

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Ringgold Board Of School Directors' Regular Meeting

Wednesday, January 20, 2016

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:06 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The Meeting was called to order by President William C. Stein, Jr. and the following Board Members were present to the call of the roll.

II. ROLL CALL

First Vice President
Second Vice President

Mrs. Carol F. Flament
Mrs. Sherrie L. Garry
Mr. James R. Dodd
Mr. Jason H. Gerard
Mrs. Gail A. Glaneman
Mr. Gene R. Kennedy
Mr. Lawrence L. Mauro
Mrs. Maureen A. Ott

Also Present

Superintendent
Director of Operations
and Financial Services
Solicitor
Secretary

Dr. Karen L. Polkabila
Mr. Randall S. Skrinjorich
Mr. Timothy R. Berggren
Mrs. Betty J. Dornan

Absent

Assistant to the Superintendent

Dr. Jeffrey A. Matty

III. SUPERINTENDENT'S REPORT

No Report

IV. SECRETARY'S REPORT

No Report

V. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to accept the Minutes of the Regular Meeting of Wednesday, December 16, 2015.

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY

No Report

VII. SOLICITOR'S REPORT

Mr. Berggren stated that he had nothing to report publicly.

VIII. PRESIDENT'S REPORT

Mr. Stein reported that prior to tonight's meeting, the Board met in Executive Session to discuss the following:

- A. Personnel
- B. Labor Contract Negotiations
- C. Student Discipline
- D. Possible Early Retirement Incentive

IX. VISITORS' REQUESTS TO ADDRESS THE BOARD

No Requests

X. COMMITTEE REPORTS

- A. Business And Financial Services - Chairpersons: Mr. Kennedy - Co-chairpersons: Mrs. Flament And Mrs. Garry

1. Treasurer's Report

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these Minutes on pages

2. **Payment Of Bills**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages

3. **Resolution To Authorize PlanCon Part F, Construction Documents For The New Ringgold Middle School Project**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, authorizing the Administration and Architect HHSDR Architects and Engineers, to submit PlanCon Part F, Construction Documents for the New Ringgold Middle School Project to the Pennsylvania Department of Education for review and approval. A copy of PlanCon Part F can be found in the Appendix of these Minutes on pages

4. **Security Agreement With Intermediate Unit 1**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Gerard, to adopt and approve the following Resolution:

WHEREAS, the Ringgold School District is a member of the Intermediate Unit 1, Health Insurance Consortium Trust; and

WHEREAS, being a member of the Intermediate Unit 1, Health Insurance Consortium Trust, the Ringgold School District has committed itself to certain obligations to make monthly contributions to the Consortium for the medical coverage of its employees; and

WHEREAS, as part of these obligations, the Consortium is requesting all member school districts to sign a Security Agreement granting the Consortium a security interest in the school districts' pro-rata share of the Consortium's surplus to guarantee payment of each school districts' obligations to the Consortium.

NOW THEREFORE, with the intent to be legally bound hereby, the Board of School Directors of the Ringgold School District resolves as follows:

1. The Security Agreement between the Intermediate Unit 1, Health Insurance Consortium Trust and the Ringgold School District is hereby approved, ratified and accepted.

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2. The President of the Ringgold Board of School Directors and the Board Secretary are authorized to execute the Security Agreement and any other necessary documents on behalf of the Ringgold School District.

NOW THEREFORE, this RESOLUTION is hereby adopted by the Board of School Directors of the Ringgold School District this 20th day of January 2016.

Attest:

Betty J. Dornan
Secretary of the Board

William C. Stein, Jr.
Board President

5. **Payment To Foreman Program And Construction Managers**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Ott, for payment to Foreman Program and Construction Managers in the amount of \$19,345.22 for services related to the Ringgold Elementary School North project. Payment of Invoice Number 7 will be made from the Capital Projects Fund.

6. **Payment Of Invoices**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, for payment of the following invoices, approved by the Architects HHSDR and the Construction Manager the Foreman Group, for services related to the Ringgold Elementary School North project. Payments will be made from the Capital Projects Fund.

