

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

34480

Regular Ringgold Board Of School Directors' Meeting

Wednesday, July 23, 2014

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 on Wednesday, July 23, 2014 at 7:02 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President Mariann L. Bulko and the following Board Members were present to the call of the roll.

II. ROLL CALL

First Vice President
Second Vice President

Mr. William C. Stein, Jr.
Mrs. Carol F. Flament
Mr. Christopher D. Carroll
Mrs. Sherrie L. Garry
Mr. Jason H. Gerard
Mr. Gene R. Kennedy
Mr. Lawrence L. Mauro

Absent

Board Member

Mrs. Maureen A. Ott

Also Present

Superintendent
Assistant to the Superintendent
Director of Operations and
Financial Operations
Solicitor
Secretary

Dr. Karen L. Polkabila
Mr. Jeffrey A. Matty

Mr. Randall S. Skrinjorich
Mr. Timothy R. Berggren
Mrs. Betty J. Dornan

III. SUPERINTENDENT'S REPORT

A. Introduction Of New Principal

Dr. Polkabila introduced Mrs. Sherry L. Black, Principal at the Ringgold Elementary School South.

B. Girl's Softball Field

Mr. Ron McMichael discussed renovating the Girls Softball Field at the Ringgold Middle School and having it ready for the 2015 season.

IV. SECRETARY'S REPORT

No Report

V. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mrs. Flament, seconded by Mr. Carroll, to accept the Minutes of the Regular Meeting of Wednesday, June 25, 2014 as presented.

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. CHRISTOPHER D. CARROLL

No report due to the fact that meetings are not held in the month of July.

VII. SOLICITOR'S REPORT

Mr. Berggren reported that he had nothing to report publicly.

VIII. PRESIDENT'S REPORT

Mrs. Bulko stated that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. Personnel
- B. Contract Negotiations
- C. Litigation

IX. VISITORS' REQUESTS TO ADDRESS THE BOARD

Lawrence L. Mauro - 24 Second Street Extension, Donora, PA - Topic: Ringgold Building Program/Education

Wednesday, July 23, 2014

Colleen Tolliver - 112 Garden Avenue, Monongahela, PA - **Topic:** Senior Summer Reading Selection

Motion By Mr. Mauro

The Board, by a vote of 7-1 to the call of the roll of the eight members present, approved a motion by Mr. Mauro, seconded by Mr. Kennedy, to suspend the requirement of reading the book "The Handmaiden's Tale" until further notice.

Voting Yes - Messrs.: Gerard, Kennedy, Mauro, Carroll, Mesdames: Flament, Garry, and Bulko

Voting No - Mr. Stein

Jim Dodd - 700 Lincoln Street, Monongahela, PA - **Topic:** Condition of Ringgold Middle School, safety concerns, financial decisions of the Board

Ann Menendez - 957 Thompson Avenue, Donora, PA - **Topic:** Condition of Ringgold Middle School

Nicole Witt - Monongahela, PA - **Topic:** Condition of Ringgold Middle School, Sale of MEC, Cell Tower

X. COMMITTEE REPORTS

A. Business And Financial Services - Chairperson: Mrs. Flament - Co-chairpersons: Mr. Kennedy And Mr. Stein

1. Treasurer's Report

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Carroll, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages 34495 to 34498.

2. Payment Of Bills

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Carroll, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages 34499 to 34520.

Wednesday, July 23, 2014

3. **Approval Of Resolution For Free And Reduced Lunches**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to approve the following resolution for free and reduced lunches as required for participation in the National School Lunch Program:

BE IT RESOLVED that the Ringgold School District agrees to participate in the National School Lunch Program and provide free and reduced price lunches to all eligible children under their jurisdiction. We assure the Pennsylvania Department of Education that we will fulfill all the provisions of all 2014-2015 policy statement during the coming school year and keep these amendments on file with our policy statement. We agree to serve meals free or at a reduced price to those children whose families gross income falls within levels outlined in the appropriate family size bracket on the income scale.

