

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board Of School Directors' Meeting

Wednesday, April 18, 2018

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:10 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President Carol F. Flament and the following Board Members were present to the call of the roll.

II. ROLL CALL

President	Mrs. Carol F. Flament
First Vice President	Mrs. Sherrie L. Garry
Second Vice President	Mrs. Maureen A. Ott
	Mr. James R. Dodd
	Mr. Jason H. Gerard
	Mrs. Gail A. Glaneman
	Mr. Gene R. Kennedy
	Mr. Lawrence L. Mauro
	Mr. William C. Stein, Jr.

Also Present

Acting Superintendent and also Director of Operations and Financial Services	Mr. Randall S. Skrinjorich
Solicitor	Mr. Timothy R. Berggren
Secretary	Mrs. Betty J. Dornan

III. ACTING SUPERINTENDENT'S REPORT - MR. SKRINJORICH

- A. Mr. Skrinjorich offered congratulations to the following:
1. Sarah Ott, Bayleigh Novotney, and Darah Augestine who won a Gold Medal in Show Corps and a Bronze Medal in PomPoms at Lillehammer, Norway at the World Federation of National Baton Twirling Association's World Championship.
 2. PIHL Hockey Team for making it to the semi-finals

Wednesday, April 18, 2018

- B. Mr. Skrinjorich introduced Mrs. Diana Kristobek and her Fifth Grade Class from the Ringgold Elementary School North who presented a websites that the students had developed based on a book that they had read.
- C. Mr. Skrinjorich gave the following update on the Ringgold High School football field.

Testing was conducted today of the playing field at Joe Montana Stadium. As a result of this testing, there are concerns as to the safety of the continued use of the field surface. Until these concerns are properly addressed, there will be no further use of the playing field permitted at the stadium.

IV. SECRETARY'S REPORT

No Report

V. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mrs. Ott, to accept the Minutes of the Regular Meeting of Wednesday, March 21, 2018 as presented.

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY

No Report

VII. INTERMEDIATE UNIT I REPORT - MRS. OTT

Mrs. Ott presented a plaque to Mr. Lawrence L. Mauro for serving on the Intermediate Unit I Board for twenty-five years.

VIII. SOLICITOR'S REPORT

Mr. Berggren stated that he had nothing to report publicly.

IX. PRESIDENT'S REPORT - MRS. FLAMENT

Mrs. Flament announced that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. Possible Litigation
- B. Personnel - Resignations, Retirements and Hirings

X. VISITORS' REQUESTS TO ADDRESS THE BOARD

Roderick Wilson - 481 Seventh Street, Donora, PA - **Topics:** Football Coach/Football Field/Graduation/Summer School

XI. COMMITTEE REPORTS

A. Business And Financial Services - Chairperson: Mr. Stein - Co-chairpersons: Mr. Kennedy And Mrs. Garry

1. Treasurer's Report

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages ,

2. Payment Of Bills

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages

3. Payment To Architects HHSDR

The Board, by a vote of 7-2 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, for payment to Architects HHSDR in the amount of \$7,781.00 for the design and bid phase of the Ringgold High School domestic hot water, heating boilers and pumps replacement project. Payment of Invoice Number 1 will be made from the Capital Reserve Fund.

Voting Yes - Messrs.: Kennedy, Stein, Gerard, Mesdames: Ott, Garry, Glaneman, and Flament

Voting No - Messrs.: Mauro and Dodd

4. **Payment To Architects HHSDR**

The Board, by a vote of 7-2 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, for payment to Architects HHSDR in the amount of \$2,625.00 for the design and bid phase of the Ringgold High School fire alarm system replacement. Payment of Invoice Number 1 will be made from the Capital Reserve Fund.

Voting Yes - Messrs.: Kennedy, Stein, Gerard, Mesdames: Ott, Garry, Glaneman, and Flament

Voting No - Messrs.: Mauro and Dodd

5. **Payment To Architects HHSDR**

The Board, by a vote of 7-2 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, for payment to Architects HHSDR in the amount of \$613.00 for professional services related to the Chapter 103 Joint Permit Application. Payment of Invoice Number 1 will be made from the Capital Reserve Fund.

Voting Yes - Messrs.: Kennedy, Stein, Gerard, Mesdames: Ott, Garry, Glaneman, and Flament

Voting No - Messrs.: Mauro and Dodd

6. **Proposal From Architects HHSDR**

The Board, by a vote of 7-2 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, to accept a proposal from Architects HHSDR in the amount of \$6,500.00 for the evaluation of the existing septic system at the Ginger Hill bus and maintenance facility.