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>
Yarborough Development Inc.	#7	\$382,596.93
East West Manufacturing & Supply Co., Inc.	#7	\$ 66,510.00
Vern's Electric, Inc.	#7	\$ 53,140.10
Enders Plumbing & Heating Co.	#7	\$ 50,860.80

7. **Payment To Architects HHSDR - New Middle School**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, for payment to Architects HHSDR in the amount of \$162,718.00 for architectural services of a New Middle School. Payment of Invoice Number 3793-14 will be made from the Capital Projects Fund.

8. **Payment To Massaro CM Services, LLC**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, for payment to Massaro CM Services, LLC in the amount of \$14,000.00 for the pre-construction phase, including constructability and value added engineering, for the New Middle School. Payment of Invoice Number 1 will be made from the Capital Projects Fund.

9. **Payment To The Gateway Engineers, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, for payment to The Gateway Engineers, Inc. in the amount of \$485.00 for services related to the preparation of HOP plans and design of RAM Drive for the New Middle School. Payment of Invoice Number 226275 will be made from the Capital Projects Fund.

10. **Payment To The Gateway Engineers, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, for payment to The Gateway Engineers, Inc. in the amount of \$485.00 for services related to the preparation of HOP plans and design of RAM Drive for the New Middle School. Payment of Invoice Number 227023 will be made from the Capital Projects Fund.

B. **Personnel And Administration - Chairperson: Mrs. Glaneman - Co-chairpersons: Mr. Mauro And Mrs. Ott**

1. **Employment Of Personnel**

a. **School Nurse**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to employ Mrs. Donna M. Schultz as a School Nurse at the Ringgold Elementary School South, effective Thursday, January 21, 2016. Mrs. Schultz's salary will be \$35,500, Step 2, Bachelor's Degree of the Negotiated Teachers' Contract.

b. **Special Education Teacher**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, to employ Emily M. Stefan as a Special Education Teacher at the Ringgold Elementary School North at a salary of \$34,500, Step1, Bachelor's Degree with a beginning date of Monday, January 25, 2016.

c. **Cafeteria Utility Worker**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to employ Tracy J. Miller as a three hour utility worker at the Ringgold Elementary School North with a beginning date of Thursday, January 21, 2016.

2. **Salary Increase For A Teacher Aide**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, granting permission to increase the salary of Linda Evans to \$9.50 per hour beginning on her one year anniversary date of February 10, 2016.

3. **Requests For Family And Medical Leaves**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting permission for the following requests for Family and Medical Leaves:

Brittany Higham - Computer Science Teacher at the Ringgold Elementary School South - for up to twelve weeks, effective January 5, 2016

James Beattie - Maintenance Worker - for up to twelve weeks, effective March 3, 2016

4. **Requests For Unpaid Leaves Of Absence**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting permission for the following requests for Unpaid Leaves of Absence:

Donald Mellinger - a Ringgold Bus Driver, beginning on Friday, January 29, 2016 until doctor's release

Gail Koch, a Ringgold Bus Driver, beginning on Monday, February 1, 2016 through Friday, February 5, 2016 for personal reasons

5. Requests To Attend Conferences

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Mauro, granting permission for the following conferences requests:

Kristy Guappone	Crisis Prevention Intervention Renewal Certification
Funds to be taken from Special Education	Pittsburgh, PA
	January 26 through January 29, 2016
TOAL COST	\$ 1,718.84

Rachael Graf	Pennsylvania Family and Consumer Sciences 2016 State Conference
Funds to be taken from Ringgold High School Home Economics	Indiana, PA
	February 9 through February 1-, 2016
TOTAL COST	\$ 285.00

Randy Skrinjorich	PASBO Annual Conference
Funds to be taken from Director Of Finance and Operations Travel	Hershey, PA
	March 8-11, 2016
TOTAL COST	\$ 1,188.31

Thomas Carpenter	PASBO Annual Conference
Funds to be taken from Director of Transportation Travel	Hershey, PA
	March 8-11, 2016
TOTAL COST	\$ 1,188.31

6. Additions To The Substitute

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, granting permission to add the following name to the substitute rosters:

Bus Driver Trainees (pending paperwork)

