

**RINGGOLD SCHOOL DISTRICT**  
 400 Main Street  
 New Eagle, PA 15067

**Regular Ringgold Board Of School Directors' Regular Meeting**

**Wednesday, August 19, 2015**

**I. CALL TO ORDER**

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:07 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President Mariann L. Bulko and the following Board Members were present to the call of the roll.

**II. ROLL CALL**

First Vice President  
 Second Vice President

Mr. William C. Stein, Jr.  
 Mrs. Carol F. Flament  
 Mrs. Sherrie L. Garry  
 Mr. Jason H. Gerard  
 Mr. Gene R. Kennedy  
 Mr. Lawrence L. Mauro  
 Mrs. Maureen A. Ott  
 Mr. Steven M. Toprani

**Also Present**

Superintendent  
 Assistant to the Superintendent  
 Director of Operations and  
     Financial Services  
 Solicitor  
 Secretary

Dr. Karen L. Polkabla  
 Dr. Jeffrey A. Matty  
 Mr. Randall S. Skrinjorich  
 Mr. Timothy R. Berggren  
 Mrs. Betty J. Dornan

**III. SUPERINTENDENT'S REPORT - DR. POLKABLA**

**A. Start Of School**

Dr. Polkabla stated that all is ready for the start of school. Ringgold Elementary School North is undergoing renovations, but the school year will start on time.

**B. Receipt Of Grants**

Dr. Polkabla announced that two grants have been received from First Energy - \$41,192.00 for HVAC Controls at the Ringgold High School and \$9,044.60 for the Dehumidification Project at the Ringgold High School.

**III. SECRETARY'S REPORT**

No Report

**IV. APPROVAL OF MINUTES**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Stein, to accept the Minutes of the following Meetings as presented:

- A. Regular Board Meeting Of Wednesday, July 15, 2015
- B. Special Board Meeting Of Wednesday, July 29, 2015

**V. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY**

Mr. Kennedy reported that multiple smaller classes at the Vo-Tech are being added together to form one larger class in several subjects.

**VI. SOLICITOR'S REPORT**

Mr. Berggren reported that he had nothing to report publicly.

**VII. PRESIDENT'S REPORT**

Mrs. Bulko reported that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. Personnel
- B. Possible Acquisition Of Real Property
- C. Receive Legal Advice
- D. Review Employment Agreements

**VIII. VISITORS' REQUESTS TO ADDRESS THE BOARD**

No Requests

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**IX. COMMITTEE REPORTS****A. Business And Financial Services - Chairperson: Mrs. Flament - Co-chairpersons: Mr. Kennedy And Mrs. Ott****1. Treasurer's Report**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages 35267 to 35274.

**2. Payment Of Bills**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Toprani, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages 35275 to 35295.

**3. Payment To HHSDR - Architectural Services - Ringgold Elementary School North**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Stein, for payment to Architects HHSDR in the amount of \$4,320.00 for architectural services at the Ringgold Elementary School North. Payment of Invoice Number 3928-7 will be made from the Capital Projects Fund.

**4. Payment To HHSDR - Architectural Services - New Middle School**

The Board, by a vote of 8-1 to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Stein, for payment to Architects HHSDR in the amount of \$117,168.00 for architectural services of a new Middle School. Payment of Invoice Number 3793-9 will be made from the Capital Projects Fund.

**Voting Yes - Messrs.:** Kennedy, Toprani, Stein, Gerard, Mesdames: Ott, Flament, Garry, and Bulko

**Voting No - Mr. Mauro**

5. Payment To Gateway Engineers, Inc.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Stein, for payment to Gateway Engineers, Inc. in the amount of \$1,940.00 for services related to the preparation of HOP plans and design of Ram Drive for the new Middle School. Payment of Invoice Number 222032 will be made from the Capital Projects Fund.

6. Payment To Foreman Group And Construction Managers

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment to Foreman Group and Construction Manager in the amount of \$19,854.78 for services related to the Ringgold Elementary School North project. Payment of Invoice Number 2 will be made from the Capital Projects Fund.

7. Payment Of Invoices

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Stein, for payment of the following invoices, approved by the Architects HHSDR and the Construction Manager of the Foreman Group, for services related to the Ringgold Elementary School North project. Payments will be made from the Capital Projects Fund.

<u>Vendor</u>	<u>Application</u>	<u>Amount</u>
Yarborough Development Inc.	#2	\$102,376.80
East West Manufacturing & Supply Co., Inc.	#2	\$139,104.00
Vern's Electric, Inc.	#2	\$ 22,204.98
Enders Plumbing & Heating Co.	#2	\$ 32,942.70
Todd Devin Food Equipment, Inc.	#1	\$ 21,465.00

8. Agreement With TransFirst

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to enter into an agreement with TransFirst to provide management of credit card payments to the School District for the School Lunch Program.

