

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board Of School Directors' Meeting

Wednesday, January 17, 2018

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:07 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President Carol F. Flament and the following Board Members were present to the call of the roll.

II. ROLL CALL

First Vice President
Second Vice President

Mrs. Sherrie L. Garry
Mrs. Maureen A. Ott
Mr. James R. Dodd
Mr. Jason H. Gerard
Mrs. Gail A. Glaneman
Mr. Gene R. Kennedy
Mr. Lawrence L. Mauro
Mr. William C. Stein, Jr.

Also Present

Superintendent
Director of Operations
and Financial Services
Solicitor
Secretary

Dr. Karen L. Polkabila
Mr. Randall S. Skrinjorich
Mr. Timothy R. Berggren
Mrs. Betty J. Dornan

III. SUPERINTENDENT'S REPORT - DR. POLKABLA

A. Opening Of New Middle School

Dr. Polkabila stated the opening of the new Ringgold Middle School went very well and she thanked all those individuals who made the opening a success.

B. Board Appreciation Month

Dr. Polkabila announced that January is Board Appreciation Month and thanked the Board for their help.

IV. SECRETARY'S REPORT

No Report

V. **APPROVAL OF MINUTES**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mr. Stein, to accept the Minutes of the Regular Meeting of Wednesday, December 20, 2017 as presented.

VI. **MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY**

No Report

VII. **INTERMEDIATE UNIT 1 REPORT - MRS. OTT**

No Report

VIII. **SOLICITOR'S REPORT - MR. BERGGREN**

Mr. Berggren stated that he had nothing to report publicly.

IX. **PRESIDENT'S REPORT - MRS. FLAMENT**

Mrs. Flament announced that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. Construction Contract Issues
- B. Personnel
- C. Labor Contract Negotiations And Related Issues

X. **VISITORS' REQUESTS TO ADDRESS THE BOARD**

Bishop Roderick Wilson, Sr. - 481 Seventh Street, Donora, PA - **Topic:** Administration

Janet Walters - 308 Third Street, Monongahela, PA - **Topic:** Middle School Gym Facility Use

David Reidenbaugh - 256 Patterson Road, Eighty Four, PA - **Topic:** American Civics Club

Jonathan Boccella - 120 Taylor Run Road, Monongahela, PA - **Topic:** American Civics Club

Maria Degan - **Topic:** On behalf of REA on Contract

XI. COMMITTEE REPORTS

A. Business And Financial Services - Chairperson: Mr. Stein - Co-chairpersons: Mr. Kennedy And Mrs. Garry

1. Treasurer's Report

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Glaneman, to accept the Treasurer's report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages

2. Payment Of Bills

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages

3. Resolution For Setting Tax Collectors' Bond

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, approving the following Resolution for setting tax collectors' bond.

WHEREAS, The Tax Collectors of the Boroughs of Donora, New Eagle, and Finleyville, and the Townships of Carroll, Nottingham, and Union, have been elected for a four year term at the November, 2017 Municipal Election and are required by the Local Tax Collection Law to enter into a surety bond to the Commonwealth of Pennsylvania for all taxes to be collected; and

WHEREAS, It is necessary for the School District to certify the approximate amount of the real estate and per capita school taxes to be levied under the School Code, and to certify the amounts of the respective tax collectors' bonds;

BE IT RESOLVED by the Board of School Directors of the Ringgold School District of Washington County, Pennsylvania, that the surety bonds of the elected Tax Collectors of the Townships and Boroughs which constitute the Ringgold School District shall be set as follows:

<u>Tax Collector</u>	<u>Approximate Amount Collected</u>	<u>Amount of Bond</u>
Carroll Township	\$ 3,982,463.00	\$ 1,194,738.90
Donora Borough	\$ 1,309,198.97	\$ 392,759.69
Finleyville Borough	\$ 274,683.99	\$ 82,405.20
New Eagle Borough	\$ 976,038.36	\$ 292,811.51
Nottingham Township	\$ 3,760,683.04	\$ 1,128,204.91
Union Township	\$ 4,420,920.61	\$ 1,326,276.18

The amounts of the respective Bonds do not exceed the estimated amount of the sum of the real estate and per capita taxes levied under the School Code and the amounts are to be added to the amounts certified by the respective Townships or Boroughs.

4. Payment Of Invoices

The Board, by a vote of 7-2 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Garry, for payment of the following invoices as approved by the Architects HHSDR and the Construction Manager Massaro CM Services, LLC, for services related to the Ringgold Middle School project. Payments will be made from the Capital Projects Fund.

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Lugaila Mechanical Inc.	#15	\$125,479.56
S.A. Comunale Co., Inc.	#13(Final)	\$ 27,616.00

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Mesdames: Garry, Glaneman, Ott, and Flament

Voting No - Messrs.: Mauro and Dodd

5. Payments To Architects HHSDR

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Garry, for payment to Architects HHSDR in the amount of \$396.00 for architectural and engineering services during the construction administration phase of the Ringgold High School Emergency Generator & Main Switch Replacement. Payment of Invoice Number 5 will be made from the Capital Reserve Fund.