Voting Yes - Messrs.: Kennedy, Stein, Gerard, Mesdames: Ott, Garry, Glaneman, and Flament

Voting No - Messrs.: Mauro and Dodd

7. **Proposal From Architects HHSDR**

The Board, by a vote of 7-2 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, to accept a proposal from Architects HHSDR in the amount of \$13,800.00 for the preparation of documents outlining a scope of work suitable to receive proposals for the testing/evaluation of the existing domestic, chilled, and hot water pipe at the Ringgold High School.

Voting Yes - Messrs.: Kennedy, Stein, Gerard, Mesdames: Ott, Garry, Glaneman, and Flament

Voting No - Messrs.: Mauro and Dodd

8. **Proposals From C. Harper Ford**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Ott, to accept proposals from C. Harper Ford in the amount of \$38,582.00 for a 2018 E450 Cutaway Van and from Push-n-Pull in the amount of \$7,821.00 for a 2018 Ford F450 liftgate. Pricing is based on COSTARS.

B. **Personnel And Administration - Chairperson: Mrs. Glaneman - Co-chairpersons: Mr. Stein And Mrs. Ott**

1. **Resignations**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Stein, to accept the following resignations:

- a. **Kelly Baluh - Guidance Counselor - Ringgold High School - effective Friday, April 27, 2018**
- b. **Danielle Adrian - Ringgold School District Police Officer - effective Friday, April 13, 2018**

2. **Retirements**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to accept the following retirements:

Wednesday, April 18, 2018

- a. Kathleen M. Lynch - Ringgold Elementary School South Administrative Assistant - effective June 30, 2018
- b. Larry Magnone - Ringgold Elementary School South - Custodian - effective June 30, 2018
- c. Gary Trunzo - Certified Maintenance Worker - effective June 6, 2018
- d. Betty J. Dornan - Central Office Administrative Assistant - effective June 29, 2018

3. Unpaid Leave Requests

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting permission for the following unpaid leave requests:

- a. Amber Bright - Ringgold Elementary School South Cafeteria - Friday, March 16, 2018
- b. Theresa Gillie - STEM Teacher - Ringgold Elementary School South and Ringgold Elementary School North - May 8 to May 28, 2018
- c. Linda Gunia - Ringgold Middle School Utility Worker - from Monday, March 5, 2018 until further notice
- d. Gail Koch - Ringgold Bus Driver - April 23 to May 1, 2018
- e. Michelle Kitchens - Cook/Baker - Ringgold High School - April 3rd, 4th, 5th - 1/2 Day, and 6th, 2018
- f. Krista Wineland - Social Studies Teacher - Ringgold High School - 1/2 Day April 6 and 1 Day April 9, 2018
- g. Lisa Altemare - Grade Five Teacher - Ringgold Elementary School South - March 28 and 29, 2018
- h. Diane Anders - Ringgold High School Utility Worker - April 9 to April 13, 2018
- i. Melissa Mottillo - Ringgold Elementary School South Utility Worker - March 27 to April 18, 2018

4. **Salary Increase For A Teacher Aide**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Stein, granting permission to increase the salary of the following teacher aide to \$9.50 per hour beginning on her one-year anniversary date:

Darlyn Cincirpini - March 26, 2018

5. **Additions To The Substitute Rosters**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Stein, granting permission to add the following persons to the substitute rosters:

Teacher

Susan Rees	Pittsburgh, PA	French K-12
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Aide

Lamar Russell	Monongahela, PA
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Cafeteria

Denise Lenzi	Monongahela, PA
Sara Mowery	Monongahela, PA
Lamar Russell	Monongahela, PA

Bus Trainee

Dawn Huntley	Donora, PA
Isaac N. Large III	Monongahela, PA
Diane Gerba	Finleyville, PA
Joseph L. Ianovale	Monongahela, PA

Police Officer

Danielle Adrian	Venetia, PA
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6. **IDEA. Part B: Notice Of Adoption Of Policies And Procedures**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Mauro, to confirm Ringgold's intent to comply with the Pennsylvania Department of Education Policies and Procedures under the regulatory provisions of the individuals with Disabilities Education Act. PDE requires that the Intermediate Unit I Board of Directors formally adopt the policies and procedures and by doing so the school districts within Intermediate Unit I are responsible for the implementation and monitoring of said policies. The Intermediate Unit I Board of School Directors adopted the PDE Policies and Procedures on March 27, 2018.

