

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board Of School Directors' Meeting

Wednesday, November 16, 2016

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:11 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by First Vice President Carol F. Flament and the following Board Members were present to the call of the roll.

II. ROLL CALL

Second Vice President
Board Members

Mrs. Sherri L. Garry
Mr. James R. Dodd
Mr. Jason H. Gerard
(arrived at 7:26 P.M.)
Mrs. Gail A. Glaneman
Mr. Gene R. Kennedy
Mr. Lawrence L. Mauro
Mrs. Maureen A. Ott

Absent

President

Mr. William C. Stein, Jr.

Also Present

Superintendent
Director of Operations and
Financial Services
Solicitor
Secretary

Dr. Karen L. Polkabila
Mr. Randall S. Skrinjorich
Mr. Timothy R. Berggren
Mrs. Betty J. Dornan

III. SUPERINTENDENT'S REPORT

A. Dr. Polkabila Congratulated The Following:

- Football Team for a great season
- Students and Teachers of all schools for their wonderful Veterans' Day Programs
- Interact Club that helped serve luncheon to the Veterans on Veterans' Day
- The Band Members for displaying their new band uniforms

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Dr. Polkabila stated that the new mural for the wall in the Board Room should be up by December.

Dr. Polkabila introduced Mr. Matt Franz from the Architects HHSDR who gave an update on the construction of new Ringgold Middle School.

IV. SECRETARY'S REPORT

No Report

V. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Ott, seconded by Mr. Dodd, to accept the Minutes of the Regular Meeting of Wednesday, October 19, 2016 as presented.

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY

No Report

VII. INTERMEDIATE UNIT 1 REPORT - MRS. OTT

- The Intermediate Unit has added an alternative to send students to their Clark and Colonial schools at a per diem rate rather than having to pay for a slot.
- East Franklin received grant money to have a school garden. This is one of the ideas that our Health and Safety Committee has discussed in the past and we may want to look into what it takes to get this grant.
- The Intermediate Unit will look at a district's transportation program (for a fee) to determine whether or not there is a more cost effective way of providing for district transportation.

VIII. SOLICITOR'S REPORT

Mr. Berggren stated that he had nothing to report publicly.

IX. FIRST VICE PRESIDENT'S REPORT - MRS. FLAMENT

Mrs. Flament announced that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. Legal Issues Regarding Property Tax Assessment Appeals
- B. Personnel - Employee Contracts
- C. Receive Legal Advice

X. VISITORS' REQUESTS TO ADDRESS THE BOARD

None

XI. COMMITTEE REPORTS

A. Business And Financial Services - Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Flament And Mrs. Garry

1. Treasurer's Report

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Kennedy, seconded by Mr. Mauro, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages

2. Payment Of Bills

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Kennedy, seconded by Mr. Dodd, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages

3. Building License Agreement

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Kennedy, seconded by Mrs. Glaneman, to approve the Building License Agreement between the Ringgold School District and DQE Communications, LLC for the installation of lines, cables and related equipment and service for telecommunications to the Ringgold Elementary School South building.

4. Approval Of An Addendum To The Portnoff Law Associates, LTD Contract

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Kennedy, seconded by Mr. Dodd, approving the Addendum to the Contract between Portnoff Law Associates, LTD and the Ringgold School District, extending the existing contract for an additional three years, for the period January 1, 2017 through December 31, 2019. A copy of the Addendum can be found in the Appendix of these Minutes on page

5. **Approval Of Sheriff's Sale**

The Board, by a vote of 7-1 to the call of the roll of the eight members present, approved a motion by Mr. Kennedy, seconded by Mrs. Ott, to approve a Sheriff's Sale of a property list provided and recommended by Portnoff Law Associates, LTD. A copy of the property list can be found in the Appendix of these Minutes on pages

Voting Yes - Messrs.: Dodd, Gerard, Kennedy, Mesdames: Ott, Flament, Garry, and Glaneman

Voting No - Mr. Mauro

6. **Approval Of PlanCon Part I - Interim Reporting**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Kennedy, seconded by Mrs. Ott, authorizing the Administration and HHSDR Architect to prepare and submit for approval to the Pennsylvania Department of Education PlanCon Part I - Interim Reporting for the work related to recoating the top finish and installing a sealer on the Multi-Purpose Room floor at the Ringgold Elementary School North Project (PDE Number 3813).

