

**RINGGOLD SCHOOL DISTRICT**  
**400 Main Street**  
**New Eagle, PA 15067**

**Ringgold Board Of School Directors' Regular Meeting**

**Wednesday, November 18, 2015**

**I. CALL TO ORDER**

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:03 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The Meeting was called to order by President Mariann L. Bulko and the following Board Members were present to the call of the roll.

**II. ROLL CALL**

First Vice President  
 Second Vice President

Mr. William C. Stein, Jr.  
 Mrs. Carol F. Flament  
 Mr. Jason H. Gerard  
 Mrs. Sherrie L. Garry  
 Mr. Gene R. Kennedy  
 Mr. Lawrence L. Mauro  
 Mrs. Maureen A. Ott  
 Mr. Steven M. Toprani

**Also Present**

Superintendent  
 Assistant to the Superintendent  
 Director of Operations and  
     Financial Services  
 Solicitor  
 Secretary

Dr. Karen L. Polkabla  
 Dr. Jeffrey A. Matty  
  
 Mr. Randall S. Skrinjorich  
 Mr. Timothy R. Berggren  
 Mrs. Betty J. Dornan

**III. SUPERINTENDENT'S REPORT - DR. POLKABLA**

**A. Introduction Of A Guest**

Dr. Polkabla introduced Attorney Joseph Zupancic who presented a plaque to Mr. Lawrence L. Mauro for his twenty-four years of School Board service. A certificate was also presented to Mr. William C. Stein, Jr. for his twelve years of service as a School Board Member

**B. WeTip Program**

Dr. Polkabla requested that Mr. Clayton Shell, Chief of Security, explain the WeTip Program.

**C. Ringgold High School**

Dr. Polkabla stated that the Ringgold High School's PSSA scores went from 70 to 78.1.

**IV. SECRETARY'S REPORT**

No Report

**V. APPROVAL OF MINUTES**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Flament, to accept the Minutes of the Regular Meeting of Wednesday, October 21, 2015 as presented.

**VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY**

Mr. Kennedy reported that rescheduling of courses is being done.

**VII. SOLICITOR'S REPORT - MR. BERGGREN**

Mr. Berggren stated that he had nothing to report publicly.

**VIII. PRESIDENT'S REPORT**

Mrs. Bulko reported that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. Personnel
- B. Student Discipline
- C. The possible acquisition of Real Property
- D. Litigation

Mrs. Bulko thanked everyone for supporting her during her tenure on the Board.

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**IX. VISITORS' REQUESTS TO ADDRESS THE BOARD**

No Requests

**X. COMMITTEE REPORTS****A. Business And Financial Services - Chairperson: Mrs. Flament - Co-chairpersons: Mr. Kennedy And Mrs. Ott****1. Treasurer's Report**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages 35448 to 35455.

**2. Payment Of Bills**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages 35456 to 35483.

**3. Payment To Architects HHSDR - Architectural Services - New Middle School**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Stein, for payment to Architects HHSDR in the amount of 87,808.00 for architectural services of a new Middle School. Payment of Invoice Number 3793-12 will be made from the Capital Projects Fund.

**4. Payment To Architects HHSDR - Architectural Services - Ringgold Elementary School North**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Toprani, for payment to Architects HHSDR in the amount of \$4,356.00 for architectural services at the Ringgold Elementary School North. Payment of Invoice Number 3928-10 will be made from the Capital Projects Fund.

5. **Payment To Foreman Program And Construction Managers**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment to Foreman Program and Construction Managers in the amount of \$19,600.00 for services related to the Ringgold Elementary School North project. Payment of Invoice Number 5 will be made form the Capital Projects Fund.

6. **Payment Of Invoices**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Gerard, for payment of the following invoices, approved by the Architects HHSDR and Construction Managers the Foreman Group, for services related to the Ringgold Elementary School North project. Payments will be made from the Capital Projects Fund.

