

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

**BACKGROUND DATA FOR THE RINGGOLD BOARD OF
SCHOOL DIRECTORS' REGULAR MEETING, FOR GENERAL PURPOSES,
OF WEDNESDAY, SEPTEMBER 21, 2022**

I. CALL TO ORDER

II. ROLL CALL

Mrs. Flament	_____	Mr. Skrinjorich	_____
Mrs. Garry	_____	Mr. Grierson	_____
Ms. Bobnar	_____	Mrs. Black	_____
Mrs. Glaneman	_____	Mrs. Crombie	_____
Mr. Kennedy	_____	Mr. Berggren	_____
Mr. Mountain	_____	Ms. Moore	_____
Mrs. Ott	_____		
Mrs. Fine	_____		
Mr. Stein	_____		

III. SUPERINTENDENT'S REPORT – MR. SKRINJORICH

IV. SECRETARY'S REPORT

V. APPROVAL OF MINUTES

- A. Regular Board Meeting of Tuesday, August 16, 2022
- B. Special Board Meeting of Wednesday, September 7, 2022

MOTION _____ SEC. _____ VOTE _____

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY

VII. SHASDA REPORT – MRS. OTT

IX. PSBA REPORT – MRS. OTT

X. SOLICITOR'S REPORT – MR. BERGGREN

XI. PRESIDENT'S REPORT – MR. STEIN

XII. VISITORS' REQUESTS TO ADDRESS THE BOARD

XIII. COMMITTEE REPORTS

**A. Business And Financial Services – Chairperson: Mrs. Flament
Co-chairpersons: Ms. Bobnar and Mrs. Glaneman**

1. Treasurer’s Reports

The Administration recommends that the Board approve a motion to accept the Treasurer’s Report. The Treasurer’s Report is enclosed in the Board packets.

MOTION _____ SEC. _____ VOTE _____

2. Payment of Bills

The Administration recommends that the Board approve a motion to pay the Bills. The Bills are enclosed in the Board packets.

General Fund	White Sheets	\$ 1,234,201.08
Cafeteria Fund	Pink Sheets	\$ 5,030.27
Capital Reserve	Grey Sheets	\$ 3,707.50
Capital Projects	Green Sheets	\$

MOTION _____ SEC. _____ VOTE _____

3. Payment of Bills

The Administration recommends that the Board approve a motion ratifying all action taken by the Board on September 7, 2022.

MOTION _____ SEC. _____ VOTE _____

**4. Final Payment to East West Manufacturing & Supply, Inc.
for Phase 1 Renovation at Ringgold High School**

The Administration recommends that the Board approve a motion for final payment to East West Manufacturing & Supply, Inc., approved by the architects HHSDR, in the amount of \$115,020.40 for the Phase 1 Renovation at Ringgold High School (Natatorium and Locker Rooms) project. Payment of final invoice #10 will be made from the Capital Projects Fund.

MOTION _____ SEC. _____ VOTE _____

5. Payment to HHSDR Invoice #11 – Phase 2

The Administration recommends that the Board approve a motion for payment to HHSDR in the amount of \$7,622.94 for Phase 2 Renovation Ringgold High School project. Payment of invoice #11 will be made from the Capital Projects Fund.

MOTION _____ SEC. _____ VOTE _____

6. Payments for Phase 2 Renovation Ringgold High School (Natatorium and Locker Rooms) project.

The Administration recommends that the Board approve a motion for payment of the following invoices, approved by the architects HHSDR, for Phase 2 Renovation Ringgold High School project. Payments will be made from the Capital Projects Fund.

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Caliber Contracting Services, Inc.	#5	\$706,613.80
First American Industries, Inc.	#5	\$ 65,201.04
Hranec Sheet Metal, Inc.	#5	\$312,162.24

MOTION _____ SEC. _____ VOTE _____

7. Payment to HHSDR Invoice #11 – FMS

The Administration recommends that the Board approve a motion for payment to HHSDR in the amount of \$1,196.00 for the Finley Middle School Demolition project. Payment of invoice #11 will be made from the Capital Reserve Fund.

MOTION _____ SEC. _____ VOTE _____

8. Approval of Payment to Canfield Development for Asbestos at Finley Middle School

The Administration recommends that the Board approve a motion for payment to Canfield Development in the amount of \$60,151.51 for asbestos removal at Finley Middle School. Payment of invoice #1 will be made from the Capital Reserve Fund.