7. **Authorization For Multi-Purpose Room Floor Recoating And Sealing**

The Board, by a vote of 6-2 to the call of the roll of the eight members present, approved a motion by Mr. Kennedy, seconded by Mrs. Ott, to accept a Change Order in the amount of \$27,300 from Yarborough Development, Inc. for the Multi-Purpose Room floor recoating and sealing at the Ringgold Elementary School North Project, contingent upon PDE's approval of PlanCon Part I.

Voting Yes - Messrs.: Gerard, Kennedy, Mesdames: Ott, Flament, Garry, and Glaneman

Voting No - Messrs.: Dodd and Mauro

8. **Subsurface Water Testing - Ringgold Middle School**

The Board, by a vote of 6-2 to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, authorizing GeoMechanics, Inc., to install, monitor and evaluate three (3) subsurface test borings (piezometers) between the High School Stadium slope and the storm water retention tank at the new Ringgold Middle School

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project site at a cost not to exceed \$9,800. The Director of Operations and Financial Services is authorized to sign the necessary documents. The Ringgold School District hereby reserves all rights and claims in this matter:

Voting Yes - Messrs.: Gerard, Kennedy, Mesdames: Ott, Flament, Garry, and Glaneman

Voting No - Messrs.: Dodd and Mauro

9. Payment To Integrated Services & Consulting, Inc.

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mr. Mauro, for payment to Integrated Services & Consulting, Inc. in the amount of \$5,363.50 for HVAC commissioning services related to the Ringgold Elementary School North project. Payment of Invoice Number 2001 will be made from the Capital Projects Fund.

10. Payment To Architects HHSDR

The Board, by a vote of 6-2 to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mr. Gerard, for payment to Architects HHSDR in the amount of \$25,305.00 for architectural services related to the Ringgold Middle School project. Payment of Invoice Number 3793-24 will be made from the Capital Projects Fund.

Voting Yes - Messrs.: Gerard, Kennedy, Mesdames: Ott, Flament, Garry, and Glaneman

Voting No - Messrs.: Dodd and Mauro

11. Payment To Massaro CM Services, LLC

The Board, by a vote of 6-2 to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, for payment to Massaro CM Services, LLC in the amount of \$30,203.00 for services related to the Ringgold Middle School project. Payment of Invoice Number 7 will be made from the Capital Projects Fund.

Voting Yes - Messrs.: Gerard, Kennedy, Mesdames: Ott, Flament, Garry, and Glaneman

Voting No - Messrs.: Dodd and Mauro

12. Payment Of Invoices

The Board, by a vote of 6-2 to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, for payment of the following invoices, as approved by the Architects HHSDR and the construction manager Massaro CM Services, LLC for services related to the Ringgold Middle School project. Payments will be made from the Capital Projects Fund.

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Hudson Group, Inc.	#7	\$1,524,105.47
Lugaila Mechanical, Inc.	#3	\$ 52,914.96
A-1 Electric, Inc.	#6	\$ 21,537.00
Vrabel Plumbing Company, LLC	#5	\$ 20,052.00
S.A. Comunale Co., Inc.	#2	\$ 3,636.00

Voting Yes - Messrs.: Gerard, Kennedy, Mesdames: Ott, Flament, Garry, and Glaneman

Voting No - Messrs.: Dodd and Mauro

Mr. Dodd and Mr. Mauro passed on the first vote.

