

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board Of School Directors' Meeting

Wednesday, June 22, 2016

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:03 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President William C. Stein, Jr. and the following Board Members were present to the call of the roll.

II. ROLL CALL

First Vice President

Mrs. Carol F. Flament
Mr. James R. Dodd
Mr. Jason H. Gerard
Mrs. Gail A. Glaneman
Mr. Gene R. Kennedy
Mr. Lawrence L. Mauro
Mrs. Maureen A. Ott

Absent

Second Vice President

Mrs. Sherrie L. Garry

Also Present

Superintendent
Assistant to the Superintendent
Director of Operations and
Financial Services
Solicitor
Secretary

Dr. Karen L. Polkabila
Dr. Jeffrey A. Matty

Mr. Randall S. Skrinjorich
Mr. Timothy R. Berggren
Mrs. Betty J. Dornan

III. SUPERINTENDENT'S REPORT

A. Introduction Of Mr. Carl Crawley

Dr. Polkabila introduced Mr. Carl Crawley, President of the Ringgold Rams Gridiron Club, who presented a check to the District in the amount of \$4,918.50 to be used to serve children in several areas of the District.

B. Technology Presentation

Dr. Polkabila introduced Kristofer Bezy from the Technology Department who gave a video presentation of different events happening in the District.

IV. SECRETARY'S REPORT

No Report

V. APPROVAL OF MINUTES

The Board, by a vote of 6-2 to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to accept the Minutes of the Regular Meeting of Wednesday, May 18, 2016 as presented.

Voting Yes - Messrs.: Dodd, Gerard, Kennedy, Mauro, Stein, and Mrs. Flament

Voting No - Mesdames: Glaneman and Ott

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY

Mr. Kennedy reported that new positions at the Mon Valley Career and Technology Center will be going up for bid.

VII. INTERMEDIATE UNIT 1 REPORT - MRS. MAUREEN A. OTT

A. Mrs. Ott reported that some teachers may be furloughed due to a reduction in enrollment.

B. The Intermediate Unit has a purchasing agreement for purchasing supplies at the lowest bid.

VIII. SOLICITOR'S REPORT

Mr. Berggren stated that he had nothing to report publicly.

IX. PRESIDENT'S REPORT

Mr. Stein announced that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. Legal Issues Regarding a Property Tax Assessment Appeal
- B. Labor Contract Negotiations
- C. Personnel Evaluations
- D. Employment of Personnel
- E. Receive Legal Counsel

X. VISITORS' REQUESTS TO ADDRESS THE BOARD

Carl Crawley - New Eagle, PA - Topic: Presented a check in the amount of \$4,918.50 to the District from the Ringgold Rams Gridiron Club

XI. COMMITTEE REPORTS

A. Business And Financial Services - Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Flament And Mrs. Garry

1. Approval Of The 2016-2017 Budget

The Board, by a vote of 7-1 to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Gerard, to approve and adopt the Budget for the 2016-2017 school year in the amount of \$42,799,675.00 in Expenditures with a two (2) mill increase. A copy of the Budget can be found in the Appendix of these Minutes on pages

Voting Yes - Messrs.: Dodd, Gerard, Mauro, Stein, Mesdames: Flament, Glaneman, and Ott

Voting No - Mr. Kennedy

2. Approval Of Tax Resolutions

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to approve the following taxes for the 2016-2017 year.

A. Real Estate - 127 Mills

B. Reenactment Of The Following

1. Section 679 - Per Capita Tax - \$5.00

2. Section 511 - Per Capita Tax - \$5.00

3. Mercantile Tax - 1/2 Mill On Wholesale

4. Occupation Privilege Tax - \$10.00

5. Earned Income Tax - 1/2 Of 1% With An
Exception Up To \$3,000

A copy of the Tax Resolutions can be found in the Appendix of these Minutes on pages

3. Treasurer's Report

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages

4. Payment Of Bills

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages

5. Resolution Authorizing The Incurrence Of Nonelectoral Indebtedness

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, approving a resolution authorizing the incurrence of nonelectoral indebtedness in the form of the District's General Obligation Bonds, Series of 2016 for the purpose of refunding, for debt service savings, the District's 2011 Bonds.