MOTION _____ SEC. _____ VOTE _____

9. Payment to HHSDR Invoice #4 – Administration Building

The Administration recommends that the Board approve a motion for payment to HHSDR in the amount of \$14,423.08 for the Administration

Building miscellaneous alterations project. Payment of invoice #4 will be made from the Capital Reserve Fund.

MOTION _____ SEC. _____ VOTE _____

10. Approval of PAeducator Agreement

The Administration recommends that the Board approve a motion entering into an Agreement with the Allegheny Intermediate Unit to provide the District with website access through PAeducator.net to prospective employees who submit their resumes/applications to this website. The cost to the District is \$2,700 for the 2022-2023 school year. Approval is subject to final review by the Solicitor and Administration..

MOTION _____ SEC. _____ VOTE _____

11. Approval of Memorandum of Understanding

The Administration recommends that the Board approve the Memorandum of Understanding between the District and the Ringgold Education Association regarding the use of District facilities for Association members having children in the District who arrive prior to the start of the student school day. Approval is subject to final review by the Solicitor and Administration.

MOTION _____ SEC. _____ VOTE _____

12. Approval of an Lease Agreement with Pitney Bowes Inc, for Mailroom Equipment

The Administration recommends that the Board approve the Pitney Bowes Agreement for mailroom equipment lease agreement for five years. The cost for the lease agreement is \$285.36 per month. A copy of the agreement was provided in the Board packet. Approval is subject to final review by the Solicitor and Administration. Pricing is based on COSTARS contract number 4400015965.

MOTION _____ SEC. _____ VOTE _____

13. Adoption of Act 57 Resolution

Background: Act 57 was recently passed and addresses situations where a taxpayer who recently purchased their home and did not receive their real estate tax bill is being charged penalties, interest and other charges for delinquency. Act 57 provides a process where these taxpayers are not charged these fees if they follow a process established by Act 57. Under Act 57 all taxing bodies must adopt a Resolution requiring the waiver of these additional fees for these taxpayers.

The Administration recommends that the Board approve a motion to adopt Resolution No. ____ under Act 57. A copy of this Resolution was included in the Board packet.

MOTION _____ SEC. _____ VOTE _____

**B. Personnel and Administration – Chairperson: Mrs. Ott
Co-chairpersons: Mrs. Flament and Mr. Kennedy**

1. Resignation of Personnel

The Administration recommends that the Board approve a motion to accept the following resignations:

Tonya Myers – Science Teacher for the Ringgold Middle School, effective on or before the completion of a 60 day hold period.

Elizabeth Smith – Special Education Teacher for the Ringgold High School, effective on or before the completion of a 60 day hold period.

Christina Ashcraft – Bus Diver for the Ringgold School District, effective August 24, 2022.

Leslie Paterni – Substitute Paraprofessional for the Ringgold School District, effective September 20, 2022.

MOTION _____ SEC. _____ VOTE _____

2. Employment of Personnel

The Administration recommends that the Board approve a motion granting permission to employ the following individuals, pending receipt of proper documentation:

Kellie Stanko – Administrative Assistant for the Ringgold High School at a salary of \$26,175.00.

Amanda Rothrauff – Full-time Paraprofessional for the Ringgold School District.

MOTION _____ SEC. _____ VOTE _____

3. Addition to the Substitute Roster

The Administration recommends that the Board approve a motion granting permission to add the following people to the substitute roster, pending proper documentation:

Teacher

Aimee McGillis Monongahela, PA
Rhianna Spahr Charleroi, PA

Paraprofessional

Brittany Vlosich Brownsville, PA

Bus Trainee

Zachary Pontello Donora, PA
James Roberts Donora, PA

MOTION _____ **SEC.** _____ **VOTE** _____

4. Appointment of Extracurricular Positions

The Administration recommends that the Board approve a motion to appoint the following extracurricular positions. In the event that the COVID-19 or similar pandemic forces the cancellation of all or part of the extracurricular activity/season, the individuals will be paid at a prorated amount. The compensation shall be prorated based on the number of days that the extracurricular activity/season is actually active, and the number of days from the first official day of the activity, as determined by the District, to the last permissible date of the extracurricular activity/season. In the event that the extracurricular activity/season is cancelled in its entirety, the individual shall receive no compensation for that year.