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Yarborough Development Inc.	#5	\$307,142.82
East West Manufacturing & Supply Co., Inc.	#5	\$139,513.50
Vern's Electric, Inc.	#5	\$ 46,769.98
Enders Plumbing & Heating Co.	#5	\$ 19,843.20
Todd Devin Food Equipment, Inc.	#5	\$ 25,200.00

7. **Payment To Gateway Engineers, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment to The Gateway Engineers, Inc. in the amount of \$485.00 for services related to the preparation of HOP plans and design of RAM Drive for the new Middle School. Payment of Invoice Number 224654 will be made from the Capital Projects Fund.

8. **Permission To Close An Account**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Stein, to close the Citizens Bank account held by the Ringgold School District. The funds remaining in the account will be deposited in the General Fund at First Niagara.

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**B. Personnel And Administration - Chairperson: Mr. Mauro - Co-chairpersons: Mr. Kennedy And Mrs. Ott**

**1. Resignations**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mr. Stein, to accept the following resignations:

**John Laukaitis - a Biology Teacher at the Ringgold High School, effective Friday, November 20, 2015**

**Michelle Ripepi - Grade One Teacher at Ringgold Elementary School South, effective December 31, 2015**

**Brad Snyder - Administrative Business Office, effective January 25, 2016**

**Paul Kennedy - Maintenance I, effective November 6, 2015**

**Jacqueline Dabill - Teacher Aide at the Ringgold High School, effective Tuesday, November 17, 2015**

**Michael P. Mackey - Music Teacher at the Ringgold Middle School, effective January 11, 2016**

**Tyler J. Marraccini - Teacher Aide at the Ringgold Elementary School North, effective Friday, November 20, 2015**

**2. Employment Of Teachers**

**Ashley R. Mutschler**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Mauro, seconded by Mrs. Ott, to employ Ashley R. Mutschler as an Art Teacher at the Ringgold Middle School at a salary of \$41,600, Step 7, Master's Degree.

**Steven J. Fine**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Mauro, seconded by Mr. Stein, to employ Steven J. Fine as a Technology Teacher at the Ringgold Middle School at a salary of \$41,000, Step 7, Bachelor's Degree.

3. **Employment Of A Cafeteria Utility Worker**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Mauro, seconded by Mrs. Flament, to employ Dana M. Dopler as a five and one-half hour Cafeteria Utility Worker.

4. **Employment Of A Bus Driver**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Mauro, seconded by Mrs. Ott, to employ Chantelle D. Yonkers as a Ringgold School District Bus Driver, effective Thursday, November 19, 2015.

5. **Employment Of A Custodian**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to employ Tyler J. Marraccini as an eight hour custodian at the Ringgold Elementary School North, effective Monday, November 23, 2015.

6. **Requests For Family And Medical Leaves**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mr. Stein, granting permission for the following retroactive Family and Medical Leaves:

**Donna M. Schultz, a School Nurse at the Ringgold Elementary School South beginning on November 3, 2015**

**Deborah Lee Stablein, a Teacher Aide at the Ringgold High School beginning on October 16, 2015**

7. **Requests For Unpaid Leaves Of Absence**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Ott, granting permission for the following unpaid leaves of absence:

**Donald Mellinger, a Ringgold Bus Driver, for the period November 17-20, 2015**

**Marcey Volker, a Teacher Aide at the Ringgold Elementary School North for Thursday, November 12, 2015**

**Lacey Slavin - Music Teacher at the Ringgold Elementary School South for Monday, November 23, 2015**

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8. Additions To The Substitute Rosters

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, granting permission to add the following names to the substitute rosters:

Teacher

James J. Muraco, Jr.	Carnegie, PA	Biology
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Cafeteria

Tina Dean	Monongahela, PA
Sam Horner	Donora, PA
Ronald Santoro	Belle Vernon, PA
Cathleen Wardle	Eighty Four, PA

Aide

Bonnie Lutska	Monessen, PA
Mindy Sherry	New Eagle, PA
Brandon Thomas	Donora, PA
Marie Trozzo	Donora, PA
Cathleen Wardle	Eighty Four, PA

Custodial

Tina Dean	Monongahela, PA
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Secretary

Mindy Sherry	New Eagle, PA
Cathleen Wardle	Eighty Four, PA

9. Approval Of WeTip Program

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mr. Toprani, to enter into an agreement between the Ringgold School District and WeTip, Inc. for participation in the WeTip School Safety Program at an annual cost of \$500.00.

