

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board Of School Directors' Meeting

Wednesday, February 15, 2017

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:12 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President William C. Stein, Jr. and the following Board Members were present to the call of the roll.

II. ROLL CALL

First Vice President
Second Vice President

Mrs. Carol F. Flament
Mrs. Sherrie L. Garry
Mr. James R. Dodd
Mr. Jason H. Gerard
Mrs. Gail A. Glaneman
Mr. Gene R. Kennedy
Mr. Lawrence L. Mauro
Mrs. Maureen A. Ott

Also Present

Superintendent
Director of Operations and
Financial Services
Solicitor
Secretary

Dr. Karen L. Polkabila
Mr. Randall S. Skrinjorich
Mr. Timothy R. Berggren
Mrs. Betty J. Dornan

III. SUPERINTENDENT'S REPORT

Dr. Polkabila introduced Mr. Jason Minniti, High School Principal, and Mr. Jason Marvin, Assistant High School Principal, who presented the Ringgold High School Program of Studies for the 2017-2018 school year.

IV. SECRETARY'S REPORT

No Report

V. **APPROVAL OF MINUTES**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to accept the Minutes of the Regular Board Meeting of Wednesday, January 18, 2017.

VI. **MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY**

No Report

VII. **INTERMEDIATE UNIT I REPORT - MRS. OTT**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to accept the 2017-2018 Intermediate Unit I Budget in the amount of \$549,552.00 with no increase over last year's budget. Ringgold's share of the budget will be \$30,897.24.

VIII. **SOLICITOR'S REPORT - MR. BERGGREN**

Mr. Berggren stated that he had nothing to report publicly.

IX. **PRESIDENT'S REPORT**

Mr. Stein announced that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. **Legal Issues Regarding Property Tax Assessment Appeals**
- B. **Student Discipline**
- C. **Personnel Evaluations And Issues**
- D. **Receive Legal Advice**

X. **VISITORS' REQUESTS TO ADDRESS THE BOARD**

Andrew Bottino and Dominic Bottino - Cedarwood Drive, Monongahela, PA - **Topic:** Men's Soccer Coach

Tony Bottino - 130 Cedarwood Drive, Monongahela, PA - **Topic:** Men's Soccer Coach Contract - Steve Persuad

Eli Schoedel and Frank Lowstetter - 6276 Brownsville Road Extension and 36 West Euclid Avenue, Monongahela, PA - **Topic:** Steve Persuad's Contract

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Derek Lowstetter - 38 West Euclid Avenue, Monongahela, PA - **Topic:** Renewal of Steve Persuad's contract for High School Men's Soccer Coach

Ken Norfleet - 106 Driftwood, Monongahela, PA - **Topic:** Men's High School Soccer

Scott Goetz - 101 Tenth Street, Monongahela, PA - **Topic:** Change/Address Bullying Policy

Roderick Wilson - 481 Seventh Street, Donora, PA - **Topic:** Common Core, District Policy, Construction, Phone System at High School, Pro Active in Summer School

XI. COMMITTEE REPORTS

A. Business And Financial Services - Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Flament And Mrs. Garry

1. Treasurer's Report

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Glaneman, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages

2. Payment Of Bills

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Glaneman, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages

3. Approval Of A Report Received From The Pennsylvania Department Of Education

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Garry, to accept, for the record, PLANCON Part G - Project Accounting Based On Bids - Ringgold Middle School as approved by the Pennsylvania Department of Education. A copy of PLANCON Part G can be found in the Appendix of these Minutes on pages

4. **Final Payment To Todd Devin Food Equipment**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, for final payment to Todd Devin Food Equipment, as approved by the Architects HHSDR and the Construction Manager the Foreman Group, in the amount of \$20,710.00 for services related to the Ringgold Elementary School North Project. Payment of Invoice Number 5 will be made from the Capital Projects Fund.

5. **Payment To GeoMechanics, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, for payment to GeoMechanics, Inc. in the amount of \$10,917.50 for Invoice Number 6 and \$2,610.00 for Invoice Number 7 for geotechnical services during the construction phase of the Ringgold Elementary School North project. Payment of the invoices will be made from the Capital Projects Fund.

6. **Payment To Architects HHSDR**

The Board, by a vote of 7-2 to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment to Architects HHSDR in the amount of \$24,449.00 for architectural services related to the Ringgold Middle School project. Payment of Invoice Number 3793-27 will be made from the Capital Projects Fund

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Mesdames: Garry, Glaneman, Ott, and Flament

Voting No - Messrs.: Mauro and Dodd

7. **Payment To Massaro CM Services, LLC**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment to Massaro CM Services, LLC in the amount of \$30,203.00 for services related to the Ringgold Middle School project. Payment of Invoice Number 10 will be made from the Capital Projects Fund.

8. Payment Of The Following Invoices

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Gerard, for payment of the following invoices, as approved by the Architects HHS DR and the Construction Manager Massaro CM Services, LLC. for services related to the Ringgold Middle School project. Payments will be made from the Capital Projects Fund.