6. Homestead/Farmstead Act

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, approving the providing of up to \$171 Homestead/Farmstead exclusion for those residents of the Ringgold School District that have been approved for the property tax relief by the Washington County Assessment Office.

7. Monongahela And Donora Libraries

The Board, by a vote of 5-3 to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, of donating \$5,000 each to the Monongahela and Donora Libraries, and also donating certain books for student studies if needed and as determined by the Administration. These donations are made under the condition that both libraries record and maintain a log of Ringgold students' use of the libraries and provide an annual report to the School Board on Ringgold students' use of the libraries.

Voting Yes - Messrs.: Dodd, Gerard, Kennedy, Mauro, and Stein

Voting No - Mesdames: Glaneman, and Ott

8. Ratification Of The Agreement Between The Ringgold Education Support Professionals, PSEA/NEA

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Gerard, granting permission to sign the Agreement between the Ringgold Education Support Professionals, PSEA/NEA and the Ringgold School District for the years July 1, 2016 to June 30, 2021.

9. Payment To Architects HHSDR - Ringgold Elementary School North

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment to Architects HHSDR in the amount of \$4,236.00 for architectural services related to the Ringgold Elementary School North project. Payment of Invoice Number 3928-17 will be made from the Capital Projects Fund.

10. Payment To Foreman Program And Construction Managers

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, for payment to Foreman Program and Construction Managers in the amount of \$19,600.00 for services related to the Ringgold Elementary School North project. Payment of Invoice Number 12 will be made from the Capital Projects Fund.

11. Payment Of Invoices - Ringgold Elementary School North Project

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment of the following invoices, as approved by the Architects HHSDR and Construction Manager the Foreman Group, for services related to the Ringgold Elementary School North project. Payments will be made from the Capital Projects Fund.

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Yarborough Development Inc.	#12	\$130,851.82
East West Manufacturing & Supply Co., Inc.	#12	\$ 48,411.00
Vern's Electric, Inc.	#12	\$ 15,088.85
Enders Plumbing & Heating Co.	#12	\$ 6,050.55

12. Payment To Massaro CM Services, LLC - Ringgold Middle School Project

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, for final payment to Massaro CM Services, LLC in the amount of \$4,000.00 for pre-construction services related to the Ringgold Middle School project. Payment of Invoice Number 3 will be made from the Capital Projects Fund.

13. Payment To Architects HHSDR - Architectural Services - Ringgold Middle School Project

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment to Architects HHSDR in the amount of \$24,335.00 for architectural services related to the Ringgold Middle School project. Payment of Invoice Number 3793-19 will be made from the Capital Projects Fund.

14. Payment To Massaro CM Services, LLC - Ringgold Middle School Project

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, for payment to Massaro CM Services, LLC in the amount of \$22,177.00 for services related to the Ringgold Middle School project. Payment of Invoice Number 2 will be made from the Capital Projects Fund.

15. Payments Of Invoices - Ringgold Middle School Project

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Gerard, for payment of the following invoices, approved by the Architects HHSDR and the construction manager Massaro CM Services, LLC, for services related to the Ringgold Middle School project. Payments will be made from the Capital Projects Fund.

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Hudson Group Inc.	#2	\$ 457,949.65
A-1 Electric, Inc.	#1	\$ 55,512.00
Vrabel Plumbing Company, LLC	#1	\$ 14,562.00

16. Change Order - Vrabel Plumbing Company, LLC

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to accept a change order from Vrabel Plumbing Company, LLC in the amount of \$38,238.00 to replace two (2) existing manholes on the east side of the High School and add exterior house trap and vent at the Ringgold Middle School project per the Sanitary Authority's request.

17. Payment To Whitney, Bailey, Cox & Magnani, LLC

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment to Whitney, Bailey, Cox & Magnani, LLC in the amount of \$5,500.00 for monitoring at the Ringgold Middle School. Payment of Invoice Number 0083768 will be made from the Capital Reserve Fund.