4. **Payment To Playchak Construction Co., Inc.**

The Board, by a vote of 7-0-1 to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Stein, for payment to Playchak Construction Co., Inc., as approved by the Architects HHSDR, in the amounts of \$16,155.00 and \$24,705.00 for miscellaneous capital improvements at the Ringgold High School. Payment of Invoice Number 1 and Number 2 will be made from the Capital Reserve Fund.

Voting Yes - Messrs.: Gerard, Kennedy, Mauro, Stein, Mesdames: Flament, Garry, and Bulko

Abstaining - Mr. Carroll stated that he was erring on the side of caution by abstaining due to the fact that his employer does business with Playchak Construction Company, Inc.

5. **Payment To Wheels Mechanical Contracting & Supplier, Inc.**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Stein, for payment to Wheels Mechanical Contracting & Supplier, Inc., as approved by the Architects HHSDR, in the amount of \$16,796.36 for miscellaneous capital improvements at the Ringgold High School. Payment of Invoice Number 2 will be made from the Capital Reserve Fund.

Wednesday, July 23, 2014

6. Payment To East West Manufacturing And Supply Company

The Board, by a vote of 7-0-1 to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Stein, for payment to East West Manufacturing & Supply Company, as approved by the Architects HHSDR, in the amount of \$268,577.10 for miscellaneous capital improvements at the Ringgold High School. Payment of Invoice Number 2 will be made from the Capital Reserve Fund.

Voting Yes - Messrs.: Gerard, Kennedy, Mauro, Stein, Mesdames: Flament, Garry, and Bulko

Abstaining - Mr. Carroll stated that he was erring on the side of caution by abstaining due to the fact that his employer does business with East West Manufacturing and Supply Company

7. Payment To Architects HHDR

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Stein, seconded by Mrs. Flament, for payment to Architects HHSDR in the amount of \$8,420.00 for miscellaneous capital improvements at the Ringgold High School. Payment of Invoice Number 3797-5 will be made from the Capital Reserve Fund.

8. Payment To Architects HHSDR

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Stein, seconded by Mrs. Flament, for payment to Architects HHSDR in the amount of \$1,055.00 for cafeteria floor repairs at the Ringgold Middle School. Payment of Invoice Number 3606C-2 will be made from the Capital Reserve Fund.

9. Adoption Of Policy Number 610

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Stein, seconded by Mr. Carroll, granting permission to adopt the revised Policy 610 - Purchases Subject to Bid/Quotation due to the State increasing the dollar amounts required for bidding. A copy of the policy can be found in the office of the Superintendent.

Wednesday, July 23, 2014

10. Purchase Of A Used Police Car

The Board, by a vote of 7-1 to the call of the roll of the eight members present, approved a motion by Mr. Stein, seconded by Mr. Carroll, to purchase a used police car from Mt. Lebanon Police Department at a cost of \$9,200.

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Carroll, Mesdames: Flament, Garry, and Bulko

Voting No - Mr. Mauro

11. Change Order - East West Mfg. & Supply Company

The Board, by a vote of 6-1-1 to the call of the roll of the eight members present, approved a motion by Mr. Stein, seconded by Mrs. Garry, to accept a change order in the amount of \$8,998 from East West Mfg. & Supply Company for HVAC work related to the Ringgold High School Miscellaneous Capital Improvement Project.

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Mesdames: Flament, Garry, and Bulko

Voting No - Mr. Mauro

Abstaining - Mr. Carroll stated that he was erring on the side of caution by abstaining due to the fact that his employer does business with East West Mfg. & Supply Company

B. Personnel And Administration - Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Flament And Mr. Gerard**1. Teacher Resignation For The Purpose Of Retirement**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to accept the resignation, for the purpose of retirement, from Ms. Maureen Andrews, a Title I Reading Teacher at the Ringgold Elementary School South, effective August 8, 2014.

