

RINGGOLD SCHOOL DISTRICT  
400 Main Street  
New Eagle, PA 15067

Regular Ringgold Board Of School Directors' Meeting

Wednesday, February 17, 2016

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:10 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The Meeting was called to order by President William C. Stein, Jr. and the following Board Members were present to the call of the roll.

II. ROLL CALL

First Vice President	Mrs. Carol F. Flament
Second Vice President	Mrs. Sherrie L. Garry
	M. James R. Dodd
	Mr. Jason H. Gerard
	Mrs. Gail A. Glaneman
	Mr. Lawrence L. Mauro
	Mr. Maureen A. Ott

Absent

Board Member	Mr. Gene R. Kennedy
--------------	---------------------

Also Present

Superintendent	Dr. Karen L. Polkabila
Assistant to the Superintendent	Dr. Jeffrey A. Matty
Director of Operations and Financial Services	Mr. Randall S. Skrinjorich
Solicitor	Mr. Timothy R. Berggren
Secretary	Mrs. Betty J. Dornan

III. SUPERINTENDENT'S REPORT

A. Ringgold Middle School String Group

Dr. Polkabila introduced Mrs. Melanie Sandrock, Director of the Ringgold Middle School String Group, who in turn introduced the musicians. The performance was well received.

**B. Central Office Mural**

The Board is interested in placing a ceramic mural on the wall in the boardroom at the Central Office and Dr. Polkabila gave a video presentation regarding the use of ceramics for the mural.

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Mauro, seconded by Mrs. Garry, granting permission to place a ceramic mural on the wall in the boardroom at the Central Office.

**C. Presentation Of Certificate**

Dr. Polkabila presented Mr. Randall S. Skrinjorich with a renewed Pennsylvania Registered School Business Administrator (PRSBA), for four years, by the Board of Directors of the Pennsylvania Association of School Business Officials (PASBO)

**IV. SECRETARY'S REPORT**

No Report

**V. APPROVAL OF MINUTES**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to accept the following Minutes as presented:

- A. Regular Board Meeting Of Wednesday, January 20, 2016
- B. Special Board Meeting Of Wednesday, February 10, 2016

**VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY**

Due to the absence of Mr. Kennedy, Dr. Polkabila gave the Mon Valley Career and Technology Center Report as follows:

**Outstanding Students of the Second Quarter**

Nicholas Buechel - Tenth Grade - Gas & Oil  
Madison Kennedy - Tenth Grade - Cosmetology  
Nicholas Loranzo - Eleventh Grade - Masonry  
Jacob Myers - Eleventh Grade - Auto Body  
Michael Wilton - Eleventh Grade - Math / Culinary

**VII. INTERMEDIATE UNIT 1**

**A. Approval Of Intermediate Unit 1 Budget**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Ms. Ott, seconded by Mrs. Garry, to accept the 2016-2017 Intermediate Unit 1 Budget in the amount of \$549,552.00 with no increase over last year's budget. Ringgold's share of the budget will be \$31,751.62.

**B. Nominations Of A Person For Appointment To The Intermediate Unit 1 Board Of Directors**

- Mr. Mauro nominated Mr. Dodd for election
- Mrs. Garry nominated Mrs. Ott for election
- Mrs. Ott nominated Mrs. Glaneman for election

The Board, by a vote of 2-6 to the call of the roll of the eight members present, failed to nominate Mr. Dodd for appointment to the Intermediate Unit 1 Board of Directors.

**Voting Yes** - Mr. Dodd and Mr. Mauro

**Voting No** - Messrs.: Gerard, Stein, Mesdames: Glaneman, Ott, Flament, and Garry

The Board, by a unanimous vote to the call of the roll of the eight members present, nominated Mrs. Ott for appointment to the Intermediate Unit 1 Board of Director.

**VIII. SOLICITOR'S REPORT - MR. BERGGREN**

Mr. Berggren stated that he had nothing to report publicly.

**IX. PRESIDENT'S REPORT**

Mr. Stein reported that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. Labor Contract Negotiations**
- B. Possible Early Retirement Incentive Programs**
- C. Receive Legal Counsel Regarding Contractual Issues**
- D. Personnel**

**X. VISITORS' REQUESTS TO ADDRESS THE BOARD**

No Requests

XI. COMMITTEE REPORTS

A. Business And Financial Services - Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Flament And Mrs. Garry

1. Treasurer's Report

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages 35610 to 35617.

2. Payment Of Bills

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages 35618 to 35641.

3. Payment To Architects HHSDR - Architectural Services - RESN

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment to Architects HHSDR in the amount of \$4,367.00 for architectural services at Ringgold Elementary School North. Payment of Invoice Number 3928-12 will be made from the Capital Projects Fund.