18. Intermediate Unit 1 Healthcare Consortium Bronze Medical Plan

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, that beginning on July 1, 2016, the Intermediate Unit 1 Healthcare Consortium Bronze Medical Plan will be offered to full-time qualified employees currently not receiving medical benefits. The employee may choose, at his/her cost, the individual or parent/child Bronze Medical Plan. No spousal coverage will be offered.

B. Personnel And Administration - Chairperson: Mrs. Glaneman - Co-chairpersons: Mr. Mauro And Mrs. Ott

1. Letter Of Resignation

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Mauro, seconded by Mrs. Glaneman, to accept the resignation of Donald F. Mellinger, a Ringgold Bus Driver, effective Wednesday, June 1, 2016.

2. Employment Of Title I Summer Pre-Kindergarten Teacher

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Mauro, seconded by Mrs. Ott, granting permission to employ Renee Kinder as a Title I Summer Pre-Kindergarten Teacher at the rate of \$8.05 per hour as per the negotiated contract between the Ringgold Education Association and the Ringgold school District.

3. Appointment Of Extracurricular Positions

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Mauro, seconded by Mrs. Flament, granting permission to appoint the extracurricular positions as per the negotiated contract between the Ringgold Education and the Ringgold School District. A copy of the extracurricular positions can be found in the Appendix of these Minutes on pages

4. Title I Instructional Paraprofessionals Compensation Plan

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Mauro, seconded by Mrs. Glaneman, to accept the Title I Instructional Paraprofessionals Compensation Plan. A copy of the plan can be found in the Appendix of these Minutes on page

5. Additions To The Substitute Rosters

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Mauro, seconded by Mrs. Glaneman, granting permission to place the following names on the substitute rosters:

Fred T. Berestecky	Donora, PA	Elementary
John P Bellamy	Donora, PA	English
Phyllis E. McNellis	McMurray, PA	Elementary/Math
Patricia A. Nelis	Ruffs Dale, PA	Health/Physical Education
Diane R. Suski	Donora, PA	Elementary/Reading Specialist
Christie Zizis	Monessen, PA	Journalism/Communications/ English

Aide

Christine Zizis
Monessen, PA

Cafeteria

Christine Zizis
Monessen, PA

Secretary

Christine Zizis
Monessen, PA

Custodians

Chase Taylor	Donora, PA
Brandon Heinzelman	Donora, PA
William Tomosky	Finleyville, PA

Bus Driver Trainees

Patricia Miller	Monongahela, PA
Richard Radic	Monongahela, PA

6. Requests For Unpaid Leaves

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mr. Mauro, seconded by Mr. Dodd, granting permission for unpaid leaves to the following persons:

Tracy Miller - Utility Worker at the Ringgold Elementary School North, Thursday, May 26, 2016

Rudy Sebetich - Custodian at the Ringgold High School - One-half Day on Thursday, May 19, 2016; One Day - Friday, May 20, 2016; One Day on Friday, June 3, 2016

7. Salary Increase For A Teacher Aide

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mr. Mauro, seconded by Mrs. Ott, granting permission to increase the salary of Lynne Gwyer, a teacher aide, to \$9.50 per hour beginning on her one year anniversary date of May 4, 2016.

8. Granting Teacher Tenure

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Gerard, granting tenure to the following persons as of June 26, 2016:

Amy Lucas
Marissa N. Rega

9. Requests To Attend Conferences

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, granting permission for the following requests to attend conferences:

Mary Semancik	School Operations Academy - Food Service
Funds to be taken from Food Service Budget	July 27-29, 2016 Penn State, PA
TOTAL COST	\$689.20

Thomas Carpenter	School Operations Academy - Transportation
Funds to be taken from Transportation Budget	July 27-29, 2016 Penn State, PA
TOTAL COST	\$689.20

10. Permission To Take Students On A Trip

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting permission for Mrs. Melanie Sandroock, Music Teacher at the Ringgold Middle School, to take the Middle School Show Choir Students to Disney World, Orlando, Florida with dates to be determined at a later time. Students will pay their own expenses and fundraising opportunities will be made available. The only charge to the District will be for substitute teachers.