Rachel Lint - Stage for Ringgold Elementary School North at a stipend of \$991.00.

Jean Sames - Nurse Lead Teacher for Ringgold School District at a stipend of \$1,596.00.

Kathleen Petrosky - Set Builder for Ringgold Middle School at a stipend of \$1,591.00

Emily Urso - Drama Director for Ringgold Middle School at a stipend of \$1,566.00

Emily Urso - Lights and Sound for Ringgold Middle School at a stipend of \$1,566.00.

MOTION _____ **SEC.** _____ **VOTE** _____

5. Setting Compensation for Substitute Custodians and Maintenance Employees

The Administration recommends that the Board approve a motion to approve the following regular substitute custodial rate, maintenance I rate, and maintenance II rate effective September 22, 2022.

Custodial \$14.50 per hour
Maintenance I - \$21.00 per hour
Maintenance II - \$16.00 per hour

MOTION _____ SEC. _____ VOTE _____

6. Retirement of Policy 348

Background: Ringgold School District enacted policy 104 when the Title IX federal regulations addressing sexual harassment were issued in 2020. PSBA updated the policy which is now covered under policy 104.

The Administration recommends that the Board approve a motion to retire policy 348 Unlawful Harassment.

MOTION _____ SEC. _____ VOTE _____

7. Approval of Revised Board Policy

The Administration recommends that the Board approve a motion to accept the following policy revisions. A copy has been included in the Board packet.

Policy #246 – Student Wellness

MOTION _____ SEC. _____ VOTE _____

8. Request To Attend A Conference

The Administration recommends that the Board approve a motion granting permission for the following conference request:

Lindsay Westwood	PSMLA Fall Conference
World Language Department	Friday, October 14, 2022

Total \$587.07

MOTION _____ SEC. _____ VOTE _____

9. Request To Attend an Overnight Student Field Trip

The Administration recommends that the Board approve a motion granting permission for the following field trip request:

RHS Marching Band	U.S.S. Wisconsin & Busch Gardens
Dawn Mason	Norfolk, VA
	March 30, 2023 - April 2, 2023

Approximate number of students: 100
Approximate total cost per student: \$850.00

MOTION _____ SEC. _____ VOTE _____

C. Curriculum, Education & Technology – Chairperson: Mrs. Glaneman Co-chairpersons: Ms. Bobnar and Mrs. Flament

1. Expulsion of Students

The Administration recommends that the Board approve a motion to accept and approve the Agreement between the District and the parents of Student “22A”, whereby Student “22A” shall be expelled from the Ringgold School District under the terms contained in the Agreement.

MOTION _____ SEC. _____ VOTE _____

2. Professional Development related to Reading Intervention

The Administration recommends that the Board approve the purchase of a series of professional development sessions from Amplify related to reading intervention, in the amount of \$19,950 for all sessions for the 2022-2023 school year. The cost will be paid for using federal funds. Information related to the motion has been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

MOTION _____ SEC. _____ VOTE _____

3. Duquesne University Affiliation Agreement

The Administration recommends that the Board approve the Duquesne University School District Affiliation Agreement for five years. A copy of the agreement was provided in the Board packet. Approval is subject to final review by the Solicitor and Administration.

MOTION _____ SEC. _____ VOTE _____

4. Approval of License Agreement

The Administration recommends that the Board approve a motion to enter into the SWIS Suite License Agreement for the 2022-2023 school year. The cost to the District is \$1,400. This software and internet access subscription will provide the District with data collection services for use in implementing Positive Behavior Intervention and Support plans and taking action relative to data identifying trends in student behavior. A copy of the license agreement was included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

MOTION _____ SEC. _____ VOTE _____

5. Approval of an Agreement with Wesley Family Services

The Administration recommends the Board approve a motion to enter into agreement with Wesley Family Services and the Ringgold School District for educational services outside of the Ringgold School District from July 1, 2022 through June 30, 2025. A copy of the agreement has been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