4. Payment To Architects HHSDR - Architectural Services - RESN

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, for payment to Architects HHSDR in the Amount of \$4,235.00 for architectural services at Ringgold Elementary School North. Payment of Invoice Number 3928-13 will be made from the Capital Projects Fund.

5. Payment To Foreman Program And Construction Managers

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, for payment to Foreman Program and Construction Managers in the amount of \$19,600.00 for services related to the Ringgold Elementary School North project. Payment of Invoice Number 8 will be made from the Capital Projects Fund.

6. **Payment Of Invoices**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment of the following invoices, as approved by the Architects HHSDR and the Construction Manager the Foreman Group, for services related to the Ringgold Elementary School North project. Payments will be made from the Capital Projects Fund.

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Yarborough Development Inc.	#8	\$594,364.77
East West Manufacturing & Supply Co., Inc.	#8	\$161,457.30
Vern's Electric, Inc.	#8	\$119,080.04
Enders Plumbing & Heating Co.	#8	\$ 80,371.80

7. **Payment To Architects HHSDR - Architectural Services - New Middle School**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, for payment to Architects HHSDR in the amount of \$363,797.00 for architectural services of a new Middle School. Payment of Invoice Number 3793-15 will be made from the Capital Projects Fund.

8. **Payment To Massaro CM Services, LLC**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Gerard, for payment to Massaro CM Services, LLC in the amount of \$10,000.00 for the pre-construction phase, including constructability and value added engineering, for the new Middle School. Payment of Invoice Number 2 will be made from the Capital Projects Fund.

9. **Payment To Carroll Township Authority**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment to Carroll Township Authority in the amount of \$68,400.00 for the Tap-in fee at the new Middle School. Payment of permit number 2053 will be made from the Capital Projects Fund.

10. **First Niagara Bank Resolution**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, granting permission to sign a Resolution for a letter of credit from First Niagara Bank that PennDot required for Ringgold to obtain the HOP for the new Middle School.

11. **Ratification Of Custodial/Maintenance Contract**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to approve the tentative agreement reached between the Ringgold School District and the AFSCME Custodial/Maintenance Union for the years 2016-2019.

12. **Oil And Gas Lease**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Gerard, to accept and approve the Oil and Gas Lease between the Ringgold School District and EQT Production Company for the following parcels of land: 640-010-00-00-0017-00; 640-004-02-04-0009-00; 640-004-02-04-0008-00; 130-010-00-00-0004-00; and 130-009-01-03-0001-00. The Superintendent, the Board President and the Board Secretary are authorized to sign all necessary documents in this matter.

13. **Awarding Of Construction Manager Contract**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to award the contract for the Construction Manager for the new Middle School project to Massaro CM Services, LLC, subject to final approval of the contract documents by the School District's Architects HHSDR, the District Solicitor and the Administration. The option between services provided by Massaro CM Services, LLC over sixteen months and two months of close out for \$511,550.00 or twenty months and two months of close out for \$600,550.00 as provided for in the contract documents shall be determined by the School Board at a later date when it awards bids to the Prime Contractors and General Contractor on this project, thereby determining the length of the project. No further action is required by the School Board in this matter, and the School Board President and Board Secretary are authorized to sign all necessary documents on behalf of the School District.

**B. Personnel And Administration - Chairperson: Mrs. Glaneman - Co-chairpersons: Mr. Mauro And Mrs. Ott**

**1. Hiring Of An Accounting Specialist**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to hire Ms. Lindsay Scrip as an Accounting Specialist at an annual salary of \$33,000.00 and to be part of the Administrative Assistants Agreement and with a six month probationary period.

**2. Employment Of Bus Drivers**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to employ the following bus drivers with a starting date of Thursday, February 18, 2016.

**John Egan  
Amanda Mortland**

**3. Employment Of A Skilled Maintenance I Technician**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to employ Duane Zisis as a Skilled Maintenance I Technician at a salary pending contract negotiations and a starting date pending proper documentation.

**4. Employment Of A Custodian**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, to employ Christopher M. Marinos as a four hour custodian at the Ringgold High School with a starting date of Monday, February 22, 2016.