2. Bus Driver Resignation For The Purpose Of Retirement

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to accept the resignation of William J. Worthington, a Ringgold Bus Driver, effective June 30, 2014.

Wednesday, July 23, 2014

3. Employment Of A Social Studies Teacher

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Carroll, granting permission to employ Brandi L. Kohne as a Social Studies Teacher at the Ringgold High School at a salary of \$35,600 - Step 2 - Bachelor's Degree.

4. Employment Of A School Nurse

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Stein, granting permission to employ Julie Ann Clarvit as a School Nurse at the Ringgold Elementary School North and the Ringgold Middle School at a salary of \$35,600 - Step 2 - Bachelor's Degree.

5. Additions To The Substitute Rosters

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Gerard, granting permission to add the following names to the substitute rosters:

Teacher

Jean Ghilani	New Eagle, PA	Elementary
Elizabeth Lusk	Monongahela, PA	Elementary

Cafeteria

Evelyn Exler	Finleyville, PA
--------------	-----------------

Bus Driver Trainee

Tina Dean	Monongahela, PA
-----------	-----------------

6. Appointment Of School Dentists

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Gerard, granting permission to employ the following individuals as school dentists for the 2014-2015 school term at a rate of \$1.00 per examination.

Dr. Randall Rodriguez	Ringgold Middle School - Grade 7
	Madonna Regional - Grades 1-3-7
	Ringgold Elementary School North - First and Third Grades

Dr. Pieter Heemstra

**Ringgold Elementary School South -
First and Third Grades**

7. Employment Of School Doctors

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Gerard granting permission to employ the following individuals as school doctors for the 2014-2015 school term. Dr. Dimitri Petro will receive a salary of \$4,500 which includes his attendance at all home and away football games for the 2014-2015 school term and Dr. Joseph Michael will receive \$3,500 for the 2014-2015 school term.

DR. DIMITRI PETRO

Ringgold High School

Mandated Physicals – Grade 11 and Varsity Team Physician services at varsity football games

Ringgold Elementary School South

Mandated student physicals – Grade 1

Ringgold School District Bus Drivers And Custodians

Regular and Pre-employment Physicals

Miscellaneous

- All transfer students into the District
- Mentally challenged children who participate in Special Olympics K-12
- All students who were absent for mandated exams in Grades 1, 6, and 11
- Any mass immunization programs required by the state or school district

DR. JOSEPH MICHAEL

Ringgold Elementary School North

Mandated Physicals – Grade 1

Ringgold Middle School

Mandated Physicals – Grade 6

Madonna

Mandated Physicals – Grades 1 and 6

Wednesday, July 23, 2014

Ringgold School District Cafeteria Employees

Regular and Pre-employment Physicals

Miscellaneous

- All students who were absent for mandated exams in Grades 1, 6, and 11
- Mentally challenged children who participate in Special Olympics K-12
- Any mass immunization programs required by the state or school district
- All transfer students into the District

8. Salary Increase For A Teacher Aide

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Gerard, seconded by Mr. Carroll, granting permission to increase the salary of Amanda Hornak, a Teacher Aide, to \$9.50 per hour beginning on her anniversary date of August 20, 2014.

9. Requests To Attend Conferences

A motion was made by Mr. Gerard, seconded by Mrs. Flament, to approve the following conference requests:

Kristin Vujevich	International Training Tour
-------------------------	-----------------------------

Funds to be taken from Title II A 2013-2014	February 12-16, 2015 Rome, Italy
---	-------------------------------------

TOTAL COST	\$258.00
-------------------	-----------------

Randall Skrinjorich	ASBO International's 2014 Annual Meeting And Expo
----------------------------	---

Funds to be taken from Business Manager's travel expense	September 18-23, 2014 Kissimmee, Florida
--	---

TOTAL COST	\$2,550.68
-------------------	-------------------

Before a roll call vote could be taken, a motion to separate was made by Mr. Mauro, seconded by Mr. Kennedy.

