

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board Of School Directors' Meeting

Wednesday, September 21, 2016

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:07 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by First Vice President Carol F. Flament and the following Board Members were present to the call of the roll.

II. ROLL CALL

Second Vice President
Board Members

Mrs. Sherri L. Garry
Mr. James R. Dodd
Mrs. Gail A. Glaneman
Mr. Gene R. Kennedy
Mrs. Maureen A. Ott

Absent

President
Board Member
Board Member

William C. Stein, Jr.
Mr. Jason H. Gerard
Mr. Lawrence L. Mauro

Also Present

Superintendent
Director of Operations and
Financial Services
Solicitor
Secretary

Dr. Karen L. Polkabila
Mr. Randall J. Skrinjorich
Mr. Timothy R. Berggren
Mrs. Betty J. Dornan

III. SUPERINTENDENT'S REPORT

Dr. Polkabila introduced Shelly Hendricks from "Love First, Inc." an organization that will fill backpacks of children who qualify for free or reduced lunches with food meant to feed them throughout each weekend.

IV. SECRETARY'S REPORT

No Report

V. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the six members present, approved a motion by Mr. Dodd, seconded by Mrs. Ott, to accept the Minutes of the Regular Meeting of Wednesday, August 24, 2016 as presented.

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY

No Report

VII. INTERMEDIATE UNIT I REPORT - MRS. OTT

No Report

VIII. SOLICITOR'S REPORT - MR. BERGGREN

Mr. Berggren stated that he had nothing to report publicly.

IX. FIRST VICE PRESIDENT'S REPORT - MRS. FLAMENT

Mrs. Flament announced that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. Legal issues regarding a property tax assessment appeal
- B. Employment of Personnel
- C. Receive Legal Counsel

X. VISITOR'S REQUESTS TO ADDRESS THE BOARD

Roderick Wilson - Donora, PA - Topic: School concerns

XI. COMMITTEE REPORTS

- A. Business And Financial Services - Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Flament And Mrs. Garry

- 1. Treasurer's Report

- The Board, by a unanimous voice vote of the six members present, approved a motion by Mr. Kennedy, seconded by Mrs. Ott, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages

2. **Payment Of Bills**

The Board, by a unanimous vote to the call of the roll of the six members present, approved a motion by Mr. Kennedy, seconded by Mrs. Glaneman, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages

3. **Approval Of Report Received From The Pennsylvania Department Of Education**

The Board, by a unanimous voice vote of the six members present, approved a motion by Mr. Kennedy, seconded by Mrs. Ott, to accept, for the record, PLANCON Part K - Project Refinancing, as approved by the Pennsylvania Department of Education. A copy of PLANCON Part K can be found in the Appendix of these Minutes on pages

4. **Acceptance Of Bid For Refuse Removal**

The Board, by unanimous vote to the call of the roll of the six members present, approved a motion by Mr. Kennedy, seconded by Mrs. Garry, to accept the bid submitted by Republic Services for the Trash and Recycling Pick-up Schedule in the amount of \$608.44 per week for refuse removal in the District. The Board also accepts the bid submitted by Republic Services for the Rate for On-Call Pick-up Containers. The contract shall be for a period of three years (October 1, 2016 through September 30, 2019), with an optional two year extension at the discretion of the Board.

5. **Payment To Foreman Program And Construction Managers**

The Board, by a unanimous vote to the call of the roll of the six members present, approved a motion by Mr. Kennedy, seconded by Mrs. Glaneman, for payment to Foreman Program and Construction Managers in the amount of \$19,600.00 for services relate to the Ringgold Elementary School North project. Payment of Invoice Number 15 will be made from he Capital Projects Fund.

6. **Payment Of Invoices - Ringgold Elementary School North Project**

The Board, by a unanimous vote to the call of the roll of the six members present, approved a motion by Mr. Kennedy, seconded by Mrs. Ott, for payment of the following invoices, approved by the Architects HHSDR and the Construction Manager the Foreman Group, for services related to the Ringgold Elementary School North project. Payments will be made from the Capital Projects Fund.

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Yarborough Development Inc.	#15	\$ 368,526.45
East West Manufacturing & Supply Co., Inc.	#15	\$ 50,839.25
Vern's Electric, Inc.	#15	\$ 6,960.51
Enders Plumbing & Heating Co.	#15	\$ 20,491.50

7. Payment To Integrate Services & Consulting, Inc.

The Board, by a unanimous vote to the call of the roll of the six members present, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, for payment to Integrated Services & Consulting, Inc. in the amount of \$18,772.25 for HVAC commissioning services related to the Ringgold Elementary School North project. Payment of Invoice Number 1996 will be made from the Capital Projects Fund.