**5. Salary Increase For Two Teacher Aides**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to increase the salary to \$9.50 per hour beginning on their one year anniversary of Monday, February 1, 2016 for the following Teacher Aides:

**Dayshore Majors  
Haley Wise**

6. Requests To Attend Conferences

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, granting permission for the following conference requests:

<b>Amanda Frye</b> RHS Family/Consumer Sciences Teacher	Pennsylvania Family Consumer Sciences 2016 Annual Conference
Funds to be taken From RHS Home Economics Fund	Indiana, Pennsylvania  Saturday, April 9 to Sunday, April 10, 2016
<b>Total Cost</b>	<b>\$335.76</b>
<b>Natalie Hess</b> RHS Video Productions Teacher	Making Best Use of Free Google Tools to Enhance Content Learning
Funds to be taken RHS General Budget	Pittsburgh, PA  Monday, March 14, 2016
<b>Total Cost</b>	<b>\$262.00</b>
<b>Laura Grimm</b> Athletic Director	Pennsylvania State Athletic Directors Association
Funds to be taken Athletic Budget	Hershey, PA  March 15-18, 2016
<b>Total Cost</b>	<b>\$1,359.01</b>
<b>Jeffrey Matty</b> Assistant to the Superintendent	Pennsylvania Association Of Federal Program Program Coordinators
Funds to be taken from Title IIA 2015-16	Seven Springs  May 1-4, 2016
<b>Total Cost</b>	<b>\$1,210.40</b>



---

<b>Robert Boyer</b> Ringgold Police	National Association of School Resource Officers - Training
Funds to be taken from Security Budget	Hershey, PA  March 16-18, 2016
<b>Total Cost</b>	<b>\$917.88</b>

---

7. Additions To The Substitute Rosters

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting permission to add the following person to the substitute rosters.

<u>Secretary</u>	<u>Cafeteria</u>	<u>Aide</u>
Dawn Huntley Donora, PA	Dawn Huntley Donora, PA	Dawn Huntley Donora, PA

8. Pre-Kindergarten Summer Program

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Mauro, seconded by Mrs. Glaneman, granting permission to post the Pre-Kindergarten Summer Program positions for 2016. The program is scheduled to operate for a minimum of fifteen (15) days beginning on Friday, June 17, 2016 and completing on Wednesday, July 13, 2016 at the Ringgold Elementary School South. There is a need to employ seven teachers and instructional aides, as needed, to operate the program. Teachers will work four (4) hours per day at a rate of \$18.05 per hour (per the teachers' contract) and instructional aides will work four (4) hours per day at a rate of \$8.00 per hour. Funds will be taken from Title 1 2015-2016.

9. Extended School Year (ESY) Program

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Mauro, seconded by Mrs. Ott, granting permission to post the Extended School Year (ESY) Program positions for 2016. The program is scheduled to operate for a minimum of fifteen (15) days beginning on Friday, June 17, 2015 and completing on Wednesday, July 13, 2016 at the Ringgold Elementary School South. There is a need to employ teachers and instructional aides, as needed, to operate the program. Teachers will work four (4) hours per day at a rate of \$18.05 per hour (per the teachers' contract) and instructional aides will work four (4) hours per day at a rate of \$8.00 per hour.

10. Lease Agreement With Community Action Southwest

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Mauro, seconded by Mrs. Glaneman, granting permission to sign a Lease Agreement with Community Action Southwest for use of one classroom at the Ringgold Elementary School North beginning February 1, 2016 and ending June 30, 2016. Rental payment for the classroom will be \$4,000 (paid in four equal monthly installments of \$1,000 March-June).

11. Letter Of Agreement With Centerville Clinics, Inc.

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Mauro, seconded by Mrs. Garry, granting permission to sign a Letter of Agreement between Centerville Clinics, Inc. Family Based Program and the Ringgold School District. Centerville Clinics, Inc. Family Based Mental Health Program, through its treatment teams, will render direct assistance in the Ringgold School District to children and adolescents involved with Centerville Clinics Family Based Program.

12. Approval Of 2016-2017 School Calendar

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Mauro, seconded by Mrs. Flament, to accept the 2016-2017 School Calendar as presented. A copy of the calendar can be found in the Appendix of these Minutes on page 35642.

13. Request For A Family And Medical Leave

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting a Family and Medical Leave, for up to twelve weeks, to Dana M. Hadsell, a Third Grade Teacher at the Ringgold Elementary School South, effective February 22, 2016.

14. Advanced Credentialing System

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, granting permission for Dr. Polkabra to sign a Memorandum of Understanding to participate in the Advanced Credentialing System for school principals. Pennsylvania and the National Institute for School Leadership (NISL) are partnering to create, pilot and evaluate an Advanced Credentialing System for school principals. The initiative is being funded by a three year, eleven million dollar grant from the U., S. Department of Education through the Supporting Effective Educator Development (SED) grant program.

C. Curriculum - Chairperson: Mr. Mauro - Co-chairpersons: Mrs. Ott And Mr. Dodd

1. Approval Of Ringgold High School Course Of Studies

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to accept the Ringgold High School Course of Studies as presented at the meeting of Wednesday, February 10, 2016 along with any corrections that were suggested.

D. Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Dodd And Mrs. Glaneman

No Report

E. Athletics - Chairperson: Mrs. Garry - Co-chairpersons: Mr. Gerard And Mrs. Flament

1. Appointment Of Coaches

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, to appoint the following coaches. All coach's contract appointments are subject to contract documents prepared by the Administration and Solicitor and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all of the necessary clearances. All salaries are based on the 2015-2016 Budget that incorporated an increase of 2% or \$100.00.

Spring Coaches

Baseball

Dean Burge - Assistant Varsity Baseball Coach at a salary of \$2,157.00

Softball

Eddie Nassan - Assistant Varsity Softball Coach at a salary of \$2,157.00

Tennis

Rick Susick - Head Boys Varsity Tennis Coach at a salary of \$3,705.00

Track

Jen McMichael - Head Varsity Track Coordinator at a salary of \$8,048.74

Tonya Myers - Assistant Varsity Track Coach at a salary of \$3,236.46

Ramont Small - Assistant Varsity Track Coach at a salary of \$3,236.46

Gary Shawley - Assistant Varsity Track Coach at a salary of \$3,236.46

Don Burns - Assistant Varsity Track Coach at a salary of \$3,236.46

Angela Gorman - Volunteer Assistant Varsity Track Coach

Grace DiCello - Head Middle School Track Coach at a salary of \$1,600.00

Sean Taylor - Assistant Middle School Track Coach at a salary of \$1,200.00

F. Health And Nutrition - Chairperson: Mr. Dodd - Co-chairpersons: Mrs. Glaneman And Mrs. Garry

1. Revised Wellness Policy Number 246

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Dodd, seconded by Mrs. Glaneman, to accept the Revised Wellness Policy Number 246. A copy of the policy can be found in the Appendix of these Minutes on page 35643 to 35674.

G. Safety And Security - Chairperson: Mrs. Flament - Co-chairpersons: Mr. Kennedy And Mr. Mauro

No Report

H. Facilities, Planning, And Transportation - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Kennedy And Mr. Gerard

1. Requests For Use Of Facilities

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, granting permission for the following use of facilities requests:

a. Ringgold Area Youth Soccer Association (RAYSA)

What: Referee Training Seminar

When: Saturday, March 5, 2016 - 9:00 A.M. to 12:00 Noon

Where: Ringgold High School Gymnasium

Cost: No Charge - School affiliated group/Non-profit

b. United States Marines

**What:** Annual Family Night Event  
**When:** Thursday, March 10, 2016 - 6:00 P.M. to 8:30 P.M.  
**Where:** Ringgold High School Cafeteria  
**Cost:** No Charge - Community Activity/Non-profit

c. Pennsylvania Game Commission

**What:** Hunter Safety Class  
**When:** Saturday, March 12, 2016 - 8:00 A.M. to 4:00 P.M.  
**Where:** Ringgold High School Cafeteria  
**Cost:** No Charge - School affiliated group/Community Activity/Non-profit

d. Ringgold Area Youth Soccer Association (RAYSA)

**What:** Spring Soccer Practices and Games  
**When:** Beginning March 14, 2016 and ending June 5, 2016  
Specific dates and times will be coordinated depending upon availability of facilities.  
**Where:** Ringgold High School Stadium Field  
**Cost:** Security and Custodial for any hours outside of normal scheduling.

e. The Union Finley Midget Football Association

**What:** Pre-registration Football Sign-ups  
**When:** Sunday, April 10, 2016 - 10:30 A.M. to 1:00 P.M.  
**Where:** Ringgold Middle School Cafeteria  
**Cost:** Custodial access to building on Sunday

f. Dynamic Martial Arts

**What:** Student Showcase  
**When:** Friday, June 17, 2016 - 4:00 P.M. to 10:00 P.M.  
**Where:** Ringgold Middle School Auditorium  
**Cost:** \$200/Daily Rental (group will provide liability insurance) and \$20/Per Hour Security (1 Officer)

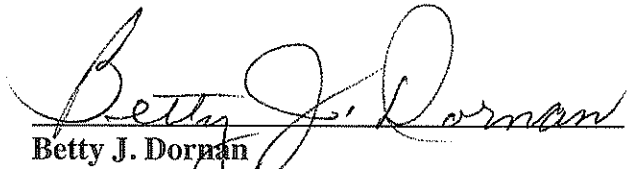
g. Ringgold Youth Athletic Association (RYAA)

**What:** Baseball Fundamental Clinic  
**When:** Thursdays beginning March 3, 2016 and ending March 31, 2016 - 6:00 P.M. to 8:00 P.M.  
**Where:** Ringgold Elementary School South Gymnasium  
**Cost:** No Charge - School Affiliated Group/Non-profit

**XII. ADJOURNMENT**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to adjourn.

The Board adjourned at 8:38 P.M.

  
**Betty J. Dornan**  
**Secretary of the Board**  
**Ringgold Board of School Directors**