7. **Adoption Of Special Education Plan - July 1, 2018 To June 30, 2021**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Stein, to approve and adopt the Special Education Plan - July 1, 2018 to June 30, 2021. A copy of the Special Education Plan can be found in the Special Education Office.

8. **Permission To Post For 2018 High School Summer School Teachers**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Dodd, granting permission to post for high school summer school teachers for 2018. To apply, a teacher must have Secondary Certification.

9. **Permission To Post For The 2018 Summer Work Crew**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission to post for the 2018 summer work crew. Applications will only be considered if the student will be going into the Eleventh Grade, Twelfth Grade, or is a recent high school graduate. The summer worker will be paid \$7.25.

10. **Request For Family And Medical Leave**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Mauro, granting a Family and Medical Leave to the following person:

Mary Jo Michalowski - a Social Studies Teacher at the Ringgold High School, beginning on Wednesday, April 4, 2018

11. **Election Of A Superintendent**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Stein, that pursuant to Section 10-1073 of the Pennsylvania School Code, the Board accepts the recommendation of the Personnel Committee to elect Megan Marie Van Fossan as Superintendent of the Ringgold School District, and that the Contract for Employment of District Superintendent for Megan Van Fossan be approved and ratified.

12. **Appointment Of Transitional Consultant**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, that the Board accepts the recommendation of the Personnel Committee to approve the Transitional Consultant Contractual Agreement between the District and Megan Marie Van Fossan for services as an independent contractor for the period of April 19, 2018 to June 30, 2018. Such services are to be performed as determined in consultation between the Acting Superintendent and Megan Marie Van Fossan.

C. **Curriculum- Chairperson: Mr. Mauro - Co-chairpersons: Mrs. Ott And Mr. Dodd**

No Report

D. **Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Dodd And Mrs. Glaneman**

No Report

E. **Athletics - Chairperson: Mrs. Garry - Co-chairpersons: Mr. Gerard And Mr. Mauro**

1. **Appointment Of Coaches**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Kennedy, to appoint the following coaches. All coach's appointments are subject to contract documents prepared by the Administration and Solicitor and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all the necessary clearances.

Spring Coach

Boys Tennis

Mike Warchol - Volunteer Assistant Coach

Head Varsity Football Coach

Michael Zminajac - contingent upon receipt of proper clearances

2. Athletic Social Media Agreement

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, to enter into an Agreement with Varsity News Network to maintain an online representation of Ringgold's athletic programs using varied social media sources and to promote current Ringgold athletics.

F. Health And Nutrition - Chairperson: Mr. Dodd - Co-chairpersons: Mrs. Glaneman And Mr. Mauro

No Report

G. Safety And Security - Chairperson: Mr. Kennedy - Co-chairpersons: Mr. Stein And Mrs. Garry

No Report

H. Facilities, Planning, And Transportation - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Kennedy And Mr. Gerard

1. Requests For Use Of Facilities

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Dodd, granting permission for the following use of facilities requests:

a. **Washington-Greene Adult Baseball League - Kevin Mader**

What: Adult League Game

When: Sundays beginning April 29, 2018 and lasting until August 26, 2018

Specific dates and times will be coordinated depending upon availability of facilities.

Where: Ringgold High School Baseball Field

Cost: No fees associated with this usage provided that the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

b. **Modernettes - Tina Tomlins**

What: Twirling Corps Practice

When: June when school ends until July 19, 2018
Monday through Thursday - 8:00 A.M. to 1:00 P.M.

Where: Ringgold Middle School Gymnasium

Cost: No fees associated with this usage provided that the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

d. **California University Of PA Women's Basketball - Jessica Strom**

What: Drill For Skill

When: April 28-29, 2018
28th - 7:00 A.M. to 9:30 P.M.
29th - 7:00 A.M. to 7:00 P.M.

Where: Ringgold High School or Ringgold Middle School Gymnasium

Cost: Group will be charged fees for custodial (\$30/per hour) for any hours outside of normal coverage and security (\$20/per hour)

Wednesday, April 18, 2018


2. Contract With Verizon

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Stein, to enter into a contract with Verizon for the purchase and use of GPS monitoring devices for the District's bus fleet. This contract is for an initial amount of \$1,820.00, and with an annual service fee of \$11,856.00. Execution of this Agreement is contingent upon final review by the Administration and Solicitor.

XII. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Garry, to adjourn.

The Board adjourned at 8:17 P.M.


Betty J. Dornan
Secretary of the Board
Ringgold Board of School Directors