8. Payment To Architects HHS DR

The Board, by a unanimous vote to the call of the roll of the six members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, for payment to Architects HHS DR in the amount of \$23,359.00 for architectural services related to the Ringgold Middle School project. Payment of Invoice Number 3793-22 will be made from the Capital Projects Fund.

9. Payment To Massaro CM Services, LLC

The Board, by a unanimous vote to the call of the roll of the six members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, for payment to Massaro CM Services, LLC in the amount of \$30,203.00 for services related to the Ringgold Middle School project. Payment of Invoice Number 5 will be made from the Capital Projects Fund.

10. Payment Of Invoices - Ringgold Middle School Project

The Board, by a unanimous vote to the call of the roll of the six members present, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, for payment of the following invoices, approved by the Architects HHS DR and the Construction Manager Massaro CM Services, LLC for services related to the Ringgold Middle School project. Payments will be made from the Capital Projects Fund

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Hudson Group, Inc.	#5	\$1,347,634.94
A-1 Electric, Inc.	#4	\$ 56,700.00
Vrabel Plumbing Company, LLC	#3	\$ 47,708.50
S.A. Comunale Co., Inc.	#1	\$ 3,060.00

11. Payment To GeoMechanics, Inc.

The Board, by a unanimous vote to the call of the roll of the six members present, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, for payment to GeoMechanics, Inc. in the amount of \$16,177.00 for Invoice Number 7 and \$13,672.50 for Invoice Number 8 for geotechnical services during the construction phase of the Ringgold Middle School project. Payment of the invoices will be made from the Capital Projects Fund.

B. Personnel And Administration - Chairperson: Mrs. Glaneman - Co-chairpersons: Mr. Mauro And Mrs. Ott

1. Teacher Resignation

The Board, by a unanimous voice vote of the six members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to accept the resignation of Steven J. Fine, a STEM Teacher at the Ringgold Middle School, effective Friday, October 28, 2016.

2. Resignation From An Extracurricular Position

The Board, by a unanimous voice vote of the six members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to accept the resignation of Marissa Rega from the extracurricular position of Outdoor Adventures' Club.

3. Employment Of Bus Drivers

The Board, by a unanimous voice vote of the six members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission to employ the following bus drivers:

Richard Radic
Patricia Miller
Damon Nicodemus

4. Appointment Of An Extracurricular Position

The Board, by a unanimous vote to the call of the roll of the six members present, approved a motion by Ms. Glaneman, seconded by Mrs. Garry, granting permission to appoint Steven Smart as the Webmaster at the Ringgold Elementary School North at a salary of \$520.00.

5. Additions To The Substitute Rosters

The Board, by a unanimous voice vote of the six members present, approved a motion by Mrs. Glaneman, seconded by Mr. Dodd, granting permission to add the following persons to the substitute rosters:

Teacher

Lori Callihan	Monongahela, PA	Music/Business
Amanda Casteel	Uniontown, PA	PreK-4
Destiny Coles	Monongahela, PA	Elementary PK - 4
Nicholas DeWitt	Washington, PA	Social Studies 7-12 English 7-12
Margaret Flynn	Eighty Four, PA	Social Studies 7-12
Katherine Irwin	Monongahela, PA	Elementary K-6

Custodial

James R. Garrett Monongahela, PA

Cafeteria

Darrin Ford Donora, PA
Edith Jericho Donora, PA

Aide

Darrin Ford Donora, PA
Stacey Wills Finleyville, PA

Secretary

Stacy Wills Finleyville, PA

Bus Driver Trainees

Douglas Tabish Donora, PA
Glory Cibrone Finleyville, PA

Pending Proper Paperwork for Bus Driver Trainees

6. Conference Requests

The Board, by a unanimous vote to the call of the roll of the six members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting permission for the following conference requests:

Amber Skrinjorich	KSRA Conference 2016 - Literacy Changes Lives
Funds to be taken from Title II A - Federal Funds	Seven Springs October 22-25, 2016
COST	\$738.48
Jennifer Caulkett	MMS User Conference
Funds to be taken from Attendance	Harrisburg, PA October 5-6-7, 2016
COST:	\$553.32

7. Requests For Unpaid Leaves

The Board, by a unanimous voice vote of the six members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting permission for the following unpaid leave requests:

Kathryn L. Selestow - Second Grade Teacher at the Ringgold Elementary School South - Monday, October 31, 2016 through Friday, November 4, 2016