11. Approval Of A Contract For The Senior Security Advisor And Truancy Officer

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, approving the contract for the Senior Security Advisor and Truancy Officer, Thomas K. Thompson, subject to the Board setting the salary at a later date.

12. Approval Of A Contract For The Supervisor Of Maintenance And Grounds

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, approving the contract for the Supervisor of Maintenance and Grounds, Scott Spahr, subject to the Board setting the salary at a later date.

13. Approval Of Policies

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Mauro, to accept the following policies:

- a. Policy Number 121 - Field Trips - Revised Policy
- b. Policy Number 815.2 - Internet Website Content - New Policy
- c. Policy Number 824 - Maintaining Professional Adult/Student Boundaries - New Policy

14. Collaborative Agreement With NHS Human Services

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission for the Superintendent to sign a Collaborative Agreement with NHS of PA Behavioral Health Division Programs and the Ringgold School District.

15. Superintendent's Evaluation

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to accept and approve the performance evaluation of Dr. Karen L. Polkabila as discussed in Executive Session and to post on the District website the results of the Superintendent's evaluation to the extent required by the School Code.

16. Agreements With Community Action Southwest

a. Meal Service Agreement

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, granting permission to sign a Meal Service Agreement with Community Action Southwest regarding meal service to the Pre-K children during the 2016-2017 school year.

b. Leasing Of One Classroom

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting permission to lease one classroom at the Ringgold Elementary School North to Community Action Southwest from July 1, 2016 through June 30, 2017 for an amount of \$9,000 per year to be paid monthly.

17. Memorandum Of Agreements With Southwestern Pennsylvania Human Services, Inc.

The Board, by a unanimous vote to the call of the roll of the eight members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, to accept the following Memorandum of Agreements with Southwestern Pennsylvania Human Services, Inc.

- Behavioral Health Services
- Substance Abuse Services
- Student Assistance Program (SAP)

C. Curriculum - Chairperson: Mr. Mauro - Co-chairpersons: Mrs. Ott And Mr. Dodd

No Report

D. Technology - Chairperson: Mr. Gerard - Co-Chairpersons: Mr. Dodd And Mrs. Glaneman

No Report

E. Athletics - Chairperson: Mrs. Garry - Co-chairpersons: Mr. Gerard And Mrs. Flament

No Report

F. Health And Nutrition - Chairperson: Mr. Dodd - Co-chairpersons: Mrs. Glaneman and Mrs. Garry

No Report

G. Safety And Security - Chairperson: Mrs. Flament - Co-chairpersons: Mr. Kennedy And Mr. Mauro

No Report

H. Facilities, Planning, And Transportation - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Kennedy And Mr. Gerard

1. Requests For Use Of Facilities

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Ott, seconded by Mr. Kennedy, granting permission for the following use of facilities requests:

a. Spaghetti Dinner Fundraiser - Yvonne Miller

What: Spaghetti Dinner Fundraiser
When: July 9, 2016 - 2:00 P.M. to 7:00 P.M.
Where: Ringgold Middle School Cafeteria
Cost: Fees - No fees associated as the request for the fundraiser is to help offset medical costs for Tara Wateska, a community resident, recently diagnosed with leukemia.

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b. The Union Finley Midget Football Association - Jeana Quattrone-Resnik

What: Football Practices
When: July 1, 2016 and ending November 11, 2016
6:00 P.M. to 8:00 P.M.
Where: Ringgold Middle School Football Field
Cost: Fees - No fees associated as the request occurs at a public facility, during normal operating hours and does not require the presence of custodial or security personnel.

c. Finleyville Volunteer Fire Department - Douglas P. Detig


What: Fireworks Display
When: July 29, 2016
Where: Ringgold Middle School Football Field
Cost: Fees - No fees associated as the request of a public facility, during normal operating hours and does not require the presence of custodial or security personnel.

Certificate of Liability Insurance will be required as a condition of approval.

XI. ADJOURNMENT

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to adjourn.

The Board adjourned at 8:35 P.M.


Betty J. Dornan
Secretary of the Board
Ringgold Board of School Directors