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Hudson Group Inc.	#10	\$1,126,853.47
Lugaila Mechanical Inc.	#5	\$ 121,972.82
A-1 Electric, Inc.	#9	\$ 44,230.50
Vrabel Plumbing Company, LLC	#8	\$ 105,664.00
Todd Devin Food Equipment	#1	\$ 168,277.50

9. Payment To GeoMechanics, Inc.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment to GeoMechanics, Inc. in the amount of \$4,750.00 or geotechnical services during the construction phase of the Ringgold Middle School project. Payment of Invoice Number 15 will be made from the Capital Projects Fund.

10. Payment To GeoMechanics, Inc.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Flament, seconded by Mr. Gerard, for payment to GeoMechanics, Inc. in the amount of \$9,298.00 for installation of piezometers at the Ringgold Middle School project. Payment of Invoice Number 1 will be made from the Capital Projects Fund.

B. Personnel And Administration - Chairperson: Mrs. Glaneman - Co-chairpersons: Mr. Mauro And Mrs. Ott

1. Resignations

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to approve the following resignations:

- a. **Carly A. Kirchner**, a Learning Support Teacher at the Ringgold Elementary School South, effective Friday, February 17, 2017
- b. **Sonia A. Porter** - a Utility Worker at the Ringgold Elementary School South effective Monday, January 23, 2017

2. **Additions To The Substitute Rosters**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Ms. Glaneman, seconded by Mrs. Flament, granting permission to add the following persons to the substitute rosters:

Teacher

Jamie Bogol	East Millsboro, PA	Social Studies 7-12
Cami Plymire	Belle Vernon, PA	Math 7-12
Jacqueline Wilson	New Eagle, PA	Spec. Ed. PK-12

Aide

Amber Bright	Monongahela, PA
Angela Sapone	Monessen, PA
Stoni Walters	Monongahela, PA

Cafeteria

Amber Bright	Monongahela, PA
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Secretary

Angela Sapone	Monessen, PA
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Custodial

Michelle Kitchens	Donora, PA
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3. **Requests For Unpaid Leaves**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting unpaid leaves to the following persons:

Christina David - Utility Worker - Ringgold Elementary School North - December 16, 2016, January 31, February 1, 2, and 3, 2017

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Melinda Kirich - Utility Worker - Ringgold Elementary School North - January 27, 2017

Michelle Kitchens - Cook/Baker - Ringgold High School - January 10, 11, 20 (1/2 day), 23, February 1, 2, 3, 6, 7, and 16, 2017

Melissa Mottillo - Utility Worker - Ringgold Elementary School South - January 11, 2017

4. **Pre-Kindergarten Summer Program**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting permission to post the Pre-Kindergarten Summer Program positions for 2017. Seven teachers and instructional aides will be employed, as needed, to operate the program. Teachers and aides will work four hours per day with teachers rate of pay being \$18.41 per hour and instructional aides rate of pay being \$8.00 per hour. Funds will be taken from Title 1 2016-2017. The program will operate for a minimum of fifteen (15) days beginning on Monday, June 19, 2017 and completing on Thursday, July 13, 2017 at the Ringgold Elementary School South.

5. **Extended School Year (ESY) Program**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, granting permission to post the Extended School Year (ESY) Program positions for 2017. There is a need to employ teachers and instructional aides, as needed, to operate the program. Teachers and aides will work four hours per day with teachers rate of pay being \$18.41 per hour and instructional aides rate of pay being \$8.00 per hour. The program will operate for a minimum of fifteen (15) days beginning on Monday, June 19, 2017 and completing on Thursday, July 13, 2017 at the Ringgold Elementary School South.

6. **Early Retirement Incentive Program For Professional Employees**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, offering an Early Retirement Incentive Plan to the School District's professional employees offering five annual payments of \$6,000 into a qualified Health Retirement Account. A copy of the Early Retirement Incentive Program can be found in the Appendix of these Minutes on page

7. **Early Retirement Incentive Program For Non-Professional Employees**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to accept an Early Retirement Incentive Program for non-professional employees (District Secretaries, Administrative Assistants, Maintenance Workers and Custodians), contingent upon that individual having at least ten (10) years of service in the Ringgold School District. This retirement incentive would entitle the recipient to a one time payment of \$5,000 or individual health insurance coverage for a period of one (1) year beginning the month following the employee's retirement. Both options are contingent upon the recipient providing an irrevocable letter of retirement to the School District on or before 3:00 P.M. on Friday, March 31, 2017 with an effective date of the individuals retirement being no later than June 30, 2017.

8. **Request To Attend A Conference**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting permission for the following conference requests:

Sherry Black	Evaluation Academy
Funds to be taken from Principal's Conference Account	March 3, 31 and June 9, 2017 Intermediate Unit 1, Coal Center, PA
COST	\$507.35
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James Klugh	Leadership and Assessment in Data Usage
Funds to be taken from Assistant Principal's Conference Account	February 17 to April 9, 2017 On-line course offered by Intermediate Unit I
COST	\$300.00

William Hoffman	PASBO Annual Conference
Fund to be taken from Supervisor of Buildings and Grounds conference account	March 21-24, 2017 Pittsburgh, PA
COST	\$434.76

9. **Student Discipline**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to

- a. accept the Agreement between the parents of Student "A" and the Administration regarding the discipline of Student "A"
- b. approve the Agreement reached between the Administration and the Parents of Student "B" whereby Student "B" be admitted into Transformation Learning Center on Friday, February 10, 2017 for the remainder of the school year.