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**9. Purchase Of Two 72 Passenger School Buses**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mr. Stein, to purchase two (2) 72 passenger school buses from Blue Bird Bus Sales in the amount of \$169,790.00.

**10. Purchase Of Three 24 Passenger School Buses**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, to purchase three (3) 24 passenger school buses from Myers Equipment Corporation in the amount of \$166,740.00.

**11. Bond Escrow Account**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Stein, for payment to Mr. Philip L. Wingert & Antoinette R. Wingert, JTWROS, in the amount of \$10,000.00 for an unclaimed bond from Series 1987. Payment will be made from the Bond Escrow Account.

**12. Authorization To Survey A Parcel**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, authorizing Hampton Technical Associates to survey parcel ID Number 130-001-00-00-0023-00 and to prepare a Lot Consolidation Plan for the High School property at a cost of \$4,450.00. Further, the Administration is directed and authorized to contact Attorney David Posner and direct him to proceed with a title search of this parcel, and also authorizing him to begin negotiations for the possible purchase of this parcel by the School District as directed by the Superintendent.

**B. Personnel And Administration - Chairperson: Mr. Mauro - Co-chairpersons: Mr. Kennedy And Mrs. Ott****1. Resignations**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mrs. Ott, to accept the following resignations:

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- Breanna M. Grachen - Mathematics Teacher - Ringgold High School, effective August 11, 2015
- Larry R. Johnson - Technology Education Teacher - Ringgold High School, effective August 6, 2015
- Laura Boyd - Grade One Teacher - Ringgold Elementary School South, effective August 3, 2015
- Steven J. Spang - Music Teacher - Ringgold Middle School, effective July 30, 2015
- Kaylee Stewart - Science Teacher - Ringgold High School, effective August 11, 2015
- Laura Manko - Guidance Counselor - Ringgold High School, effective August 18, 2015
- Shelly Swiantek - Cafeteria Utility Worker - Ringgold Middle School, August 11, 2015

## 2. Employment Of Teachers

A motion was made by Mr. Mauro, seconded by Mrs. Garry, to employ the following teachers:

Before a roll call vote could be taken, the Board went into Executive Session at 7:37 P.M. to discuss personnel, and returned at 7:40 P.M.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved the motion by Mr. Mauro, seconded by Mrs. Garry to employ the following teachers.

**Heather D. Roman - Chemistry Teacher - Ringgold High School - Master's Degree - Step 6 - \$40,600**

**Michael Mackey - Music Teacher - Ringgold Middle School - Master's plus 30 Degree, Step 9 - \$43,850.00**

**Cody Gibson - Mathematics Teacher - Ringgold High School - Bachelor's Degree, Step 1 - \$34,500**

**Luke J. Trocchio - Technology Education Teacher - Ringgold High School - Bachelor's Degree - Step 4 - \$37,500**

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**Robert Bove - Social Studies Teacher - Bachelor's Degree - Step 15 - \$49,500**

**Krista M. Klorczyk - Gifted Teacher - Master's Degree - Step 2 - \$36,100**

**3. Employment Of A Bus Driver**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Mauro, seconded by Mrs. Garry, to employ Stephanie Martin as a Ringgold Bus Driver.

**4. Request For A Leave Of Absence**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mr. Toprani, granting an unpaid Leave of Absence, without benefits, to Alisha Moon, a teacher at the Ringgold High School.

**5. Granting Teacher Tenure**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mrs. Flament, granting tenure to the following persons as of August 15, 2015.

**David J. McDonough  
Amber N. Crompton**

**6. Additions To The Substitute Rosters**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mrs. Ott, granting permission to add the following names to the substitute rosters:

**Teacher**

Geannene Ledbetter	Bethel Park, PA	English 7-12
Beverly Sisley	Vestaburg, PA	Chemistry
Adam Thomas	Pittsburgh, PA	Mathematics and English Language Arts

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**Bus Drivers**

John Egan                      Monongahela, PA

Amanda Jo Mortland      Monongahela, PA

**7.      Salary Increase For Teacher Aides****a.      Dora Burneisen**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, granting permission to increase the salary of Dora Burneisen to \$9.50 per hour beginning on her one year anniversary date of August 28, 2015.

**b.      Marlene Weiss**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mr. Stein, granting permission to increase the salary of Marlene Weiss, a full-time teacher aide, to \$10.75 per hour beginning with the 2015-2016 school year.

**8.      Increase In Substitute Pay**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, to change the substitute teacher rates to \$90.00 per day up to 90 days service and \$100.00 after 91 days of service.

