - School affiliated group/Non-profit

3. Purchase Of School Buses

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, for the purchase of four (4) 72 passenger school buses from Blue Bird Corporation for a total amount of \$335,880.00.

XI. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to adjourn.

The Board adjourned at 8:37 P.M.



Betty J. Dornan  
Secretary of the Board  
Ringgold Board of School Directors