Wednesday, July 23, 2014

The motion to separate failed by a vote of 3-5 to the call of the roll of the eight members present.

Voting Yes - Messrs.: Gerard, Kennedy, and Mauro

Voting No - Messrs.: Stein, Carroll, Mesdames: Flament, Garry, and Bulko

The Board, by a vote of 7-1 to the call of the roll of the eight members present, approved the original motion to approve the requests to attend conferences.

Voting Yes - Messrs.: Gerard, Kennedy, Stein, Carroll, Mesdames: Flament, Garry, and Bulko

Voting No - Mr. Mauro

10. **Granting Tenure**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Gerard, seconded by Mrs. Flament, granting tenure to Jean Sames.

11. **Memorandum Of Understanding With Phase 4 Learning Center, Inc.**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Gerard, seconded by Mr. Stein, granting permission to sign a Memorandum of Understanding with Phase 4 Learning Center, Inc. to operate as a non-traditional placement option for alternative education students of the Ringgold School District. A copy of the Memorandum of Understanding can be found in the office of the Superintendent.

12. **Approval Of Memorandum Of Understanding Regarding Payment For Positions**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Gerard, seconded by Mrs. Garry, approving a Memorandum of Understanding with the teachers' union regarding payment for the positions of scorekeeper and clock operator for both Varsity and Junior Varsity Basketball games during the 2013-2014 season. A copy of the Memorandum of Understanding can be found in the office of the Superintendent.

Wednesday, July 23, 2014

13. Approval Of Head Varsity Football Coach's Contract

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Gerard, seconded by Mrs. Garry, to approve the contract of the Head Varsity Football Coach. A copy of the contract can be found in the office of the Superintendent.

14. Teacher Resignations

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Gerard, seconded by Mr. Stein, to accept the following letters of resignation:

- a. **Erica Detman** - Special Education Teacher at the Ringgold High School, effective immediately
- b. **Chelsea Marshall** - Business, Computer & Information Technology Teacher at the Ringgold High School, effective, July 22, 2014
- c. **Anthony Mannarino** - Technology Education Teacher at the Ringgold High School, effective July 23, 2014

15. Employment Of A Maintenance I Worker

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Kennedy, seconded by Mr. Stein, granting permission to employ Mr. James G. Holbert, pending proper documentation, as a Maintenance I Worker at a salary of \$32,575 with a starting date of Monday, August 11, 2014.

16. Employment Of A Nurse Assistant

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, granting permission to employ Donna M. Schultz as a nurse assistant at a salary of \$16.00 per hour with single health care coverage. Mrs. Schultz will work between the Ringgold High School and the Ringgold Elementary School South.

17. Request For A Sabbatical Leave

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Kennedy, seconded by Mr. Carroll, granting Patricia Nelis, a Health and Physical Education Teacher at the Ringgold Middle School, a Sabbatical Leave from August 20, 2014 to January 20, 2015.

Wednesday, July 23, 2014

18. Increase In Pay

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, for a one time payment of \$350.00 for Administrative Assistants, Clerical, and Computer Technicians.

19. Salaries For Payroll Responsibilities

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, approving the following salaries to become effective Monday, July 28, 2014:

Payroll/Accounting Specialist	Brad Snyder	\$35,590.00
Payroll/Federal Programs Administrative Assistant	Sharlene Veliky	\$31,852.64
Supervisor of Accounting	Kimberly Moore	\$61,103.53

20. Agreement And General Release

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, approving an Agreement and General Release that had been reached between the District and the parents of a student enrolled in the Ringgold School District.