MOTION _____ **SEC.** _____ **VOTE** _____

6. Approval of an Agreement with The Watson Institute

The Administration recommends the Board approve a motion to enter into agreement with The Watson Institute and the Ringgold School District for educational services outside of the Ringgold School District for the 2022-2023 school year. A copy of the agreement has been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

MOTION _____ **SEC.** _____ **VOTE** _____

7. Approval of an Agreement with IUP Research Institute

The Administration recommends the Board approve a motion to enter into agreement with the IUP CAP Program and the Ringgold School District for counseling and behavioral health services within the Ringgold School District from September 19, 2022 through Mary 26, 2023. The cost of the service is \$8,000. A copy of the agreement has been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

MOTION _____ **SEC.** _____ **VOTE** _____

8. Approval of a Memorandum of Understanding with Phase 4

The Administration recommends that the Board approve a motion for Ringgold School District to enter into an memorandum of understanding agreement with PHASE 4 to pre-purchase ten slots for the 2022-2023 school at a cost of \$80,000 for the year. This is a savings of \$5,000 over the course of the school year. A copy of the agreement has been enclosed in the Board packet.

MOTION _____ **SEC.** _____ **VOTE** _____

9. Approval of High School CAD Lab Computer Upgrade Quote

The Administration recommends that the Board approve a motion to purchase thirty (30) new Dell Precision 3460 Small Form Factor computers, along with thirty (30) Dell 22" Monitors for the high school computer aided drafting class from CDWG at a cost of \$52,290.00. Pricing provided utilizing CDWG PEPPM 2022 Contract Number 531722-002. Approval is subject to final review by the Solicitor and Administration.

MOTION _____ **SEC.** _____ **VOTE** _____

D. Athletics – Chairperson: Mrs. Garry Co-chairpersons: Mrs. Fine and Mr. Kennedy

1. Resignation of a Coach

The Administration recommends that the Board approve a motion to accept the following resignation.

1. **Alisha Swalin** - Assistant Middle School Cross Country Coach effective August 16, 2022.

MOTION _____ **SEC.** _____ **VOTE** _____

2. Appointment of Coaches

The Administration recommends that the Board approve a motion to hire the following coaches pending receipt of proper documentation. Please note that salaries will be based on the 2022-2023 budget. Clearances and other required paperwork have been obtained and appointments are subject to contract documents prepared by the Administration and Solicitor.

Coaches

1. Middle School Cross Country

- a. **Heather Weinheimer** - Middle School Assistant at a salary of \$1,056 (annual contract)
 - i. salary prorated at for the remaining days of the season (18 days) Middle School Football

MOTION _____ **SEC.** _____ **VOTE** _____

3. Request To Attend an Overnight Boys/Girls Cross Country Trip

The Administration recommends that the Board approve a motion granting permission for the following athletic trip request:

Boys/Girls Cross Country Team
Coach Jen McMichael and Coach Elizabeth Smith
Number of athletes: 16

16th PIAA Foundation XC Invitational
Hershey, PA
September 23, 2022 - September 24, 2022

The boosters have paid for the hotel and the team will be staying at the Holiday Inn Express Harrisburg NE, 7744 Lingestown Rd, Harrisburg, PA 17112.

MOTION _____ SEC. _____ VOTE _____

4. Approval of an Agreement with Hudl

The Administration recommends that the Board accept a three year agreement for the Hudl contract. The contract is for three years at \$8,700 per year. There will be no increases from year to year. The approval of this agreement is contingent upon final review by the Administration and Solicitor. A copy of the agreement was enclosed in the Board packet.

MOTION _____ SEC. _____ VOTE _____

- E. Health and Nutrition – Chairperson: Ms. Bobnar Co-chairpersons: Mr. Mountain and Mrs. Fine**
- F. Safety and Security – Chairperson: Mr. Mountain Co-chairpersons: Mrs. Ott and Mrs. Fine**
- G. Facilities, Planning, and Transportation – Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Garry and Mrs. Glaneman**

1. Use of Facility Requests

The Administration recommends that the following Use of Facilities requests be granted. All requests and approvals are subject to the terms and conditions of the Ringgold School District’s Health and Safety Plan, the Ringgold School District’s Athletic Policies and Procedures, and the District’s Use of School Facilities and Grounds Policy 707. The use of District facilities is also subject to any government Mandates or Recommendations from the Department of Health, the Department of Education, or any other government agency related to health and safety issues. The granting of the use of facilities shall be subject to change as determined by the Administration as it deems necessary for the health and safety of the participants, as well as the District’s students and staff. Failure of any group to strictly follow the requirements and conditions as provided for above shall result in the group’s permission to use the District’s facilities being revoked.