**9.      Adoption Of Suicide Policy 819**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mr. Stein, granting permission to adopt Suicide Policy 819. A copy of the Suicide Policy can be found in the Appendix of these Minutes on pages 35296 to 35307.

**10.     Revision Of Policies**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, granting permission to revise the following policies:



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- Policy 221 - Dress And Grooming
- Policy 237 - Electronic Devices
- Policy 907 - School Visitors

Copies of the policies can be found in the Appendix of these Minutes on pages 35308 to 35317.

**11. Community Action Southwest Memorandum Of Understanding**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, granting permission to sign a PA Pre-K Counts Memorandum of Understanding with Community Action Southwest granting permission to operate a Pre-K classroom at the Ringgold Elementary School South.

**12. Phase 4 Learning Center, Inc. Agreement And Memorandum Of Understanding**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission to sign an AEDY Act 48 Program Agreement for Services from Phase 4 Learning Center, Inc. for the 2015-2016 school year for a non-traditional placement option for alternative education students of the Ringgold School District. The annual cost per student will be \$5,000.00 and ten spaces will be reserved. The total cost will be \$50,000.00 for the year if ten students are enrolled.

**13. Contract Of Service With PA-Educator**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Stein, granting permission to sign a Contract of Service with PA-Educator at a cost of \$2,700.00 for the period July 1, 2015 through June 30, 2016.

**14. Letter Of Agreement With Washington Drug & Alcohol Commission, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission to sign a Letter of Agreement with the Washington Drug & Alcohol Commission, Inc. to provide services for the Student Assistance Program for the 2015-2016 school year.

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**15. Request For A Family And Medical Leave**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission for Jacqueline Dabill, a Teacher Aide at the Ringgold High School, to take a Family and Medical Leave for up to twelve weeks.

**16. Trip Request**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Stein, granting permission for Kristen Marena, a Spanish Teacher at the Ringgold High School, to take a group consisting of students, teachers, and parents to visit Italy and Greece during the Summer of 2017. There will be no cost to the District, however, the group is approved to use the Ringgold name for fundraisers with the stipulation that any fundraising agrees with the Ringgold School District Policy.

**C. Curriculum - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Gerard And Mr. Toprani**

Mrs. Ott's report can be found in the Appendix of these Minutes on page 35318.

**D. Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Mauro And Mr. Stein****1. Website Agreement**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Gerard, seconded by Mr. Toprani, to enter into an agreement with School/Wires for a new website with a one time set-up/training fee at a cost of \$7,910.00.

**2. Chromebook Agreement**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Gerard, seconded by Mrs. Flament, to enter into an agreement with GoGuardian Chromebook Monitoring Management and Anti-theft Annual Software at a cost of \$5,362.50.

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E. Athletics - Chairperson: Mrs. Garry - Co-chairpersons: Mr. Gerard And Mrs. Flament

1. Coaching Resignations:

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to accept the following coaching resignations:

- Ashley Davis - Head Girls Soccer Coach
- Jena Kulik - Assistant Girls Soccer Coach
- Steve Spang - Head Middle School Cross Country Coach

2. Appointment Of Coaches

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Toprani, to appoint the following coaches. All coach's contract appointments are subject to contract documents prepared by the Administration and Solicitor, and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all of the necessary clearances.

Kayla Fransko - Head Girls Soccer Coach at a salary of \$4,590.00

Matt Snyder - Assistant Girls Soccer Coach at a salary of \$2,515.00

Carly Ziegler - Assistant Competitive Spirit Coach at a salary of \$2,550.00

Geannene Ledbetter - Head Seventh Grade Volleyball Coach at a salary of \$1,600.00

Geannene Ledbetter - Head Eighth Grade Volleyball Coach at a salary of \$1,600.00

Keith Miller - Head Middle School Cross Country Coach at a salary of \$1,600.00

F. Health And Nutrition - Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Flament And Mrs. Garry

No Report

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**G. Safety And Security - Chairperson: Mr. Stein - Co-chairpersons: Mrs. Garry And Mr. Toprani**

**1. Approval Of Ringgold School District Police And Security Department Regulations**

The Board, by a vote of 8-1 to the call of the roll of the nine members present, approved a motion by Mr. Toprani, seconded by Mrs. Flament, to adopt the Ringgold School District Police and Security Department Regulations.

**Voting Yes - Messrs.:** Kennedy, Toprani, Stein, Gerard, Mesdames: Ott, Flament, Garry, and Bulko

**Voting No - Mr. Mauro**


**H. Facilities, Planning, And Transportation - Chairperson: Mr. Stein - Co-chairpersons: Mr. Kennedy And Mr. Toprani**

No Report

**X. ADJOURNMENT**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to adjourn.

The Board adjourned at 8:02 P.M.

  
Betty J. Dornan  
Secretary of the Board  
Ringgold Board Of School Directors