Crystal A. Cameron - Kindergarten Teacher - Ringgold Elementary School South - Thursday, November 17 and Friday, November 18, 2016

Lindsay Schaffer - Librarian - Ringgold Elementary School South - Monday, January 23, 2017

Erica Genchur - Behavioral Specialist - Wednesday, October 12 to Friday, October 14, 2016

Starsha Malek - Grade One Teacher - Ringgold Elementary School South - Monday, November 21 to Wednesday, November 23, 2016

8. Request For A Family And Medical Leave

The Board, by a unanimous voice vote of the six members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting a Family and Medical Leave to Judith A. Lander, a Ringgold Bus Driver, for up to twelve weeks beginning Thursday, September 1, 2016.

9. Granting Teacher Tenure

The Board, by a unanimous voice vote of the six members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting tenure to the following teachers as of Monday, September 19, 2016:

Carly A. Kirchner
Andrea E. Brink

10. Requests For Band Trips

The Board, by a unanimous voice vote of the six members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting permission for the following band trips:

- a. Autumn Glory Parade in Oakland, Maryland, Saturday, October 15, 2016 - 130 students - 9:00A.M. to 6:00 P.M.
- b. Annual Spring Band/Orchestra trip- Thursday, March 30 through Sunday, April 2, 2017 - Pigeon Forge/Gatlinburg, Tennessee. The trip cost is approximately \$580.00 and will be paid for by fundraising through the Booster Organization.

11. Agreement With Allegheny Intermediate Unit

The Board, by a unanimous voice vote of the six members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting permission to sign a 2016-2017 Services Agreement with the Allegheny Intermediate Unit for Special Education services.

C. Curriculum - Chairperson: Mr. Mauro - Co-chairpersons: Mrs. Ott And Mr. Dodd

No Report

D. Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Dodd And Mrs. Glaneman

No Report

E. Athletic s - Chairperson: Mrs. Garry - Co-chairpersons: Mr. Gerard And Mrs. Flament

1. Appointment Of Coaches

The Board, by a unanimous vote to the call of the roll of the six members present, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, to appoint the following coaches. All coach's appointments are subject to contract documents prepared by the Administration and Solicitor and the individuals are require to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all of the necessary clearances.

Fall Coaches

Football

John Polefko - Middle School Volunteer Assistant Coach

Boys Soccer

Brett Colagioanni - Varsity Volunteer Assistant Coach

Volleyball

Adam Thomas - Middle School Volunteer Assistant Coach

Winter Coaches

Boys Basketball

Phil Pergola - Head Varsity Boys Basketball Coach at a salary of \$6,723.84
- Contract year 4 of 4

Dan Shipman - Assistant Boys Basketball Coach at a salary of \$3,939.75

Jeffrey Podroskey - Assistant Boys Basketball Coach at a salary of \$2,889.15

Shane Bertovich - Eighth Grade Head Coach at a salary of \$1,648.00

Jim Williams - Volunteer Assistant Coach

Matt Yahnite - Volunteer Assistant Coach

Girls Basketball

Erika McCarthy - Head Varsity Girls Basketball Coach at a salary of \$6,723.84

Stephen Mlinarich - Assistant Girls Basketball Coach at a salary of \$3,939.75

Eric James - Assistant Girls Basketball Coach at a salary of \$2,889.15

Indoor Track

Jen McMichael - Head Indoor Track Coach at a salary of \$6,277.85

Wrestling

Robert Bove - Head Varsity Wrestling Coach at a salary of \$6,277.85

2. PIAA Championship Requests

The Board, by a unanimous voice vote of the six members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, granting authorization for any athlete(s) and/or team(s) to attend the PIAA State Championships, if they were to qualify. The following are the dates of each trip:

- a. Cross Country - November 4-6, 2016 in Hershey, PA
- b. Football - December 8-10, 2016 in Hershey, PA.
- c. Golf - October 24-26, 2016 in York, PA
- d. Soccer - November 18-20, 2016 in Hershey, PA
- e. Girls Tennis - November 4-6, 2016 in Hershey, PA
- f. Volleyball - November 18-20, 2016 in Johnstown, PA

Each trip would include lodging, travel (transportation & tolls), and meals for all coaches and athletes. Exact estimates will be calculated based on the size of each team or how many individuals qualify.