13. Payment To GeoMechanics, Inc.

The Board, by a vote of 6-2 to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, for payment to GeoMechanics, Inc. In the amount of \$9,777.00 for Invoice Number 11 and \$8,857.00 for Invoice Number 12 for geotechnical services during the construction phase of the Ringgold Middle School project. Payment of the invoices will be made from the Capital Projects Fund.

Voting Yes - Messrs.: Gerard, Kennedy, Mesdames: Ott, Flament, Garry, and Glaneman

Voting No - Messrs.: Dodd and Mauro

B. Personnel And Administration - Chairperson: Mrs. Glaneman - Co-chairpersons: Mr. Mauro And Mrs. Ott

1. Rescinding Extracurricular Appointment

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to rescind the June 22, 2016 appointment of Karl Kelley as Ringgold Middle School Lights and Sound Director. The Administration is directed to repost and re-advertise for this position.

2. **Appointment To An Extracurricular Position**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Dodd, to appoint Gwen St Cyr as the Ringgold Middle School Cheerleader Coach at a salary of \$936.00.

3. **Additions To The Substitute Rosters**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Gerard, to add the following names to the substitute rosters:

Teacher

Zachary Bozic	Monongahela, PA	Science 7-12
Elizabeth D. Hanson	Canonsburg, PA	Mentally/Physically Handicapped Elementary K-6 Mid-Level English 7-9
Sondra McIntosh	Brownsville, PA	PK-4 Special Ed. PK-8
Michael Simon	Pittsburgh, PA	English 7-12

Custodian/Maintenance

David K. McMasters	California, PA
Mark Podrosky	Monongahela, PA

Security

Paul Zubovic, Jr.	Fayette City, PA
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Bus Driver Trainees

Amanda Altamare	New Eagle, PA
Kenneth Wigfield	Finleyville, PA

4. **Requests For Unpaid Leaves**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission for the following unpaid leaves:

- **Sonia Porter**, a cafeteria utility worker at the Ringgold Elementary School South, for October 24, 25, 26, 27, 28, 31, November 1, 2, 3, 2016.
- **Damon H. Nicodemus** - Ringgold bus driver - beginning on Thursday, November 17, 2016 for up to four to six weeks.
- **Karen George**, a cafeteria utility worker at the Ringgold High School, for November 7, 9, 10, 2016.
- **Melissa Mottillo**, a cafeteria utility worker at the Ringgold Elementary School South, for Monday, October 31 and Thursday, December 1, 2016.

5. **Request For A Family And Medical Leave**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting Family and Medical Leaves to the following persons:

- **Crystal A. Cameron**, a Kindergarten Teacher at the Ringgold Elementary School South, for up to twelve weeks beginning on Tuesday, October 18, 2016
- **Meredith K. Menendez**, a Teacher Aide at the Ringgold Elementary School South, for up to twelve weeks beginning on Monday, November 14, 2016

6. **Request To Attend A Conference**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Mauro, granting permission for the following conference request:

Jason Minniti	Equipping Educational Leaders to Remake Learning
Funds to be taken from Title II A	Beginning January 25, 2017 - 5 sessions - to be held at Chartiers Valley and Fox
COST:	\$300.00

7. **Granting Teacher Tenure**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting the following persons tenure:

**Leslie A. Egan
Rachael C. Fike
Lauren L. Bowser**

8. **Field Trip Requests**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Gerard, granting permission for the following field trip requests from Robyn Cornelius, a Ringgold Middle School Math Teacher

- **Eighth Grade trip to Baltimore, Maryland, April 8-9, 2017**
- **Seventh Grade trip to Washington, D.C., April 29-30, 2017**

9. **Salary Increase For A Teacher Aide**

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting permission to increase the salary of Cathleen Wardle to \$9.50 per hour beginning on her one year anniversary date of November 23, 2016.

10. **Setting A Date For The Reorganization Meeting**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, setting Tuesday, December 6, 2016 at 6:00 P.M. in the Administration Building, 400 Main Street, New Eagle, PA 15067 as the date, time, and place for the Reorganization Meeting.