10. **Western Pennsylvania School For The Deaf Service Contract Agreement**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, granting permission for Dr. Polkabila to sign a Service Contract Agreement with Western Pennsylvania School for the Deaf to contract and pay for Outreach/Training Services provide by WPSD.

C. **Curriculum - Chairperson: Mr. Mauro - Co-chairpersons: Mrs. Ott And Mr. Dodd**

1. **Approval Of Ringgold High School Program Of Studies**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mrs. Garry, to accept the Ringgold High School Program of Studies as presented. A copy of the Program of Studies can be found in the office of the Superintendent.

D. Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Dodd And Mrs. Glaneman

No Report

E. Athletics - Chairperson: Mrs. Garry - Co-chairpersons: Mr. Gerard And Mrs. Flament

1. Appointment Of Coaches

The Board, by a vote of 8-1 to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Gerard, to appoint the following coaches. All coach's appointments are subject to contract documents prepared by the Administration and Solicitor and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all of the necessary clearances.

Winter Coaches

Girls Basketball

Francis Stevenson - Volunteer Middle School Assistant Coach

Spring Coaches

Baseball

Walter Cameron, Jr. - Volunteer Assistant Coach

George Bendel - Volunteer Assistant Coach

Softball

Greg Adams - Head Coach at a salary of \$3,939.75

Zach Smith - Head Middle School Coach at a salary of \$1,648.00

Adam Thomas - Assistant Middle School Coach at a salary of \$1,236.00

Track and Field

Jen McMichael - Head Track Coordinator at a salary of \$8,290.20

Don Burns - Assistant Varsity Coach at a salary of \$3,333.55

Angela Gorman - Assistant Varsity Coach at a salary of \$3,333.55

Gary Shawley - Assistant Varsity Coach at a salary of \$3,333.55

Chris Buckley - Head Middle School Coach at a salary of \$1,648.00

Tonya Myers - Assistant Middle School Coach at a salary of \$1,236.00

Boys Tennis

Rick Susick - Head Coach at a salary of \$3,816.15

Voting Yes - Messrs.: Gerard, Kennedy, Mauro, Dodd, Stein, Mesdames: Garry, Glaneman and Flament

Voting No - Mrs. Ott

F. Health And Nutrition - Chairperson: Mr. Dodd - Co-chairpersons: Mrs. Glaneman And Mrs. Garry

No Report

G. Safety And Security - Chairperson: Mrs. Flament - Co-chairpersons: Mr. Kennedy And Mr. Mauro

No Report

H. Facilities, Planning, And Transportation - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Kennedy And Mr. Gerard

1. Requests For Use Of Facilities

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission for the following use of facilities requests:

a. Ringgold Little Rams Wrestling - Jen Conroy

What: Washington/Greene County Youth Wrestling Duals

When: March 11, 2017 - 8:00 A.M. to 4:00 P.M.

Where: Ringgold High School Gymnasium

Cost: Fees - \$20/Hour Security and \$30/Hour Custodial

b. **United States Marine Corp - Stephen Gentry**

What: Training
When: March 11, 2017 - 9:00 A.M. to 12:00 P.M.
Where: Ringgold High School Stadium
Cost: No fees associated with this usage provided that the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

a. **Boy Scout Troop 1452 - Amanda Powell**

What: Swim Testing
When: March 22, 2017 - 7:30 P.M. to 9:00 P.M.
Where: Ringgold High School Pool
Cost: Fees - Water Safety Instructor and Lifeguards

d. **Ringgold Interact Club - Bill Callaway**

What: Relay for Life Fundraiser
When: Saturday, April 1, 2017 - 8:00 A.M. to 6:00 P.M.
Where: Ringgold High School Cafeteria
Cost: No fees associated with this usage provided that the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

2. **Termination Of A Bus Driver**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to terminate the employment of Ms. Helen Sitar, a District bus driver, effective immediately.

3. **Salvage Of Buses And A Mini Van**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, granting permission to salvage the following buses and a mini van at Webster Metals and Recycling, LLC:

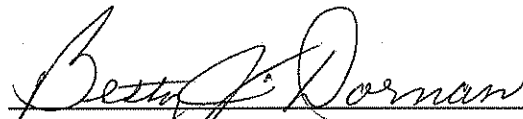
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3 Buses @ \$1,058.00	= \$3,174.00
1 Mini Van @ \$458.00 Each	= \$ 458.00
Total	\$3,632.00

XII. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mr. Kennedy, to adjourn.

The Board adjourned at 8:5 P.M.



Betty J. Dornan
Secretary of the Board
Ringgold Board of School Directors