F. Health And Nutrition - Chairperson: Mr. Dodd - Co-chairpersons: Mrs. Glaneman And Mrs. Garry

No Report

G. Safety And Security - Chairpersons: Mrs. Flament - Co-chairpersons: Mr. Kennedy And Mr. Mauro

No Report

H. Facilities, Planning, And Transportation - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Kennedy And Mr. Gerard

1. Approval Of Private Contractors - 2016-2017

The Board, by a unanimous vote to the call of the roll of the six members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission to employ the following private contractors for the 2016-2017 school year and daily rates:

Lisa Agostoni

3 Students	Bentworth Middle School	\$120.00	Daily Rate
4 Students	Madonna Catholic School	\$ 30.00	Daily Rate
2 Students	Easter Seals	\$160.00	Daily Rate

DMJ Transportation

3 Students	Bentworth Elementary School	\$145.00	Daily Rate
1 Student	Bridge Program (Wesley)	\$185.00	Daily Rate
1 Student	Ringgold Middle School	\$145.00	Daily Rate
4 Students	Ringgold Elementary School South		
	Monitor	\$ 70.00	Daily Rate
1 Student	Pressley Ridge	\$185.00	Daily Rate
2 Students	NHS - Herminie	\$145.00	Daily Rate
1 Student	Pace	\$185.00	Daily Rate
1 Student	Wesley Spectrum K-8	\$185.00	Daily Rate
1 Student	Wesley Spectrum High		

Beth Dermont

1 Student	Mon Valley School	\$155.00	Daily Rate
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First Student

7 Students	Central Christian Academy	\$226.00	Daily Rate
2 Students	St. Anne School	\$226.00	Daily Rate
1 Student	Wesley Highlands 9-12	\$165.00	Daily Rate
8 Students	Laboratory	\$260.20	Daily Rate
	Monitor	\$ 81.39	Daily Rate
1 Student	WPS for Blind	\$289.91	Daily Rate
2 Students	East Franklin	\$289.91	Daily Rate
	Monitor	\$ 81.39	Daily Rate

Gina Profrock

3 Students	Bentworth High School	\$ 90.00	Daily Rate
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Mia Stodolak

2 Students	Madonna Catholic School	\$ 10.00	Daily Rate
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Tri-County Access

6 Students	Colonial	\$250.00	Daily Rate
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Joseph Tustin

2 Students	ACLD Tillotson	\$160.00	Daily Rate
1 Student	Ringgold High School		
1 Student	TEC - Trax Farms		

2. Bus Driver Trainers' Hourly Rate

The Board, by a unanimous vote to the call of the roll of the six members present, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, for the bus driver trainers' hourly rate during the school year at \$15.00/hr. with a \$1.00/hr. increase each year until they reach the regular hourly driver rate effective in the contract. Hourly rates during the summer will be \$15.00/hr. with no increases.

3. Permission To Seek Salvage Quotes

The Board, by a unanimous voice vote of the six members present, approved a motion by Mrs. Ott, seconded by Mr. Dodd, granting permission to seek salvage quotes for the following vehicles:

Bus Number 10

Bus Number 39

Bus Number 49

4. Requests For Use Of Facilities

The Board, by a unanimous voice vote of the six members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission for the following use of facilities requests:

a. Girl Scout Troop #52430 - Heather George

What: Troop Meetings

When: First and third Thursdays of each month beginning October 2016 through May 2017 - 4:00 P.M. to 5:30 P.M. Specific dates and times will be coordinated depending upon availability of facility with school teams and activities.

Where: Ringgold Elementary School South - Cafeteria and gymnasium

Cost: No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

b. Boy Scout Pack #1446 - Todd George

- What:** Pack Meetings
- When:** Second and fourth Thursdays of each month beginning October 2016 through May 2017 - 6:30 P.M. to 7:30 P.M. Specific dates and times will be coordinated depending upon availability of facility with school teams and activities.
- Where:** Ringgold Elementary School South - Cafeteria and gymnasium
- Cost:** No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

c. Taylor Youth Basketball - Yancey Taylor

- What:** Basketball Scrimmage
- When:** Thursday beginning September 27, 2016 through Friday, June 30, 2017 - 8:00 P.M. to 10:00 P.M. Specific dates and times will be coordinated depending upon availability of facility with school teams and activities.
- Where:** Ringgold Elementary School South Gymnasium
- Cost:** No fees associated with this usage as the request occurs during normal operating hours and does not required the presence of additional custodial or security personnel.

The group will provide general liability insurance.

XII. ADJOURNMENT

The Board, by a unanimous voice vote of the six members present, approved a motion by Mrs. Garry, seconded by Mr. Kennedy, to adjourn.

The Board adjourned at 8:00 P.M.


Betty J. Dornan
Secretary of the Board
Ringgold Board of School Directors