6. **Approval Of Teachers' Contract And Memorandum Of Understanding**

The Board, by a vote of 8-1 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Garry, to accept, ratify, and approve the 2017-2022 Teachers' Contract and corresponding Memorandum of Understanding. Copies of the Teachers' Contract and Memorandum Of Understanding can be found in the office of the Superintendent.

Voting Yes - Messrs.: Gerard, Kennedy, Mauro, Stein, Dodd, Mesdames: Garry, Glaneman, and Flament

Voting No - Mrs. Ott

Mrs. Glaneman passed on the first vote.

7. **Agreements With Contractors**

The Board, by a vote of 8-1 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Glaneman, accepting and entering into the Agreements with Vrabel Plumbing, LLC, Lugaila Mechanical, Inc., and A-1 Electric, Inc. for performance of certain work as satisfaction for the School District's claims for Liquidated Damages against these contractors.

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Dodd, Mesdames: Garry, Glaneman, Ott, and Flament

Voting No - Mr. Mauro

B. **Personnel And Administration - Chairperson: Mrs. Glaneman - Co-Chairpersons: Mr. Stein And Mrs. Ott**

1. **Extracurricular Resignation**

The Board, by a unanimous voice vote to the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, to accept the extracurricular resignation of Kelly Kearns as the Ringgold High School Yearbook Advisor.

2. **Appointment Of An Extracurricular Position**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission to appoint David Kostelnik to the extracurricular position of Ringgold High School Yearbook Advisor.

3. **Unpaid Leave Requests**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting permission for the following unpaid leave requests:

Michelle Kitchens - Cook/Baker at the Ringgold High School - December 19 and 20, 2017

Crystal Cameron - Kindergarten Teacher at Ringgold Elementary School South - February 21, 22, 23, 2018

Dawn McPherson - Grade One Teacher at Ringgold Elementary School South - February 8, 9, and 12, 2018

Patricia Miller - a Ringgold Bus Driver - one-half day on March 2 through March 13, 2018

Donna Vaccari - Behavioral Specialist at Ringgold Elementary School South - one-half day on February 15 through February 22, 2018

4. **Additions To The Substitute Rosters**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Stein, granting permission to add the following individuals to the substitute rosters:

Teacher

Kristin A. Knizner Bridgeville, PA Science
(Retroactive to December 29, 2017)

Samantha Middlemiss Finleyville, PA PK-4

Teacher Aide

Rebecca Galanko Eighty Four, PA
(Pending proper documentation)

5. **Requests To Attend Conferences**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Stein, granting permission for the following requests to attend conferences:

Randall Skrinjorich	PASBO Annual Conference
Funds to be taken from Business Office Travel	March 6-9, 2018 Hershey, PA
TOTAL COST	\$ 1,222.90

Laura Grimm	Pennsylvania State Athletic Directors' Conference
Funds to be taken from Athletic Directors travel Account	March 20-23, 2018 Hershey, PA
TOTAL COST	\$ 1,390.49

6. **Early Retirement Program For Professional Employees (Revised To Account For The First Year Difference)**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Stein, to offer an Early Retirement Incentive Plan to the School District's professional employees offering a payment of \$4,000 in the first year for September 2018 through June 2019 and then four annual payments of \$6,000 for the period of July 2019 through June 2023, all into a qualified Health Retirement Account. A copy of the Early Retirement Program can be found in the Appendix of these Minutes on page

7. **Early Retirement Incentive Program For Non-Professional Employees**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Stein, to offer an Early Retirement Incentive Program for non-professional employees (District Secretaries, Administrative Assistants, Maintenance Workers and Custodians), contingent upon that individual having at least ten (10) years of service in the Ringgold School District. This retirement incentive would entitle the recipient to a one time payment of \$5,000.00 or individual health insurance coverage for a period of one (1) year beginning the month following the employee's retirement. Both options are contingent upon the recipient providing an irrevocable letter of retirement to the School District on or before 3:00 p.m. on Friday, March 30, 2018 with an effective date of the individual's retirement being no later than June 30, 2018.

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8. **Approval Of School Clubs**

A motion was made by Mrs. Glaneman, seconded by Mr. Kennedy, granting approval to establish the following Ringgold High School Clubs:

- a. **American Civics Club**
- b. **Ringgold High School Chess Club**

Before a roll call could be taken, a motion to separate was made by Mr. Mauro, seconded by Mr. Dodd.

The motion to separate passed by a vote of 5-4 to the call of the roll of the nine members present.

Voting Yes - Messrs.: Gerard, Kennedy, Mauro, Dodd, and Mrs. Garry

Voting No - Mr. Stein, Mesdames: Glaneman, Ott, and Flament

The Board, by a vote of 6-3 to the call of the roll of the nine members present, approved the original motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission to establish the American Civics Club.