C. Curriculum - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Carroll And Mr. Gerard

No Report

D. Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Stein and Mr. Mauro**1. Approval Of Policies**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Gerard, seconded by Mr. Carroll, granting permission to accept the following three policies in conjunction with the implementation of the one on one Chrome Initiative at the Ringgold High School:

Wednesday, July 23, 2014

- a. Policy 815.1 - Use Of The Internet/School District Network/District-Provided Computer Equipment By Employees And Other Authorized Users
- b. Policy 815 - Student Use Of The Internet/School District Network And District-Provided Computer Equipment
- c. Policy 823 - Chromebooks

Above policies can be found in the office of the Superintendent.

E. Athletics - Chairperson: Mrs. Garry - Co-chairpersons: Mrs. Ott And Mr. Kennedy

1. Coach's Resignation

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Garry, seconded by Mr. Carroll, to accept the resignation of Angela Gorman, Lady Rams Junior Varsity Soccer Coach, effective immediately.

2. Appointment Of Coaches

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mr. Gerard, to appoint the following coaches. All coach's contract appointments are subject to contract documents prepared by the Administration and Solicitor, and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all of the necessary clearances.

FOOTBALL

Dan LaCarte - Volunteer Assistant Football Coach

Jason Briscoe - Head Middle School Football Coach at a salary of \$1,500.00

GIRLS SOCCER

Mary Lou Mathies - Head Middle School Girls Soccer Coach at a salary of \$1,500.00

VOLLEYBALL

Sara Acklin - Assistant Volleyball Coach at a salary of \$3,174.00

GIRL'S TENNIS

Ken Warner - Volunteer Assistant Girl's Tennis Coach

Wednesday, July 23, 2014

3. **Development Of A Girl's Softball Field**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mr. Kennedy, directing Mr. Bill Hoffman and Mr. Ron McMichael to work cooperatively with the Ringgold High School Softball Boosters in the development of a Girl's Softball Field to be located at the Ringgold Middle School and to be utilized during the 2015 Softball Season and not to exceed a cost of \$29,000.

F. **Health And Nutrition - Chairperson: Mr. Mauro - Co-chairpersons: Mrs. Ott And Mrs. Garry**

No Report

G. **Safety And Security - Chairperson: Mr. Stein - Co-chairpersons: Mrs. Garry And Mr. Carroll**

No Report

H. **Facilities, Planning, And Transportation - Chairperson: Mr. Carroll - Co-chairpersons: Mr. Stein And Mrs. Flament**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Carroll, seconded by Mrs. Garry, granting permission for the following use of a facility request and to waive the custodial fee:

1. **Request For Use Of A Facility**

a. **The Ringgold Rams Club, Inc.**

What: 2014 Hall Of Fame Banquet

When: Saturday, November 8, 2014
4:00 P.M. to 11:00 P.M.

Where: Ringgold High School Cafeteria

Cost: \$30.00 Per Hour - Custodial Fee - as needed

2. **Permission To Bid Buses And Diesel Fuel**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Carroll, seconded by Mrs. Flament, granting permission to bid three 72 passenger school buses and one 24 passenger mini bus and diesel fuel.

Wednesday, July 23, 2014

3. Salvage Of Buses And Vans

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Carroll, seconded by Mr. Stein, granting permission to salvage the following buses and vans:

7 Buses @ \$1,191.40 = \$8,339.80
2 Buses @ \$1,000.00 = \$2,000.00
3 Vans @ \$ 519.40 = \$1,558.20

Total Based on approximate current prices will be \$11,898.00.

Motion By Mr. Stein

The Board, by a vote of 6-2 to the call of the roll of the eight members present, approved a motion by Mr. Stein, seconded by Mr. Carroll, to instruct Architects HHSDR to file documentation with PlanCon for the Ringgold Middle School.


Voting Yes - Messrs.: Gerard, Stein, Carroll, Mesdames: Flament, Garry, and Bulko

Voting No - Messrs: Kennedy and Mauro

XI. ADJOURNMENT

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Garry, seconded by Mr. Mauro, to adjourn.

The Board adjourned at 8:47 P.M.


Betty J. Dornan
Secretary of the Board
Ringgold Board of School Directors