11. **Permission To Place A Student In The RAMS Alternative Education Program**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to accept the Agreement reached between the Administration and the Parents of Student "A" whereby Student "A" be admitted into the RAMS Alternative Education Program on Tuesday, November 15, 2016 for the remainder of the school year.

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C. Curriculum - Chairperson: Mr. Mauro - Co-chairpersons: Mrs. Ott And Mr. Dodd

No Report

D. Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Dodd And Mrs. Glaneman

No Report

E. Athletics - Chairperson: Mrs. Garry - Co-chairpersons: Mr. Gerard And Mrs. Flament

1. Resignations Of Coaches

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mrs. Garry, seconded by Mr. Gerard, to accept the following coaches resignations:

- Jesse Podroskey - Assistant Boys Basketball Coach
- Robert Bove - Head Varsity Wrestling Coach
- Eric Hilligsberg - Head Varsity Softball Coach

Mr. Dodd was absent at roll call.

2. Appointment Of Coaches

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Garry, seconded by Mr. Gerard, to appoint the following coaches. All coach's appointments are subject to contract documents prepared by the Administration and Solicitor and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all the necessary clearances.

Winter Coaches

Boys Basketball

Shane Bertovich - Assistant Varsity Coach at a salary of \$2,889.15

Indoor Track

Angela Gorman - Assistant Indoor Track Coach at a salary of \$2,101.20

Wrestling

Todd Miller - Interim Head Varsity Coach at a salary of \$6,277.85

F. Health And Nutrition - Chairperson: Mr. Dodd - Co-chairpersons: Mrs. Glaneman And Mrs. Garry

No Report

G. Safety And Security - Chairperson: Mrs. Flament - Co-chairpersons: Mr. Kennedy And Mr. Mauro

No Report

H. Facilities, Planning, And Transportation - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Kennedy And Mr. Gerard

1. Requests For Use Of Facilities

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Ott, seconded by Mr. Gerard, granting permission for the following use of facilities requests:

a. Girl Scout Troop Number 52438 - Jennifer Rogers

What: Bi-monthly Troop Meetings
When: Tuesday each month beginning November 2016 through May 2017 - 3:40 P.M. to 5:15 P.M.
Where: Ringgold Elementary School North
Cost: No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

b. Ringgold Area Youth Soccer Association - Kristen Brodek

What: Winter Training and Practice
When: Specific dates and times will be coordinated depending upon availability of facilities.
Where: Any available gym with flexible days and times.
Cost: No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

c. Ringgold Volleyball Boosters - Flora Funtal

What: Banquet

When: Friday, December 2, 2016 - 5:00 P.M. to 10:00 P.M.

Where: Ringgold High School Cafeteria

Cost: Cafeteria fees incurred only if use of kitchen or equipment is necessary, otherwise the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

d. Ringgold Men's Soccer Boosters - Janet Walters

What: Banquet

When: Friday, January 13, 2017 - 3:00 P.M. to 10:00 P.M.

Where: Ringgold High School Cafeteria

Cost: No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

e. Special Olympics Washington County- Denise Muzina

What: Basketball Practice

When: Basketball practice - Tuesdays from 6:00 P.M. to 8:00 P.M.
Pool - Thursdays from 6:00 P.M. to 7:30 P.M. -

Request to begin on Tuesday, January 10, 2017 through Thursday, June 1, 2017

Where: Basket practice - Ringgold Elementary School South
Pool - Ringgold High School


Cost: No fees associated with gymnasium usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel. For pool days, fees would only be assessed for Water Safety Instructor and lifeguards if not otherwise provided.

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XII. ADJOURNMENT

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Garry, seconded by Mr. Dodd, to adjourn.

The Board adjourned at 9:03 P.M.


Betty J. Dornan
Secretary of the Board
Ringgold Board of School Directors