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Mesdames: Glaneman, Ott, and Flament

Voting No - Messrs.: Mauro, Dodd, and Mrs. Garry

The Board, by a unanimous voice vote of the nine members present, approved the original motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission to establish the Ringgold High School Chess Club.

9. **Request For A Family And Medical Leave**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting a Family and Medical Leave to Michelle Dvorchak, a Guidance Counselor at the Ringgold High School, beginning January 17, 2018 for up to twelve weeks.

10. **Request From A Student To Return To School**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission for a student who has been attending Phase 4 Alternative School to return to the Ringgold High School for the remainder of the 2017-2018 school year.

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C. Curriculum - Chairperson: Mr. Mauro - Co-chairpersons: Mrs. Ott And Mr. Dodd

No Report

D. Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Dodd And Mrs. Glaneman

No Report

E. Athletics - Chairperson: Mrs. Garry - Co-chairpersons: Mr. Gerard And Mr. Mauro

1. Appointment Of Coaches

A motion was made by Mrs. Garry, seconded by Mr. Gerard to appoint the following coaches. All coach's appointments are subject to contract documents prepared by the Administration and Solicitor and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all of the necessary clearances.

Girls Basketball

Laura Grimm - Eighth Grade Head Coach at a salary of \$1,750.00

Olivia Wilkerson - Seventh Grade Head Coach at a salary of \$1,750

Jason Briscoe - Elementary Coordinator at a salary of \$1,083.00

Before a roll call vote could be taken, a motion to separate was made by Mr. Mauro, seconded by Mr. Dodd.

The motion to separate failed by a vote of 1-8 to the call of the roll of the nine members present.

Voting No - Mr. Mauro

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Dodd, Mesdames: Garry, Glaneman, Ott, and Flament

The Board, by a unanimous vote to the call of the roll of the nine members present, approved the motion by Mrs. Garry, seconded by Mr. Gerard to appoint the above mentioned coaches.

F. Health And Nutrition - Chairperson: Mr. Dodd - Co-chairpersons: Mrs. Glaneman And Mr. Mauro

No Report

G. Safety And Security - Chairperson: Mr. Kennedy - Co-chairpersons: Mr. Stein And Mrs. Garry

No Report

H. Facilities, Planning, And Transportation - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Kennedy And Mr. Gerard

1. Requests For Use Of Facilities

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Stein, granting permission for the following use of facilities requests:

a. Ringgold Elementary School North PTA - Lori Callihan

What: Fourth and Fifth Grade Party

When: Friday, February 16, 2018 - 4:30 P.M. to 10:00 P.M.

Where: Ringgold Elementary School North Gymnasium

Cost: No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

b. Pennsylvania Game Commission - Greg Locy

What: Hunter Safety Class

When: Saturday, March 24, 2018 - 7:00 A.M. to 4:00 P.M.

Where: Ringgold Middle School or Ringgold High School Cafeteria

Cost: No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

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c. **KD Dance Studio, Inc. - Kimberly Durant**

What: Dance Rehearsal and Recital

When: June 1, 2018 - 5:00 P.M. to 9:00 P.M. and June 2, 2018 - 12:00 Noon to 4:00 P.M.

Where: Ringgold High School Auditorium and Stage

Cost: Group will be charged fees for rental (\$100/day), custodial (\$30/hour) and security (\$20/hour). Final dollar amount will be calculated at a date closer to the event once specific needs are determined.

d. **Miss Barbara's School of Dance - Barbara Rudar**

What: Dance Rehearsal and Recital

When: June 13, 2018 - 5:00 to 9:00 P.M. and June 15, 2018 - 6:00 P.M. to 10:00 P.M.

Where: Ringgold Middle School Auditorium

Cost: Group will be charged fees for rental (\$100/day), custodial (\$30/hour) and security (\$20/hour).

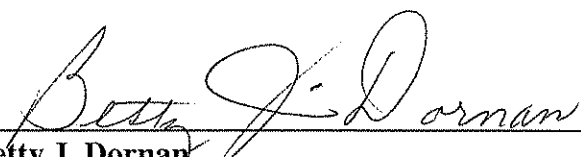
Final dollar amount will be calculated at a date closer to the event once specific needs are determined.

Included in the motion was approval that if there is no conflict, the Ringgold Boys Soccer Boosters are permitted to also use the Ringgold Middle School Gymnasium, along with the Ringgold High School Gymnasium, for the Annual Indoor Tournament on February 10, 2018. The use of the Ringgold High School Gymnasium was approved at the Regular Board Meeting of Monday, November 20, 2017.

XII. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, to adjourn.

The Board adjourned at 8:20 P.M.



Betty J. Dornan
Secretary of the Board
Ringgold Board of School Directors