1. We Care for Kids Sports (Yancey Taylor)

- a. Use of the Middle School and RESS gymnasium for a youth basketball summer league starting in May of 2023 and ending in August of 2023 Monday-Thursday from 5:00pm-10:00pm. A schedule will be given to the Athletic Director prior to the start of the league.
- b. Fees – \$20/Hour Security & \$30/Hour Custodial for hours outside normal operating hours.

2. Miss Barbara’s School of Dance (Barbara Rudar)

- a. Use of RMS Auditorium and stage for dance rehearsal and recital on June 7, 2023 from 5:00pm to 9:00pm and June 9, 2023 from 6:00pm-10:00pm.
- b. Group will be charged fees for rental (\$100/day), custodial (\$30/hours), security (\$20/hour) and auditorium director (\$41/hour).
 - i. Final dollar amount will be calculated at a date closer to the event once specific needs are determined.

3. Feel the Rhythm Dance Studio (Kaylee Naden)

- a. Use of RMS Auditorium and stage for dance rehearsal and recital for dates in June of 2023. Document attached, Option #1 will be used, besides the date in May of 2023.
- b. Group will be charged fees for rental (\$100/day), custodial (\$30/hours), security (\$20/hour) and auditorium director (\$41/hour).
 - i. Final dollar amount will be calculated at a date closer to the event once specific needs are determined

4. Ringgold Boys Rams Soccer Boosters (Melissa Whaley)

- a. Use of the RHS Cafeteria for a booster meeting on November 7, 2022 from 6:30pm-8:00pm
- b. Fees - No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

5. Ringgold Boys Rams Soccer Boosters (Melissa Whaley)

- a. Use of the RHS Cafeteria for the middle and high school soccer team banquet on November 11, 2022 from 4:00pm-10:00pm
- b. Fees - Will be charged cafeteria fees only if use of the kitchen/equipment is necessary and \$30 per hours for custodial fees

6. Union Finley Midget Football Association (Jeana Quattrone-Resnik)

- a. Use of Joe Montana Stadium, Bathrooms and Concession stands to hold the WPYFL Championship Game - Class A (3 Team-Levels) on November 5, 2022 from 9:30am-8:00pm
- b. Fees - \$30/Hour Custodial, \$20/Hour Security

7. Ringgold Youth Wrestling (Kevin Roche, both are on same facility request)

- a. Use of the Middle School Auditorium for Youth Wrestling Sign-Ups on September 22, 2022 and October 4, 2022 from 6:00pm-8:00pm

b. Fees - No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

c. Use of the High School wrestling room for youth practices starting in November and ending in March from 5:30pm-8:00pm.

d. Fees - No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

MOTION _____ **SEC.** _____ **VOTE** _____

2. Approval of Transportation Routes

The Administration recommends that the Board approve the District's transportation routes for the 2022-2023 school year. Copies of the routes were included in the Board packet.

MOTION _____ **SEC.** _____ **VOTE** _____

3. Approval of Transportation Contract

The Administration recommends that the Board approve a motion approving the transportation contracts with the following individuals for the 2022-2023 school year. Approval of these agreements is contingent upon final review by the Administration and Solicitor. Copies of these agreements were presented in the Board packets.

LISA AGOSTONI

1 Student Mon Valley Career and Technology \$175.00 Daily Rate

1 Student Mon Valley School \$150.00 Daily Rate

GINA PROFROCK

1 Students Bentworth Partial \$140.00 Daily Rate

6 Students St. Sebastian School \$105.00 Daily Rate

MOTION _____ **SEC.** _____ **VOTE** _____

4. Approval of Transportation Agreement

The Administration recommends that the Board approve a motion entering into the School Bus Transportation Services Agreement with First Student, Inc. for the transportation of certain students during the 2022-2023 school year, subject to final review of the Administration and Solicitor.

MOTION _____ **SEC.** _____ **VOTE** _____

XIV. ADJOURNMENT

MOTION _____ **SEC.** _____ **VOTE** _____