10. Approval Of Policy Number 916 - Volunteers

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, to approve Policy Number 916 - Volunteers. A copy of Policy Number 916 can be found in the Appendix of these Minutes on pages 35484 to 35493.

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11. **Permission To Place A Student In Clark Alternative Education Program**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to accept the Agreement reached between the Administration and the Parents of Student "A" whereby Student "A" shall be expelled and admitted into the Clark Alternative Education Program on Tuesday, November 3, 2015 for one calendar year.

12. **Permission To Place A Student In Agora Cyber Charter School**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to accept the Agreement reached between the Administration and the Parents of Student "A" whereby Student "A" shall be expelled and admitted into the Agora Cyber Charter School on Tuesday, November 17, 2015 for one calendar year.

13. **Setting A Date, Time, And Place For The Reorganization Meeting**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, setting December 1, 2015 at 6:30 P.M. in the Administration Building, 400 Main Street, New Eagle, PA 15067 as the date, time, and place for the Reorganization Meeting.

C. **Curriculum - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Gerard And Mr. Toprani**

Mrs. Ott's report can be found in the Appendix of these Minutes on page 35494.

D. **Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Mauro And Mr. Stein**

No Report



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E. Athletics - Chairperson - Mrs. Garry - Co-chairpersons: Mr. Gerard And Mrs. Flament

1. Appointment Of Coaches

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Gerard, to appoint the following coaches. All coach's contract appointments are subject to contract documents prepared by the Administration and Solicitor, and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all of the necessary clearances.

Winter Coaches

Girls Basketball

Jason Briscoe - as an Elementary Coordinator at a salary of \$1,051.00

Indoor Track

Tonya Myers - Volunteer Assistant Indoor Track Coach

Spring Coaches

Softball

Amber Crompton - Assistant Varsity Softball Coach at a salary of \$2,515.00

Zach Smith - Head Middle School Softball Coach at a salary of \$1,600.00

Baseball

Rob Trubiani - Volunteer Assistant Varsity Baseball Coach

F. Health And Nutrition - Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Flament And Mrs. Garry

No Report

G. Safety And Security - Chairperson: Mr. Stein - Co-chairpersons: Mrs. Garry And Mr. Toprani

No Report

H. Facilities, Planning, And Transportation - Chairperson: Mr. Stein - Co-chairpersons: Mr. Kennedy And Mr. Toprani

1. Requests For Use Of Facilities

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Toprani, seconded by Mrs. Garry, granting permission for the following use of facilities requests:

a. Ringgold Area Youth Soccer Association

**What:** Use of any available gym with flexible days and times for winter training and practice

**When:** Specific dates and times will be coordinated depending upon availability of facilities

**Cost:** No charge - school affiliated group/non-profit

b. Union Finley Tournament Softball Team

**What:** Use of any available gym with flexible days and times for winter training and practice

**When:** Specific dates and times will be coordinated depending upon availability of facilities

**Cost:** No Charge

c. Ringgold Men's Soccer Boosters

**What:** Annual Indoor Tournament

**When:** March 12, 2016 - all day

**Where:** Ringgold High School Gymnasium

**Cost:** No Charge

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2. Permission To Scrap Buses

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Toprani, seconded by Mrs. Flament, granting permission to scrap the following buses based on the current price of \$3.00 per 100 pounds for a total of \$5,580.00

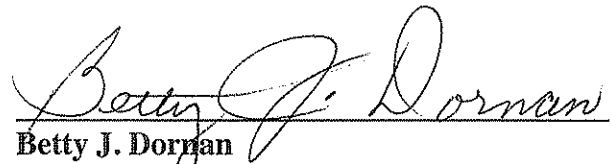
10 Large Buses - Total - \$4,500.00

4 Smaller Units - Total - \$1,080.00

XI. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Toprani, to adjourn.

The Board adjourned at 7:55 P.M.



Betty J. Dornan  
Secretary of the Board  
Ringgold Board of School Directors