George Allen Huntley
417 Short Street
Donora, PA 15033

Thomas Edward Zgorliski
215 Fourth Street
Bentleyville, PA 15314

Cafeteria

Susan Menzer
Nichole Talaga

Secretary

Susan Menzer
Nicole Talaga

Aide

Susan Menzer
Nicole Talaga

7. **Amending Policies 222 And 323 On Tobacco Use**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to amend Board Policies 222 and 323 on Tobacco Use in the Ringgold School District to include e-cigarettes and “vaping devices”. Copies of the Policies can be found in the Appendix of these Minutes on pages

8. **Permission To Place A Student In Clark Alternative Education Program**

The Board, by a vote of 8-1 to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to accept the Agreement reached between the Administration and the Parents of Student “A” whereby Student “A” was admitted into the Clark Alternative Education Program on Thursday, January 21, 2016 for one calendar year.

Voting Yes - Messrs: Gerard, Kennedy, Mauro, Stein, Mesdames: Garry, Glaneman, Ott, and Flament

Voting No - Mr. Dodd

C. **Curriculum - Chairperson: Mr. Mauro - Co-chairpersons: Mrs. Ott And Mr. Dodd**

No Report

D. **Technology - Chairperson: Mr. Gerard - Co-chairpersons: Mr. Dodd, And Mrs. Glaneman**

1. **IT Help Desk Agreement**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Gerard, seconded by Mrs. Ott, to enter into an agreement with SchoolDude for their “ITDirect” IT incident and help desk management software for an annual cost of \$2,695.00

E. Athletics - Chairperson: Mrs. Garry - Co-chairpersons: Mr. Gerard And Mrs. Flament

1. Appointment Of Coaches

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, to appoint the following coaches. All coach's contract appointments are subject to contract documents prepared by the Administration and Solicitor and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as conditions of their employment and also having secured all of the necessary clearances. All salaries are based on the 2015-2016 Budget which incorporated an increase of 2% or \$100.00.

Winter Coaches

Girls Basketball

Shane Bertovich - Eighth Grade Head Coach at a salary of \$1,600.00

Tara Schmidt - Seventh Grade Head Coach at a salary of \$1,600.00

Spring Coaches

Baseball

Kenneth Barna - Assistant Varsity Baseball Coach at a salary of \$2,515.00

Softball

Chris Cieply - Assistant Middle School Softball Coach at a salary of \$1,200.00

F. Health And Nutrition - Chairperson: Mr. Dodd - Co-chairpersons: Mrs. Glaneman And Mrs. Garry

The report of Mrs. Glaneman and Mr. Dodd can be found in the Appendix of these Minutes on page

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G. Safety And Security - Chairperson: Mrs. Flament - Co-chairpersons: Mr. Kennedy And Mr. Mauro

Mrs. Flament's report can be found in the Appendix of these Minutes on page

1. Permission To Petition The Court Of Common Pleas

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, to appoint Walter J. Pustelak as a school police officer at the rate of \$16.00 per hour, and authorizing and directing the Superintendent and Solicitor to take the action necessary to petition the Court of Common Pleas to have Walter J. Pustelak appointed as a School Police Officer for the Ringgold School District.

H. Facilities, Planning, And Transportation - Chairperson: Mrs. Ott - Co-chairpersons: Mr. Kennedy And Mr. Gerard

1. Requests For Use Of Facilities

The Board, by a unanimous vote to the call of the roll of the nine members

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c. Ringgold Girls Soccer

What: Annual Indoor Tournament

When: February 14, 2016 - 7:00 A.M. to 7:00 P.M.

Where: Ringgold High Gymnasium

Cost: Fee waived

d. Boy Scouts Of America Club Pack 1446 Troop 1448

What: Swim Testing

When: March 3, 2016 - 6:00 P.M. to 8:00 P.M.

Where: Ringgold High School Pool

Cost: Fee Waived

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g. Modernettes - Sherry Parisi

What: Baton Practice

When: June 13, 2016 to July 22, 2016
8:00 A.M. to 1:00 P.M.
Monday through Friday

Where: Ringgold Middle School Gymnasium

Cost: Fee waived

XI. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Kennedy, to adjourn.

The Board adjourned at 8:25 P.M.

Handwritten signatures in black ink, appearing to be the names of the board members mentioned in the text above.